

THE VILLAGE OF WARFIELD

POLICY TITLE: EQUIPMENT POLICY

POLICY #1280

POLICY STATEMENT:

It is the policy of Council to schedule the evaluation of vehicles and equipment to maintain high equipment efficiency at low maintenance costs.

POLICY BACKGROUND:

Council's policy had been to own the equipment needed by the Public Works Department, and to replace it before maintenance costs would escalate, and when it could still be expected to realize a reasonable price on the used equipment market. In recent years, due to events beyond Council's control, the equipment replacement cycle was interrupted, leaving the municipality with aging equipment with declining operational efficiency and escalating maintenance cost.

POLICY GOAL:

It is the goal of this policy to regularly monitor vehicle and equipment performance to stabilize the equipment acquisition/replacement and maintenance budgets.

POLICY OBJECTIVES:

1. To evaluate and report the performance, efficiency, and effectiveness of the vehicles and equipment listed on Schedule 'A' as per schedule established for each unit.
2. To include in the evaluation report for each vehicle and equipment unit:
 - a) the current market value
 - b) maintenance cost history and trends
 - c) operating cost history and trends
3. When a vehicle or equipment unit is to be replaced, to select the replacement on the basis of:
 - a) maximum utility
 - b) life-cycle costs
4. To select the acquisition methodology on the basis of total financing cost.

Initially approved at meeting #15-00 on June 14, 2000.

Last reviewed and revised at meeting #27-04 on September 14, 2005

Next scheduled to be reviewed on September 13, 2006

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EQUIPMENT REPLACEMENT POLICY

SCHEDULE 'A'

- Unit #001 1999 IHC 5-ton dump/sander
Purchased in 1998
Odometer reading Aug 07/02 – 10,227 km
Odometer reading Aug 20/03 – 12,224 km
Odometer Reading Aug 31/05 – 16,042 km
Past 2 years use – 3,818 km
Next evaluation report at 50,000 km
- Unit #002 2002 Ford 1 ton-350 pickup
Purchased in November, 2001
Odometer reading Aug 07/02 – 11,800 km
Odometer reading Aug 20/03 – 31,452 km
Odometer reading Aug 31/05 – 61,073 km
Past 2 years use – 29,621 km
Next evaluation report at 150,000 km
- Unit #003 1992 IHC 5-ton dump
Purchased in 1991
Odometer reading June 30/02 – 71,604 km
Odometer reading Aug 20/03 – 76,541 km
Odometer reading Aug 31/05 – 81,035 km
Past 2 years use – 4,494 km
Next evaluation report at 100,000 km
- Unit #004 1992 GMC pickup
Purchased in 1991
Odometer reading Aug 07/02 – 50,681 km
Odometer reading Aug 20/03 – 55,069 km
Odometer reading Aug 31/05 – 61,336 km
Past year use – 4,388 km
Evaluation report due

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EQUIPMENT REPLACEMENT POLICY

SCHEDULE 'A' (cont.)

- Unit #006 1995 John Deere 544G
Purchased in 1994
Hour meter reading Aug 07/02 – 1,894 hrs
Hour meter reading Aug 20/03 – 2,130 hrs
Hour meter reading Aug 31/05 – 2,635 hrs
Past 2 years use – 505 hrs
Next evaluation report at 2,500 hrs
- Unit #050 2000 John Deere 544H
Purchased in 2000
Hour meter reading Aug 07/02 – 900 hrs
Hour meter reading Aug 20/03 – 1,282 hrs
Hour meter reading Aug 31/05 – 1,942 hrs
Past 2 years use – 660 hrs
Next evaluation report at 2,500 hrs
- Unit #090 2000 John Deere 310SE
Purchased in 2000
Hour meter reading Aug 07/02 – 518 hrs
Hour meter reading Aug 20/03 – 829 hrs
Hour meter reading Aug 31/05 – 1,300 hrs
Past year use – 471 hrs
Next evaluation report at 2,500 hrs