

THE CORPORATION OF THE VILLAGE OF WARFIELD

REGULAR MEETING #17-19

For the Regular Council Meeting of the Village of Warfield, 555 Schofield Highway, Warfield, to be held in the Council Chambers on Wednesday November 6th, 2019 at 7:00 pm.

A G E N D A

1. Call to Order

2. Adoption of the Agenda

RECOMENDATION: THAT Agenda #17-19 be adopted as presented.

3. Delegations

a. Sam Murphy – Trail and District Public Library Presentation

4. Approval of the Minutes

a. Regular Meeting #15-19

RECOMMENDATION: THAT the amended Minutes of the Regular Council Meeting #15-19 held September 18th, 2019 be adopted as presented.

b. Regular Meeting #16-19

RECOMMENDATION: THAT the Minutes of the Regular Council Meeting #16-19 held October 16th, 2019 be adopted as presented.

5. Consent Calendar

a. Correspondence Listing Dated November 6th, 2019

RECOMMENDATION: THAT the Correspondence Listing dated November 6th, 2019 be received and attached to the Minutes for record.

6. Motions & Submissions

a. Special Events Committee Application

RECOMMENDATION: THAT Council accept the Special Events Committee Application for Vanessa Cederberg and appoint her as a Committee Member.

7. Referrals from Prior Meetings

8. Referrals from Delegations

9. Correspondence

The Royal Canadian Legion – Remembrance Day Wreath

10. Reports & Memoranda

a. Chief Administrative Officer's Report Dated October 31st, 2019

b. Action Items Status Report Dated October 31st, 2019

RECOMMENDATION: THAT the following reports be received:

- Chief Administrative Officer's Report Dated October 31st, 2019
- Action Items Status Report Dated October 31st, 2019

Regular Council Meeting #17-19

AGENDA

For November 6th, 2019

Page 2 of 2

11. Financial Matters

Schedule of Accounts to October 30, 2019

RECOMMENDATION: THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of Eighty-Seven Thousand, Eight Hundred Seven Dollars and Seventy-Two Cents be approved.

Accounts Payable Cheques #9383 - 9406	\$51,293.25
EFT Payments	\$7,303.27
Payroll #21 & 22	<u>\$29,211.20</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$87,807.72</u>

12. Bylaws

a. Village of Warfield Traffic Amendment Bylaw No. 879 (2019) – for final adoption

RECOMMENDATION: THAT Bylaw 879 (2019) cited as “Village of Warfield Traffic Amendment Bylaw No. 879” be reconsidered, finally passed and adopted.

13. Policies

14. Member Reports

a. Councillor Yunkws - SEC Report

Visitor Question Period

Closed Meeting – None Scheduled

Adjournment

a. Village of Warfield IOCP Bylaw 846 (2017) Amendment Bylaw 877 (2019)

Moved: Councillor Hill

Seconded: Councillor Parkinson

THAT Bylaw 877 cited as "Village of Warfield Integrated Official Community Plan Bylaw 846 (2017) Amendment Bylaw 877 (2019)" be read a third time, finally considered and adopted.

CARRIED 2019-172

b. Village of Warfield Zoning Amendment Bylaw No. 878 (2019)

Moved: Councillor Masleck

Seconded: Councillor Parkinson

THAT Bylaw 878 cited as "Village of Warfield Zoning Amendment Bylaw 878 (2019)" be abandoned.

DEFEATED

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT Bylaw 878 cited as "Village of Warfield Zoning Amendment Bylaw 878 (2019)" be read a third time, finally considered and adopted.

CARRIED 2019-173

Opposed: Councillor Masleck

Council discussed the development permit and that it is required to be registered on property title and staff is considering an irrevocable Letter of Credit to be required of the developer for the use of the Village to ensure compliance with the development permit. The development permit will also be forwarded by staff to the Ministry of Transportation and Infrastructure for comment because the property is within 800m of the highway. Council would like staff to investigate the need for traffic study and if MOTI assists with such studies.

Member Reports

a. Councillor Parkinson - CleanBC, Plastics Action Plan webinar slides

Councillor Parkinson requested that Council and Mayor take the survey when they get a chance.

b. Councillor Yunkws

i. Age-Friendly

Councillor Yunkws discussed the shared grant from Columbia Basin Trust and that it will be split between Trail, Warfield and Rossland Age Friendly Task Forces, but they will also be forging a group between all three municipalities also.

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Council authorize and provide support for a grant application to Columbia Basin Trust for social programming for an Age Friendly project for Trail, Warfield and Rossland.

CARRIED 2019-174

ii. Special Events Committee

Council discussed the idea of building a Council and Mayor float for local parades. Councilor Hill has spoken with the firefighters and they have granted Council permission to use their trailer if the Village has it inspected, repaired and insured. Council directed staff to bring this item forward to budget deliberations.

Mayor Langman

Council discussed Mayor Langman's meeting with Petro-Can Owners and the CAO.

Council discussed the letter from the Village to the property owner of a lot on Whitman way about the deadline he must clean up his unsightly premises.

Committee Appointments

Mayor Langman appointed Councillor Yunkws as Chair of the Policy Committee.

Authority for Closed Meeting

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Council move to closed session under authority of Community Charter Sections:

90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

90(1)(c) labour relations or other employee relations;

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public, the agenda as presented be adopted.

CARRIED 2019-175

Jody-Lynn Cox recused herself from the meeting.

Council moved to closed meeting session at 7:37 pm.

Council returned to open meeting session at 7:55 pm.

Items Reported from Closed Session

THAT Lila Cresswell be appointed as Chief Administrative Officer for the Village of Warfield with duties as assigned under Village of Warfield Officers Bylaw No. 837, 2017 and further that Lila Cresswell be appointed as Approving Officer for the Village of Warfield;

THAT Jody-Lynn Cox be appointed as Chief Financial Officer and Corporate Officer for the Village of Warfield with duties as assigned under Village of Warfield Officers Bylaw No. 837, 2017.

CARRIED 2019-176

Adjournment

On a motion by Councillor Hill the meeting adjourned at 7:57 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #15-19 of Council held on September 18th, 2019.

Diane Langman
Mayor

Lila Cresswell
Chief Administrative Officer

COUNCIL CORRESPONDENCE NOT REQUIRING ACTION (READING LIST) SEPTEMBER 18, 2019 MEETING

1. Federation of Canadian Municipalities (FCM)
 - a. Election 2019 – Making Housing Affordable for All – September 6, 2019
 - b. Election 2019 – Housing: We’re making a Real Splash – September 6, 2019
 - c. Election 2019 – Building Better Live (Election Platform) – September 12, 2019
2. Office of the Ombudsperson - Quarterly Report April 1 – June 30, 2019
3. Municipal Insurance Association of BC (MIABC) – Risk Management Tidbits – Fall 2019
4. Ministry of Environment and Climate Change Strategy Information Bulletin on Plastics
5. Recycling Council of BC – Waste Reduction Week Oct 21 – 27, 2019
6. Council of Senior Citizens Organizations’ of BC - International Day of Older Persons October 1 2019
7. Regional District of Kootenay Boundary (RDKB)
 - a. News Release – Energy Specialists Target Carbon Emissions – September 3, 2019
8. UBCM:
 - a. Requests for Resolution Support at UBCM Convention
 - City of Enderby – Fostering Transportation Network Services in Small Communities – September 5, 2019
 - Village of Burns Lake – Limited Entry Hunt for Cow/Calf Moose – September 4, 2019
9. Columbia Basin Link Newsletter– August 2019
10. Community Wildfire Resiliency Planning Workshop - Cranbrook BC October 18, 2019
11. Skills Centre – Skills Training Employment Program
 - a. Mature Workers Skills Training Employment Program
 - b. Young Adults Skills Training Employment Program
 - c. Skill Training for Trauma Survivors
12. Office of the Seniors Advocate – Public Meeting September 20 2019
13. Community Futures
 - a. South Kootenay Business Resource Expo Event – E-News September
 - b. THRIVE South Kootenay Business Resource Expo
14. Columbia Basin Trust – Wildfire Education Grants
15. City of Trail – Mountain View Cemetery – Outdoor Water Use Restrictions

THAT Council direct staff to acquire quotes for fencing of the property line between Village of Warfield property and 227 Currie Street private property and report back to Council.

CARRIED 2019-181

b. Barb Leavitt – Pool Pass Extension

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT Council approve the extension of the pool punch pass for Tyler Leavitt through to the end of 2020 swimming season on compassionate grounds.

CARRIED 2019-182

Council and staff discussed amendments to the Pool Rate Bylaw in the coming year to allow staff discretion regarding these types of situations.

c. Notification of Application for a Non-medical Cannabis Retail License from Province of BC Liquor and Cannabis Regulation Branch

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Council acknowledge receipt of an application for a cannabis retail license application by 0903141 BC Ltd at 100 - 890 Schofield Highway in Warfield and direct staff to notify the Liquor and Cannabis Regulation Branch of the current bylaw and to commence the public commentary process.

CARRIED 2019-183

d. Community Emergency Preparedness Fund Grant Application for Structural Flood Mitigation Works – Trail Creek - \$750,000

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the Council of the Village of Warfield authorize an application to the Community Emergency Preparedness Fund in the amount of \$750,000 and supports structural flood mitigation works along Trail Creek, AND FURTHER THAT the Village is prepared to provide overall grant management for the project.

CARRIED 2019-184

e. Warfield Volunteer Fire Fighters Hall Rentals

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the Council of the Village of Warfield authorize the Warfield Volunteer Firefighters for a discounted hall rental rate of \$100 per rental.

CARRIED 2019-185

Correspondence

a. N. Bain Email Complaint Dated September 20, 2019 and Staff Response

Moved: Councillor Hill

Seconded: Councillor Yunkws

THAT the email complaint from N. Bain dated September 20, 2019 be received and that the staff response be approved.

CARRIED 2019-186

In response to a staff query, Council indicated no further response was required at this time.

b. Trail Association for Community Living

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the Council provide a letter of support for Trail Association for Community Living (TACL) to apply for funding for their Getting to Home program.

CARRIED 2019-187

Reports & Memoranda

a. Chief Administrative Officer's Report Dated September 18th, 2019

b. Public Works Report September 18th, 2019

c. Bylaw Enforcement Monthly Report August 2019

d. Action Items Status Report Dated September 9, 2019

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the following reports be received:

- Chief Administrative Officer's Report Dated September 18, 2019
- Public Works Report September 18, 2019
- Bylaw Enforcement Monthly Report August 2019
- Action Items Status Report Dated September 9, 2019

CARRIED 2019-188

Council discussed the Fortis right of way and the occupiers' liability issue that arises with permanent structures located on the property. The signage for the property was discussed as well as the bylaw adjudication process to enforce.

e. Warfield Youth Action Network Report October 9th, 2019

Moved: Councillor Parkinson

Seconded: Councillor Hill

THAT a review of the Warfield Youth Action Network funded by Columbia Basin Trust be undertaken with the intention of developing and expanding the program, AND FURTHER THAT a report be submitted to Council regarding same.

CARRIED 2019-189

Financial Matters

Schedule of Accounts to October 11, 2019

Moved: Councillor Parkinson

Seconded: Councillor Hill

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of two hundred sixteen thousand, four hundred and twelve dollars and seventy-three cents be approved.

Accounts Payable Cheques #9318 - 9382	\$127,596.41
EFT Payments	\$ 57,978.73
Payroll #19 & 20	\$ 30,837.59
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$216,412.73</u>

CARRIED 2019-190

Bylaws

a. Village of Warfield Traffic Amendment Bylaw No. 879 (2019)

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Bylaw 879 (2019) cited as “Village of Warfield Traffic Amendment Bylaw 879” be read a first, second time and third time.

AMENDING MOTION

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Bylaw 879 (2019) cited as “Village of Warfield Traffic Amendment Bylaw 879” be amended in section 2.1 with 20 kilometers substituted instead of 30 kilometers.

CARRIED 2019-191

RETURN TO MAIN MOTION:

CARRIED 2019-192

Member Reports

- a. Mayor Langman – Mayor’s Report – Attached for record
- b. Councillor Parkinson – Union of BC Municipalities Convention (UBCM) – Attached for record
- c. Councillor Yunkws – Attached for record
 - a. Special Events Committee Report
 - b. Operation Lifesaver (UBCM Committee)
 - c. Parent Advisory Committee
 - d. Age Friendly
 - e. Policy Committee
 - f. Garden Committee
 - g. UBCM
- d. Councillor Hill – Attached for record
 - a. Trail Health & Environment Committee report
 - b. UBCM report

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the Council Member reports be received as presented.

CARRIED 2019-193

Adjournment

On a motion by Councillor Hill the meeting adjourned at 8:24 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #16-19 of Council held on October 16th, 2019.

Diane Langman
Mayor

Lila Cresswell
Chief Administrative Officer

COUNCIL CORRESPONDENCE NOT REQUIRING ACTION (READING LIST) NOVEMBER 6, 2019 MEETING

1. Federation of Canadian Municipalities (FCM)
 - a. President's Corner – What a Minority Government Means for Municipalities - October 22, 2019
 - b. Voice 2019 – Election Campaign is Underway – September 16, 2019
 - c. Voice 2019 – Discover Why #EveryoneBenefits from Gender Equality – September 23, 2019
 - d. Election 2019 – Protecting Canadians from Climate Extremes – September 24, 2019
 - e. Election 2019 – Keeping Local Priorities Front and Center – October 11, 2019
2. CivicInfo:
 - a. BC News – September 13, 2019
 - b. News and Announcements – September 20, 2019
 - c. News and Announcements – October 4, 2019
 - d. News and Announcements – October 11, 2019
3. Municipal Insurance Association of BC (MIABC) – Board Highlights – Fall 2019
4. Ministry of Forests, Lands, Natural Resource Operations and Rural Development - Community Wildfire Resiliency Planning Workshop - Cranbrook, October 18, 2019
5. UBC International Road Safety Symposium
 - a. Board Highlights – August 29, 2019
 - b. News Release – Corrected Kootenay Boundary Fire Rescue Service Review – September 17, 2019
6. UBCM:
 - a. Requests for Resolution
 - i. District of North Saanich - Resolution regarding the UBCM reception sponsored by the government of China
 - ii. District of Sicamous Letter of Support - Off-Road Vehicle Management Framework
 - iii. The Village of Pouce Coupe - Support letter for Passenger Transportation Act
7. Columbia Basin Trust– Community Wildfire Program – email September 17, 2019
8. BC Wildfire Service – Southeast Fire Centre Status Report – September 19, 2019
9. BC Hydro Power Smart – Columbia River Operations Society – Fall 2019
10. Community Wildfire Resiliency Planning Workshop - Cranbrook BC October 18, 2019
11. Lower Columbia Community Development Team Society Meeting Minutes – Sept 19th, 2019 meeting.



Village of Warfield

555 Schofield Highway
Trail, BC V1R 2G7
Telephone: 250.368.8202

12. Boundary Forest Watershed Stewardship Society - Forest Summit & Convergence, October 26 & 27, 2019
13. City of Rossland Letter to City of Trail Re Cemetery Outdoor Water Use Exemption Request Sept 2019
14. Village of Salmo - Resolution Regarding Fostering Transportation Network Services in Small Communities – September 19, 2019
15. Citizens For Safe Technology - Safe Place to Live – September 19, 2019



VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Mayor's Report
Council Member Responsible:	Mayor Diane Langman
Reporting Period:	October 10 th , 2019

Summary of Actions During Reporting Period:

Regional District of Kootenay Boundary

Board Meeting 9-19-2019

- The FireSmart Program offered through RDKB is in its preliminary planning stages with the contract being awarded to Frontline Operations Group. This is expected to wrap up in April 2020.

FireSmart Program

- October 3rd, 2019 I met at the RDKB with Brandy Maslowski, the contractor who is a Fire and Life Safety Educator through Frontline Operations Group. She walked us through the importance of FireSmart in our communities and that, during a wildfire incident, if your home is FireSmart within 10m of your home, you have a 90% chance that your home will be safe.
- The outreach plan will be by the end of October and we will be meeting with Brandy again at that time.
- Community meetings will be arranged along with FireSmart material will be mailed out. (I have examples of those).

LWMP Meeting October 3rd, 2019

- A motion was passed for the LWMP committee to go to Victoria in the New Year to lobby for the CPCC upgrades.
- A motion was passed for \$3500 to be spent to update the cost estimates for the CPCC in order to apply for a new grant that opens up end of October. Staff are also pushing for the province to expedite the Stage 3 Liquid Waste Management Plan as this has a direct correlation with our grant application.

Board Meeting 10-9-2019

- The BV Age Friendly Program is being transferred from being managed by the Village of Fruitvale to Beaver Valley Recreation through the RDKB. This may be worth investigating further as perhaps a service can be established that not only covers Beaver Valley but could also include Warfield, Rossland and Trail.
- Wayne Giles attended before our Board meeting to provide the elected officials with an information session from the Ministry of Indigenous Relations. Interesting to note that in British Columbia there are 230,000 people who self-identify as First Nations, 70% of those who live off of the reserve, there are 203 First Nations and 8 regions. The most confusing for our region in my opinion are the Sinixt who were claimed to be extinct but in fact are not. I believe we still have a lot of work to do to truly understand

how to best include First Nations, who to invite and what proper protocol and procedures are for inviting those to our events along with proper acknowledgments.

UBCM September 22nd -27th, 2019

- Monday attended:
 1. Prioritizing Emergency Management – largely about the Emergency Program Act updates that need to be completed along with how 9-11 communications will be changing in the future. There were large discussion around the dependence on cell phones while regions of our province continue to have no cell coverage.
 2. BC Mayors’ Caucus – largely about a paper that was developed called **Strong Fiscal Futures** – a blueprint for renewed growth the local government finance system; can be found here: (https://www.ubcm.ca/assets/Resolutions~and~Policy/Policy/Finance/LocalGovernmentFinance_Report_Web_Final.pdf)
Discussions as well about the Opioid Addictions Crisis.
 3. Fortis Reception – CAO met with Mr. Weston to discuss billing challenges with Fortis after our partial street light conversion
 4. IAFF Professional Firefighters Reception
- Tuesday:
 1. Small Talk Forum – interesting discussions and ideas around Harvest Huts. I believe as an RDKB, we should look at doing something similar in the fall to help seniors harvest and use fruits in their yards but also have a “shopping” spot for residents to exchange produce for something someone else may have an abundance of.
 - Other discussions around cell phone coverage in rural BC and really trying to get this point across to our provincial leaders.
 - Tsunami Pole Project - Another great discussion that sparked more of an interest around some of our emergency planning and how we need better communication from large industry around Warfield as to what some of the dangers are and what exactly is the emergency plan should something happen.
 2. Small Talk Lunch
 3. Networking at the Welcome Reception
- Wednesday:
 1. Elected Officials Must Themselves Be Resilient – 45 minute session about social media and when/if to engage online. There may be a need to develop a social media policy for our Facebook page – Creston has a great one that is posted directly on their facebook page. Currently it’s very unclear as to who posts and also who responds to posts and messages on our facebook page.
 2. Convention Opening
 3. Annual General Meeting
 4. First Report of Nominating Committee
 5. Keynote Speaker: Peter Mansbridge
 6. Green Party address
 7. Resolution sessions – see Resolutions book for those that were endorsed/not endorsed. One resolution that came forward as a Late Emergent Resolution was about the cancellation of the Rural Dividend Fund from the RDKB that had unanimous support.
 8. AKBLG Lunch
 9. AKBLG Meeting

- Thursday:
 1. Elections – Grace McGregor from Area C in the RDKB was voted in as an Area Director on the UBCM Board of Directors.
 2. Address by the leader of the opposition Andrew Wilkinson
 3. Resolutions
 4. Meeting with Minister Selina Robinson – see comments below
 5. Trade Show: connected with ICBC, Fortis, EMBC, Voyent Alert

- Friday:
 1. Elections
 2. Resolutions
 3. Address by the Premier

- Key connections made at UBCM:
 1. School Crossing – our CAO met a staff member for the Ministry of Highways and Infrastructure in charge of safe school crossings and was able to provide staff with the Briefing Note about the highway crossing. Also, conversations at the Trade show with ICBC who are interested in having their road engineers take a look at the highway/crosswalk to see what else can or should be done at that intersection for resident/school safety.
 2. Fortis and BC Utilities Commission: I was able to speak with the Community Liaison person with Fortis to express our disappointment in how Fortis has handled our street light change to LED along with billing adjustments.
 3. Minister Selina Robinson, Municipal Affairs and Housing: Update on the water supply issue with Warfield, express concerns over the CPCC upgrades after being unsuccessful in our first grant application and the cost implications both projects, if not successful with grant applications, have on our residents. At this meeting we also got the news that we received a \$7500 grant to develop a Water Conservation Plan for Warfield. This will help tick off a box for our community with future grant applications.

Teck Community Engagement:

Unfortunately I was sick following UBCM and did not make it to any of the round table community meetings however, Teck will be attending our Council meeting on November 6th at 6:00 p.m. to make a presentation/engage with Warfield Council. There is also an online engagement form that can be filled out here: <http://www.teck.com/engagetrail>

Respectfully Submitted:	Mayor Diane Langman
Date:	10-10-2019



VILLAGE OF WARFIELD

Committee Name:	UBCM Convention 2019
Council Member Responsible:	ARLENE PARKINSON
Reporting Period:	September 23 – September 27, 2019

- Small Talk Forum – This half day session was one of the highlights for me. I recall many years ago when former Mayor Trewhella was a member of the UBCM Executive and President of the organization; he was the driving force for the Small Talk Forums. This was a session where small communities could air their issues as well as boast about their success stories.

After Minister Selina Robinson opened the session, we were led through a series of discussions and presentations from small communities such as ours.

With the downturn in the forest industry, the resource community of Clearwater spoke of “Community Economic Development”, which is described as:

- action by people locally to create economic opportunities that improve social conditions, particularly for those who are most disadvantaged
 - an approach that recognizes that economic, environmental and social challenges are interdependent, complex and ever changing
 - an Inclusive economy
 - sustainability
 - community-based, participatory, asset-based & promote self-reliance
- Clearwater Council adopted the notion of developing “a community for all ages and stages of life” and further refining to “Place Making” which is “the practice of creating or enhancing a community’s assets to improve its overall attractiveness and livability”.

The Village of Chase presented on their concern that Highway Rescue Services are not fully refunded by the Provincial Government.

The Town of Port McNeil spoke of Legislative Changes and the extra cost burden it results in to small rural and local governments.

The Village of Ashcroft expressed disappointment in the slow movement of the creation of cellphone coverage throughout the Province as it pertains especially to public safety. The recent murders in northern BC were cited as a good example.

The District of Vanderhoof presented on how their communities created “Recreation Hubs” from land that was not being used to its full potential. They tried to place all of the various recreation fields, diamonds, pools etc. near each other.

Queen Charlotte and Port Clements celebrated their story of a collaborative project that involved painting visual indicators on existing infrastructure (telephone poles) to direct people to higher levels and safe spaces in the event of a tsunami.

The Town of Enderby established a “Harvest Hut”. This is a small structure manned by volunteers to take in excess produce from the farmers and local gardeners. The donations are then sorted and picked up by locals who need or can use the harvest to supplement their often meek larders.

If you would like to take a look at some of the presentations, they can be found on the UBCM Website on the UBCM 2019 Convention pages.

- Municipal Insurance Association – I attended the MIABC 2019 Annual General Meeting where we passed Resolutions on the Amendments to the Liability Protection Agreement. This Agreement was amended to ensure it is a clear, consistent and competitive policy. One of the amendment topics included Liability Protection for Unmanned Aircraft Vehicle Systems. Many Local Governments are using these devices for Wildfire information, mapping, Search and Rescue etc.
 - I must admit that this is a very large organization and I do attend MIA to try to add a clearer understanding even if just for myself.
 - Councillor Don Berriault from Montrose won the Door Prize of \$750.00 Amazon Gift Certificate.
- Resolutions – Delegates were presented with 276 Resolutions for debate.
 - 41 were referred to UBCM Executive as there was not sufficient time to debate them.
 - 61 C Resolutions were not admitted for debate because they referred to similar Resolutions, policy papers, reports, or special sessions at Convention or to Area Associations
 - 5 L Resolutions were debated and one was endorsed. LR1 Enabling Viable and Competitive Transportation Network Services in Small Rural and Remote Communities.
 - There was one Resolution from off the floor. This Resolution OF1 Rural Dividend Reconsideration was endorsed almost unanimously. This Resolution showed the concern of the UBCM Membership that funds were removed from the Rural Dividend Fund to support the forest workers.

The complete list of Resolutions can be found in the UBCM Annual Report and the Decisions can be found on the UBCM Website.
- Village of Warfield Council along with our CAO and our MLA met with Minister Robinson. I will defer to Mayor Langman’s report of that meeting
- RDKB CAO Andison, Mayor Moore and I met with BC Transit. Mayor Moore presented on the possibility of expanding inter-regional passenger transportation solutions, including for those needing medical care in larger centres. As one of the RDCK Transit Committee Members, I was

there to re-iterate the need for improvement and standardization of bus shelters and central exchange issues with the RDKB Kootenay Boundary Transit Service.

- UBCM Elections – I am happy to report that Director Grace McGregor has been elected to the UBCM as the Electoral Area Director. Director McGregor along with Director Roly Russell will be our only representatives from the AKBLG Area.
- I was disappointed that there were no hot breakfasts offered.
- Networking – The UBCM Convention is a chance to reach out and speak to elected officials that have ideas and thoughts to share. Although it may seem to others that there is no worth to attending Conventions, I myself will always advocate budgeting for and sending any Councillor or staff member that is willing to take the time to attend and learn.

Once again I wish to thank the Village of Warfield for allowing me to attend this very important and worthwhile convention.

Arlene Parkinson
Councillor
Village of Warfield

THEC

Next Thec meeting is November 19, 2019 7 -9 pm

Reviewed blood lead samples

Presentation on Legal Health Initiatives by hospital staff.

Presentation on yard reclamation action presently going on in Warfield and Annabel.

I myself have contacted THELP and am on the list. They are hoping to get to my house on Oxford Rd before the snow flies.

UBCM

Fly down on Sunday September 22,2019.

Monday was Pre Convention registration and new delegates forum. With all the information to absorb I went back to my my room to cross study the many events.

Tuesday was small talk forum followed by a keynote speech by Peter Mansbridge. He was a totally fascinating speaker.

Wednesday I attended the speech by Andrew Weaver leader of the Green Party I found him to be a very dry speaker.

I attended a infrastructure seminar but found it spoke mostly of problems affecting the the West Coast and not enough about small communities .

Thursday was resolutions and a luncheon address by Selina Robinson Minister of Municipal Affairs and Housing. I also attended the Trade Show . Fortunately I ran into Jagmeet Singh and found him to be very personable.

Friday was resolutions about Climate Change . It was a very emotional debate.

The closing speech was by John Horgan our Premier. He was a very engaging speaker.

Regards Councillor Hill

COUNCIL CORRESPONDENCE NOT REQUIRING ACTION (READING LIST) NOVEMBER 6, 2019 MEETING

1. Federation of Canadian Municipalities (FCM)
 - a. President's Corner – What a Minority Government Means for Municipalities - October 22, 2019
2. CivicInfo:
 - a. News and Announcements – October 25, 2019
3. RDKB:
 - a. Board Highlights – September 19 & October 9, 2019
4. Ministry of Municipal Affairs and Housing – Environmental Quality Program – October 30, 2019
5. Ministry of Municipal Affairs and Housing – UBCM thank you letter
6. BC Cattlemen's Association – Request to Improve Highspeed Internet in Rural Communities – October 4, 2019
7. BC Community Reducing Poverty – UBCM Grant funding opportunity
8. Healthy Communities Newsletter subscription
9. Kootenay Tourism News Release

Special Events Committee Application Form

Name

Vanessa Cederberg

Address

705 Kipling St
Warfield, British Columbia V1R2A3
Canada

Phone #

(250) 364-3948

Email Address

vanessa.cederberg@gmail.com

My areas of interest in recreation are:

Community engagement and events to promote community overall.

Signature**Date Submitted**

29/10/2019



The Royal Canadian Legion
Trail Branch #11
2141 Columbia Avenue, Trail BC V1R 1K8
(250) 364-1422; legion11@shawbiz.ca

RECEIVED

OCT 21 2019

CORPORATION
VILLAGE OF WARFIELD

Mayor Diane Langman
The Village of Warfield
555 Schofield Highway
Trail, BC V1R 2G12

October 9, 2019

Dear Mayor Langman:

Congratulations on being voted in as Mayor for the City of Trail. We wish you a successful term in office.

On behalf of The Royal Canadian Legion, Trail Branch #11, I would like to invite you and a guest to attend our annual Remembrance Banquet on Sunday, November 10th. The cost is \$20.00 per person and the festivities will begin with a social hour at 4:30 p.m. with dinner being served at 5:30.

Could you please advise the Secretary who will be laying the Official Wreath at the Remembrance Day Service.

Please confirm your attendance with the Secretary.

Sincerely, 

Greg Hill, Banquet Chairman
Trail Legion, Branch #11

REPORT:
CHIEF ADMINISTRATIVE OFFICER
OCTOBER 31, 2019



Village of Warfield

Report to Mayor and Council for the November 6, 2019 Council meeting

ADMINISTRATION/HUMAN RESOURCES:

- Staff is currently working on the following projects:
 - ICBC Road Safety Program and speed reductions;
 - speed restrictions amendment bylaw on this agenda for adoption;
 - Next regular monthly safety meeting with all staff as required by regulation is scheduled for November 13
- LandInfo forum with our Asset Management Project Partners (Lumby, Nakusp, Silvertown, Slokan, Warfield) was held in Nakusp on October 30. JL Cox and I attended, and both found it very beneficial.
- A separate Public Works Report, Youth Action Network and a Bylaw Enforcement Report are scheduled on the agenda for the second Council meeting of the month.
- CAO still working on draft report on status of achieving Strategic Goals and Objectives.
- CAO continuing work on draft report regarding statutory policy requirements as well as desirable policies.
- Two Public Works employees are at MTS Training Centre in Vernon November 4 to 8 for Water Distribution 1-2 training.

FINANCE:

- A Quarterly Budget Variance Report will be included on the agenda under Financial Matters, starting for September third quarter, however staff is researching various reporting styles and the day-to-day workload is problematic at present.

INFRASTRUCTURE:

- The new Green Infrastructure - Environmental Quality stream grant intake has opened and will close February 26, 2020. It is my intention to submit for the Burns Avenue utilities separation and consultant W Proulx and I are reviewing the project proposal study November 5.
- An application for UBCM Community Emergency Preparedness Fund (CEPF) for structural flood mitigation work on Trail Creek has been submitted.

FACILITIES/SERVICES:

Water

- Water testing laboratory results are compliant with the Operating Permit.

OTHER:

REPORT: CHIEF ADMINISTRATIVE OFFICER

October 31, 2019

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Planning and Land Use

The Bingay Road Development Permit Application work continues.

Warfield/FortisBC Right of Way

- The Public Works Foreman suggested digging a trench around the problem areas of the SROW in order to deter access. If this is an acceptable idea for Council, I will pursue the cost of such an excavation.

Bylaw Enforcement

- We are currently in negotiations with our service provider for a continuing contract.
- I suggest that Council direct the issuance of tickets for non-compliance after one warning notice. A full bylaw enforcement policy will be discussed by the Policy Committee for recommendations to Council; however, the number of warnings and non-compliant residents is growing and needs to be dealt with.

Youth Action Network

- The YAN Coordinator has been requested to arrange an Oversight Committee meeting and advised that the YAN Council appointees and staff will attend to discuss the review of the program.

Age Friendly

- The CBT Social Grants application for an Age Friendly program for Rossland, Trail and Warfield was submitted last week.
- I forwarded the Age Friendly Province of BC Recognition application to the AgeFriendlyBC (online) today.

UBCM

- I had discussions with two Ministry of Transportation and Infrastructure staff divisions regarding the Webster/Schofield Highway Crosswalk and have since forwarded our complete presentation to both divisions. One has acknowledged receipt and indicated she will consider this information during her work with Active Transportation Planning in our area. The other acknowledged receipt and forwarded it back to the Deputy Director of the Southern Interior Region (Paula Cousins).

Respectfully submitted,

Lila Cresswell, CA

Origin	Topic	Action Required	Responsibility	Status
Council 2019 02 06	Janitorial contract up for tender and to collect bids	Collect Bids for Janitorial at Office and Community Hall	CFO	C
Council 2019 02 20	Purchase New Projector for Community Hall; Budget of \$1,000	Research the cost to purchase and replace the projector for the Community Hall	CFO	BUDGET ITEM
Council 2019 02 20	Process of delegating and responding to complaints	Staff to research a process of delegating and responding to complaints New complaint form instituted for evaluation	STAFF	New form completed. Process to go to policy committee
Council 2019 02 20	Determine how FORTIS manages the maintenance and electricity usage	Contact FORTIS to establish how FORTIS invoices for electricity usage	MAYOR	IP
Council 2019 04 17	Re-zoning Application	Seek Legal Advice regarding Re-Zoning; Staff to re-draft Zoning Bylaw Amendment	CAO/Staff	C
Council 2019 04 17	Signage at Beaver Bend Park	Place signage at end of Beaver Bend Park or where necessary warning residents of wildlife and that it's an unmaintained area	CAO/Staff	OH – Seeking Legal Advice
Council 2019 05 01	Signs for AL Way and Fortis Right of Way	Obtain signs for AL Way and the Fortis Right of Way stating “No unauthorized vehicles- bicycles and pedestrians only”	CAO/Staff	OH – Need better plan of action for entire property
Council 2019 07 17				

		Determine inventory of signs around the Village and conduct a study of what signage is needed prior to installing more.		IP – Inventory done; analysis yet to be done
Council 2019 06 05	Policy development	Policy for “before and after visual documentation of projects” taking place in VoW	CAO/Policy Committee	OH
Council 2019 06 05	Bylaw Enforcement – Animal Control	Staff report re: SPCA contract options including amounts and number of complaints in 2018/19	CFO	IP
Council 2019 07 17	Residential Speed Limits and Signage	Staff to research the ICBC Road Safety programs and draft report for Council to evaluate signage	STAFF	IP
Council 2019 09 04	Invasive Plants	Staff to obtain quote on cost and process to treat invasive plants on an ongoing basis. Grant sourced to assist with cost	STAFF	IP
Council 2019 09 04	Petro-Can Clean up enforcement	CAO and Mayor to have a meeting and get them on task	CAO/Mayor/Staff	IP (preliminary meeting held with owners)

Cheque Register-Summary-Bank



Supplier : A&J001 To ZIM001
 Cheque Dt. 12-Oct-2019 To 30-Oct-2019
 Bank : 1 - General Operating To 99 - PENNY ROUNDING

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
9383	23-Oct-2019	ACE001	ACE COURIER SERVICES	Issued	171	C	128.80
9384	23-Oct-2019	BCO001	BC ONE CALL	Issued	171	C	25.99
9385	23-Oct-2019	BVT001	BV TOOL RENTALS (2011) LTD	Issued	171	C	78.40
9386	23-Oct-2019	CHM001	CH MECHANICAL	Issued	171	C	1,037.03
9387	23-Oct-2019	CHR001	CHRISTENSEN, SHERRY	Issued	171	C	384.96
9388	23-Oct-2019	COR004	CENTRIX CONTROL SOLUTIONS LP	Issued	171	C	2,049.60
9389	23-Oct-2019	CRES001	CRESSWELL, LILA	Issued	171	C	5,339.25
9390	23-Oct-2019	LOR001	LORDCO AUTO PARTS	Issued	171	C	12.30
9391	23-Oct-2019	MTS001	MTS MAINTENANCE TRACKING SYSTEMS IN	Issued	171	C	1,010.10
9392	23-Oct-2019	PAR005	PARKINSON, ARLENE	Issued	171	C	310.00
9393	23-Oct-2019	PIT001	PITNEY BOWES Leasing	Issued	171	C	228.68
9394	23-Oct-2019	POW001	POWER TECH ELECTRIC LTD	Issued	171	C	90.00
9395	23-Oct-2019	RECE001	RECEIVER GENERAL FOR CANADA	Issued	171	C	5,382.25
9396	23-Oct-2019	RFS001	RFS CANADA	Issued	171	C	219.12
9397	23-Oct-2019	RIC002	RICOH CANADA INC	Issued	171	C	568.15
9398	23-Oct-2019	ROL001	ROLLINS MACHINERY LIMITED	Issued	171	C	5,056.80
9399	23-Oct-2019	SEL001	SELKIRK SECURITY SERVICES	Issued	171	C	307.07
9400	23-Oct-2019	SEL003	SELKIRK COLLEGE	Issued	171	C	250.00
9401	23-Oct-2019	TRAH001	TRAIL HAMMER AND BOLT CO. LTD.	Issued	171	C	65.10
9402	23-Oct-2019	WAR002	WARFIELD VOLUNTEER FIREFIGHTERS SOC	Issued	171	C	827.70
9403	23-Oct-2019	RECE001	RECEIVER GENERAL FOR CANADA	Issued	172	C	9,391.25
9404	30-Oct-2019	CRES001	CRESSWELL, LILA	Issued	176	C	2,205.00
9405	30-Oct-2019	DAN002	Dan Johansen	Issued	176	C	2,471.70
9406	30-Oct-2019	JOH001	JOHNSTON MEIER INSURANCE AGENCIES G	Issued	176	C	13,854.00
00396-0001	22-Oct-2019	COLL001	COLLABRIA- VISA PAYMENT PROCESSING	Issued	170	E	96.46
00397-0001	23-Oct-2019	FOR002	FORTISBC - ELECTRICITY	Issued	173	E	6,873.09
00397-0002	23-Oct-2019	SHA001	SHAW CABLE	Issued	173	E	128.80
00397-0003	23-Oct-2019	TEL002	TELUS MOBILITY CELLULAR INC.	Issued	173	E	204.92

Total Computer Paid :	51,293.25	Total EFT PAP :	7,303.27	Total Paid :	58,596.52
Total Manually Paid :	0.00	Total EFT File :	0.00		

October 30, 2019

SCHEDULE OF ACCOUNTS #015

Moved by Councillor / Seconded by Councillor

That the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of Eighty-Seven Thousand, Eight Hundred Seven Dollars and Seventy-Two Cents.

Accounts Payable Cheques #9383 - 9406	\$51,293.25
EFT Payments	\$7,303.27
Payroll #21 & 22	\$29,211.20
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$87,807.72</u>

THE CORPORATION OF THE VILLAGE OF WARFIELD

BYLAW #879

A BYLAW TO AMEND THE VILLAGE OF WARFIELD TRAFFIC BYLAW No. 545, 1995

WHEREAS Section 36 of the *Community Charter* authorizes Council to, by bylaw, regulate and prohibit in relation to, all uses of or involving a highway or part of a highway.

NOW THEREFORE, the Council of the Village of Warfield, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1.0 Bylaw Citation

1.1 This Bylaw may be cited as the “**Village of Warfield Traffic Amendment Bylaw, No. 879, 2019**”.

2.0 Amendment

2.1 Section 3.04 SPEED LIMITS of Traffic Bylaw No. 545 is hereby deleted and replaced by the following new Section 3.04:

3.04 Speed Limits

- (1) On any street:
 - (a) no person shall drive at a greater rate of speed than thirty (30) kilometers per hour, unless otherwise posted;
 - (b) where speed limits are posted at an elementary school, the posted rate of speed shall be thirty (30) kilometers per hour, and this speed limit shall apply between 8:00 a.m. and 5:00 p.m. on school days;
 - (c) where speed limits are posted at playgrounds, the posted rate of speed shall be thirty (30) kilometers per hour, and this speed limit shall apply from dawn to dusk.
 - (d) Notwithstanding the foregoing provisions of this section, Council may, by resolution, cause a sign to be erected or placed on any portion of a street to direct the rate of speed at which a person may drive or operate a motor vehicle upon such portion of street.
- (2) No person shall operate a vehicle on a lane at a greater rate of speed than twenty (20) kilometers per hour.
- (3) No person shall operate a vehicle within a construction zone at a greater rate of speed than twenty (20) kilometers per hour unless otherwise posted.

3.0 Severability

3.1 If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4.0 Rescindtion

4.1 Bylaw #687 “Village of Warfield Traffic Amendment Bylaw No. 687, 2006” is hereby rescinded in its entirety.

4.0 Effective Date

11.1 This Bylaw shall come into full force and effect on the final adoption thereof.

READ A FIRST TIME	this 16 th day of October, 2019
READ A SECOND TIME	this 16 th day of October, 2019
READ A THIRD TIME	this 16 th day of October, 2019
RECONSIDERED AND FINALLY ADOPTED	this 6 th day of November, 2019

Diane Langman, Mayor

Lila Cresswell, Chief Administrative Officer

I HEREBY CERTIFY this as a true copy of Bylaw #879, cited as “Village of Warfield Traffic Amendment Bylaw, No. 879, 2019” this 6th day of November, 2019.

Jody-Lynn Cox, Corporate Officer



VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	SEC
Council Member Responsible:	Cyra Yunkws
Reporting Period:	Oct

Summary of Actions During Reporting Period:

The Nightmare on Lauriente Way was a huge success. We estimate between 350-400 people took part. We ran out of hot dogs (which has never happened before!). The pumpkin carving, trail walk and marshmallow roast all went very well. We want to thank our sponsors, and all of the volunteers who took part. Special thanks to the mayor and councillors, and to the volunteer fire fighters! We recruited a good number of new event-based volunteers.

SEC met Sept 5, 2019 and are working hard at the next two events coming up.

Nov 16, 2019 is the Craft Fair. More information on both will be in the Scoop. If you are able to help please let me know what time/day you are available.

Dec 7, 2019 is the Breakfast with Santa- the theme we are hoping to use is literature or literary. We are hoping to partner with some literacy organizations to provide the children who attend with a book! We will be looking for volunteers for this as well.

Respectfully Submitted:	Cyra Yunkws
Date:	Oct 30, 2019