

# THE CORPORATION OF THE VILLAGE OF WARFIELD



# ANNUAL REPORT 2014

Mayor Ted Pahl

Councillors Tom Milne, Brett Rakuson, Diane Langman, Shane Ferraro

*This report has been prepared by the Council of the Village of Warfield  
in compliance with section 98 of the Community Charter.  
December 2015*

**The Corporation of the Village of Warfield**  
**Annual Report for the Village Warfield for 2014**  
**as presented to Municipal Council on December 9<sup>th</sup>, 2015**

**1. Audited Financial Statements**

Audited Financial Statements for the year ended December 31, 2014 are attached to this report.

**2. Statement of Property Tax Exemptions**

In accordance with Section 98(2)(b) of the *Community Charter*, the following properties in the Village of Warfield were provided permissive property tax exemptions by Council in 2013.

Legal Description	Civic Address	Organization	Vale of Permissive Exemption
Lot 1, Plan 2681 District Lot 6062, KD	491 Forrest Drive	Trail Association for Community Living	\$1,681
District Lot 3391 Parcel D Reference Plan 36882- I	Reservoir Site	City of Trail  Trail Water System	\$344
District Lot 3391 Plan 1361	Reservoir Site	City of Trail  Trail Water System	\$892

**3. Report Respecting Municipal Services and Operations (Prior Year)**

During 2014, Council worked with staff and citizen volunteers to provide residents of Warfield with the best possible municipal services. This year marked the completion of the major Community Hall Renovation project. As noted more specifically in the narrative below, the Village undertook a number of initiatives during the year. Council is hopeful these projects will significantly benefit the community in the long term.

**4. Progress Report for 2014**

In 2013, Council set out the following objectives for 2014.

### ***Community Hall Renovation.***

Building improvements, beside the obvious cosmetic improvements, has brought the Warfield Community Hall up to the most recent building codes. The improvements are as follows:

- . Energy efficient lighting and heating
- . Air Conditioning
- . Reinforced roof support beams
- . Elimination of hazardous materials and paint
- . New doors and locks
- . New men's and women's upstairs washrooms
- . New state of the art kitchen with appliances
- . Updated water and sewer system
- . Outside washroom for public use
- . Increased storage capacity for new tables and chairs
- . Committee meeting room in place of old kitchen
- . Upgraded electrical capacity for future needs

### ***Inflow and Infiltration Report (known as the I&I report)***

The Village of Warfield operates approximately 16 km of aging sanitary sewer infrastructure. The Village's sewer system contributes to a regional sewer collector, operated by the Regional District of Kootenay Boundary, which runs through the Village along Trail Creek. Sewage is treated regionally, with contributing communities financially responsible for their portion of the overall flow. The Village is concerned about the cost of treating storm water that is introduced to the sanitary sewers through inflow and infiltration. True Engineering was hired to prepare this report.

### ***Drinking Water Source to Tap Assessment Report***

The Village of Warfield, the City of Trail, and Teck retained the services of WSP Canada to provide a surface drinking water source assessment. As a condition of their operating permits, Interior Health required these water utilities to complete Modules 1, 2, 7 and 8 of the Comprehensive Drinking Water Source to Tap Assessment developed in 2010 by the Ministry of Healthy Living and Sport. This report will be completed in 2015.

## **5. Declaration and identification of Disqualified Council Members**

nil

## 6. Statement of Municipal Objectives and Progress Measures for next year (2015).

### ***Strategic Priority Plan***

Council will meet to assess the current state of the Village. A plan will be developed to properly allocate time, human capital and financial resources. By following a strategic planning process, Council can improve outcomes and avoid taking on unanticipated risks due to lack of foresight.

### ***Recreation and Library Agreement***

Council will negotiate a long term recreation and library services agreement with the City of Trail. Council plans to work together with the other communities in our region and this agreement will be an indication of that resolve.

### ***Website Rebuild***

Council will hire a website provider to rebuild a new, user friendly website which will include social media and financial links. This website will be operational by the end of 2015.

### ***Asset Management Plan***

Asset Management is the process of managing a local government's capital assets cost effectively. It involves analyzing the lifecycle and capacity of each asset and developing information on maintenance requirements, service levels and new asset needs. The Village intends to start an Asset Management Plan during 2015.