

**THE CORPORATION OF THE VILLAGE OF WARFIELD**  
**BYLAW #882**  
**A BYLAW TO AMEND THE COUNCIL PROCEDURES BYLAW**

WHEREAS section 124 of the *Community Charter* requires the Council of the Village of Warfield to, by bylaw, establish the general procedures to be followed by council and council committees in conducting their business;

NOW THEREFORE, the Council of the Village of Warfield, in open meeting assembled, hereby ENACTS AS FOLLOWS:

**CITATION**

This Bylaw may be cited as the "Village of Warfield Procedural Bylaw 847 Amendment Bylaw 882".

**AMENDMENT**

- a. Bylaw #847 is hereby amended by the deletion of Time and Location of Meetings, Section 4. (2) in its entirety and the inclusion of the following in place thereof:
  - "4. (2) Regular Council meetings must
    - (a) be held on the second Monday of each month;
    - (b) begin at 1:00 p.m.;
    - (c) be adjourned by 4:00 p.m. unless Council resolves to proceed beyond that time;
    - (d) when such meeting falls on a statutory holiday, be held on the next day the Village Office is open following which is not a statutory holiday, unless otherwise directed by the Mayor."
- b. Bylaw #847 is hereby amended by the deletion of Agenda, Section 14. (2) and (3) in their entirety and the inclusion of the following in place thereof:
  - "14. (2) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the Council meeting Agenda must be noon on the Wednesday prior to the meeting date.
  - (3) The Corporate Officer must make the agenda available to the members of Council and the public on the Friday afternoon prior to the meeting date."
- c. Bylaw #847 is hereby amended by the deletion of Delegations, Section 18. (1) in its entirety and the inclusion of the following in place thereof:
  - "18. (1) The Council may, by resolution, allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided written application on a prescribed form has been received by the Corporate Officer by noon on the Wednesday prior to the meeting. Each address must be limited to 5 minutes unless a longer period is agreed to by unanimous vote of those members present."

**ENACTMENT**

- a. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- b. This Bylaw shall come into full force and effect on the final adoption thereof.

READ A FIRST TIME this 4<sup>th</sup> day of December, 2019.

READ A SECOND TIME this 4<sup>th</sup> day of December, 2019.

READ A THIRD TIME this 4<sup>th</sup> day of December, 2019.

PUBLIC NOTICE ADVERTISED the 27<sup>th</sup> day of December, 2019 and the 3<sup>rd</sup> day of January, 2020.

RECONSIDERED AND FINALLY ADOPTED this 13<sup>th</sup> day of January, 2020.

“original signed by Mayor D. Langman”  
Mayor

“original signed by Jody-Lynn Cox, CFO  
Corporate Officer/Chief Financial Officer

CERTIFIED TRUE COPY of Bylaw 882 cited as “Village of Warfield Procedural Bylaw 847 Amendment Bylaw 882” this 13<sup>th</sup> day of January, 2020.

“original signed by Jody-Lynn Cox, CFO  
Corporate Officer