



Village of Warfield

Annual Report 2015

Mayor Ted Pahl

Councillors :

Arlene Parkinson, Brett Rakuson, Diane Langman, Shane Ferraro.

This report has been prepared by the Council of the Village of Warfield in compliance with Section 98 of the Community Charter. June 2016.

The Corporation of the Village of Warfield

Annual Report for the Village Warfield for 2015 as presented to Municipal Council on June 15th, 2016.

1. **Audited Financial Statements**

Audited Financial Statements for the year ended December 31, 2015 are attached to this report.

2. **Statement of Property Tax Exemptions**

In accordance with Section 98(2)(b) of the *Community Charter*, the following properties in the Village of Warfield were provided permissive property tax exemptions by Council in 2014, to be applied to the 2015 taxation year.

Legal Description	Civic Address	Organization	Vale of Permissive Exemption
Lot 1, Plan 2681 District Lot 6062, KD	491 Forrest Drive	Trail Association for Community Living	\$3,044
District Lot 3391 Parcel D Reference Plan 36882- I	Reservoir Site	City of Trail Trail Water System	\$633
District Lot 3391 Plan 1361	Reservoir Site	City of Trail Trail Water System	\$1821

3. **Report Respecting Municipal Services and Operations (Prior Year)**

During 2015, Council worked with staff and citizen volunteers to provide residents of Warfield with the best possible municipal services. This year marked the signing of the 5.5 year recreation and library services agreement with the City of Trail. As noted more specifically in the narrative below, the Village undertook a number of initiatives during the year. Council is hopeful these projects will significantly benefit the community in the long term.

4. **Progress Report for 2015**

In 2014, Council set out the following objectives for 2015.

Strategic Priority Plan

Council met to assess the current state of the Village. A plan was developed to properly allocate time, human capital and financial resources. By following a strategic planning process, Council can improve outcomes and avoid taking on unanticipated risks due to lack of foresight. This plan is available for viewing on the Village website.

Recreation and Library Agreement

Council negotiated a long term recreation and library services agreement with the City of Trail. This agreement took effect on July 1st, 2015. This agreement fits within the Villages 5 year financial plan. Council plans to work together with the other communities in our region and this agreement is an indication of that resolve.

Website Rebuild

Council hired a website provider to rebuild a new, user friendly website which will include social media links. This website, www.Warfield.ca, was operational by the end of 2015.

Asset Management Plan

Asset Management is the process of managing a local government's capital assets cost effectively. It involves analyzing the lifecycle and capacity of each asset and developing information on maintenance requirements, service levels and new asset needs. The Village started an Asset Management Plan during 2015, with the finish date for Phase I scheduled for May 31, 2016.

Warfield Centennial Pool

During 2015, the Village announced that a grant application was accepted for the Canada 150 Grant from the Federal Government, along with a second grant from Columbia Basin Trust. In total, the Village will receive almost \$125,000 in grant funding to help support some much needed upgrades at the pool. During 2016 work will commence on caulking the pool basin, installing a new condensing boiler unit and new covers for the pool. In 2017, expansion joint repairs on the pool decking along with permanent shade structures will be completed.

5. Declaration and identification of Disqualified Council Members

nil

6. Statement of Municipal Objectives and Progress Measures for next year (2016).

Website – Phase 2

Phase 2 of the website will include enhancements to the new website. These additions will include the ability to submit the Home Owners' Grant online, as well as the ability to look up property taxes on homeowner's properties.

Paperless Meetings

The Village Council has resolved to implement paperless Council meetings in an effort to reduce the amount of paper used. This will be accomplished by the use of Tablets by all Council members, and the addition of a large screen TV for public viewing.

Asset Management Study Phase II

An Asset Management study develops Policies and Plans. The next step is to implement the plans outlined in the study. Financial Sustainability is a core concept in Asset Management. Will the Village continue the same Revenue and Expenditure patterns of recent years while maintaining the levels of service expected by the community.

Integrated Official Community Plan

The Village received notice of the receipt of a grant from the Strategic Priorities Fund. An OCP provides the longer term vision for the community. Under the *Local Government Act* section 875, an OCP is a statement of objectives and policies to guide decisions on planning and land use management, within the area covered by the plan, respecting the purposes of local government.

Local governments are encouraged to consider how the OCP can be integrated with other community strategies, including transportation plans, sustainability plans, and waste management plans. Approaching planning and development in an integrated way supports coordinated efforts.

LED Street Lights

Council will investigate the possibility of installing LED street lighting throughout the Village. This will be performed in conjunction with Fortis BC.

Fire Hydrants

Council plans to service every Fire Hydrant in the Village to determine the level of preventive maintenance required for the hydrants every year. It will also be determined if any hydrants need to be replaced.