

THE CORPORATION OF THE VILLAGE OF WARFIELD

Special Meeting

A G E N D A

A Special Meeting of the Council of the Village of Warfield to be held on Monday September 27, 2021 at 9:00 a.m. in an electronic/video format due to the inability to provide COVID-19 spacing pursuant to Province of B.C. Ministerial Order 192.

1. Convene as Council for Special Meeting

2. Council Resolution for Electronic Meeting:

RECOMMENDATION: THAT the Council of the Village Warfield approve the continuation of electronic meetings at present due to the inability to provide COVID-19 spacing under Province of BC Ministerial Order 192.

3. Adoption of the Agenda

RECOMMENDATION: THAT the agenda be approved as presented.

4. Bylaws

a. Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847

RECOMMENDATION: THAT Bylaw 904 cited as "Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847", be read a third time, reconsidered, and finally adopted.

5. Adjournment

THE CORPORATION OF THE VILLAGE OF WARFIELD
BYLAW #904
A BYLAW TO AMEND THE COUNCIL PROCEDURE BYLAW

WHEREAS the *Community Charter* [SBC 2003] requires the Council of the Village of Warfield to, by bylaw, establish the general procedures to be followed by council and committees in conducting their business;

NOW THEREFORE, the Council of the Village of Warfield, in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

CITATION

This Bylaw may be cited as the “Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847”.

AMENDMENTS

1. Bylaw #847 cited as Village of Warfield Council Procedure Bylaw, and amendments thereto is hereby amended by the deletion of Inaugural Meeting, Section 1. (1) in its entirety and the inclusion of the following in place thereof:

“Following a general local election, based on the *Community Charter*, 124 sec 2 (g) Council may establish the first regular council meeting date referred to in section 125 (1) [*council meetings*] as a day in the first 10 days of November”

2. Bylaw #847 cited as Village of Warfield Council Procedure Bylaw, and amendments thereto is hereby amended by the addition of the following under Part 1 Definitions:

“Deputy Mayor” means the Councillor designated as the member responsible for acting in the place of the Mayor

3. Bylaw #847 cited as Village of Warfield Council Procedure Bylaw, and amendments thereto is hereby amended by the deletion of Council Meetings, Section 4. (1) in its entirety and the inclusion of the following in place thereof:

“4. (1) All in person council meetings must take place within the Village Council Chambers except when Council or the Chair resolves to hold meetings elsewhere, or when Council resolves to hold meetings electronically due to Public Health Orders or other circumstances. During times of restriction on public attendance due to Public Health Orders, members of the public who wish to attend council meetings in person must register with staff for confirmation of adequate spacing in Council Chambers or may attend electronically.”

4. Bylaw #847 is hereby amended by the deletion of Delegations, Section 15. (1)(n) in its entirety and the inclusion of the following in place thereof:

“15. (1) (c) Delegations and Presentations

“15. (1) (n) Member Reports and Inquiries.”

5. Bylaw #847 is hereby amended by the deletion of Delegations, Section 18. (1) in its entirety and the inclusion of the following in place thereof:

“18. (1) The Council may, by resolution, allow an individual or a delegation to address Council at the meeting provided written application on a prescribed form has been received by the Corporate Officer by noon on the Wednesday prior to the meeting. Each address must be limited to 5 minutes unless a longer period is agreed to by majority vote of those Council members present. “

6. Bylaw #847 is hereby amended by the deletion of Delegations, Section 18. (5) in its entirety and the inclusion of the following in place thereof:

“18. (5) The Corporate Officer may refuse to place a delegation on the agenda if the issue is not considered to fall within the jurisdiction of Council, or if the matter has already been considered by Council. Council should be informed of this decision.

7. Bylaw #847 is hereby amended by the deletion of Copies of Proposed Bylaws to Council Members, Section 28 in its entirety and the inclusion of the following in place thereof:

“28. A proposed bylaw may be introduced at a Council meeting only if a copy of it has been delivered to each Council Member with the Agenda package the Friday before the Council meeting, or all Council Members unanimously agree to waive this requirement.”

8. Bylaw #847 is hereby amended by the deletion of Form of Bylaws, Section 29. (a) in its entirety and the inclusion of the following in place thereof:

“29. (a) Be printed or emailed.”

9. Bylaw #847 is hereby amended by the deletion of Going into Committee of the Whole, Section 36. (1) in its entirety and the inclusion of the following in place thereof:

“36. (1) At any time during a council meeting, Council may enter COTW by Council resolution, or by the direction of the Corporate Officer.”

10. Bylaw #847 is hereby amended by the deletion of Conduct and Debate, Section 41. (b) in its entirety and the inclusion of the following in place thereof:

“41. (b) A member must not speak longer than ten (10) minutes at a time in order to allow others to speak to the same question for the purpose of discussion.”

11. Bylaw #847 is hereby amended by the grammatical, punctuation, typographical, renumbering and/or formatting changes as included in Appendix "A" attached hereto and forming a part of this Bylaw.

ENACTMENT

1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
2. This Bylaw shall come into full force and effect on the final adoption thereof.

READ A FIRST TIME this 20th day of September, 2021.

READ A SECOND TIME this 20th day of September, 2021.

READ A THIRD TIME this ____ day of _____, 2021.

PUBLIC NOTICE ADVERTISED the 16th and the 21st day of September, 2021.

RECONSIDERED AND FINALLY ADOPTED this ____ day of _____, 2021.

Mayor

Corporate Officer/Chief Administrative Officer

CERTIFIED TRUE COPY of Bylaw 904 cited as "Village of Warfield Council Procedure Bylaw 847 Amendment Bylaw 904" this ____ day of _____, 2021.

Corporate Officer

THE CORPORATION OF THE VILLAGE OF WARFIELD
BYLAW #904 - 2021
APPENDIX "A"

Bylaw #847 is hereby amended by the correction of the following grammatical errors:

- a. Part 1 – Introduction
Application of rules of procedure
2. (1) "provisions in this Bylaw"

- b. Part 3 - Designation of member to act in place of Mayor
Section 8.(2) "8.1" and "in the Mayor's absence"
Section 8.(3) "8.1"
Section 8.(4) "8.1" and "8.3"

- c. Part 4 – Council Proceedings
Community Charter Provisions
Section 9. "[Attendance of Public Meetings]"

- d. Part 4 – Council Proceedings
Community Charter Provisions
Section 10. (4) "Deputy Mayor"
Section 10. (4) "Section 8"

- e. Part 4 – Council Proceedings
Minutes of meetings to be maintained and available to public
11. (2) "a Council"

- f. Part 4 – Council Proceedings
Calling meeting to order
12. (1) "Deputy Mayor" and "Section 8"
12. (2) "Deputy Mayor"

- g. Part 4 – Council Proceedings
Voting at meetings
17. (b) "Those in favour" and then "Those opposed"

- h. Part 4 – Council Proceedings
Delegations
18. (2) “may address”

- i. Part 4 – Council Proceedings
Conduct and debate
20. (2) “Deputy Mayor”

- j. Part 4 – Council Proceedings
Motions generally
21. (3) “the Council”

- k. Part 4 – Council Proceedings
Reconsideration by Council member
(heading) “member”
24. (10) “Council may”
24. (11) “unless a motion”
24. (13) (b) “Mayor”
24. (15) “Mayor”

- l. Part 4 – Council Proceedings
Adjournment
27. (1) “4 p.m.”

- m. Part 5 – Bylaws
Bylaws must be signed
32. “safekeeping.”

- n. Part 6 – Resolutions
Copies of resolutions to Council members
33. “Council member”

- o. Part 8 – Committees
Quorum
50. “of all its”