THE CORPORATION OF THE VILLAGE OF WARFIELD
BYLAW 980

A BYLAW OF THE VILLAGE OF WARFIELD RESPECTING THE FINANCIAL PLAN FOR THE YEARS 2026 - 2030

WHEREAS the *Community Charter* requires that the Council of the Village of Warfield adopt a long-term Financial Plan for a period of five years;

NOW THEREFORE, the Council of the Village of Warfield, in open meeting assembled, ENACTS AS FOLLOWS:

1. Schedule "A" attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan for the Village of Warfield and will come into force and effect as of January 1, 2026.

2. Schedule "B" attached hereto and made part of the Bylaw is hereby declared to be the Village of Warfield's Statement of Objectives and Policies (Revenue Policy) which form the basis of Schedule "A" estimations.

3. Bylaw No. 969, 2025 cited as "Village of Warfield Five Year Financial Plan 2025-2029 Bylaw 969, 2025" is hereby repealed in its entirety.

4. This Bylaw may be cited for all purposes as the "Village of Warfield Five Year Financial Plan 2026 - 2030 Bylaw 980, 2026".

READ a first time this 20th day of April, 2026.

READ a second time this 20th day of April, 2026.

READ a third time this 20th day of April, 2026.

RECONSIDERED, FINALLY PASSED AND ADOPTED this 11 day of May, 2026.

Mayor

Corporate Officer

CERTIFIED a true copy of Bylaw 980 cited as "Village of Warfield Five Year Plan 2026-2030 Bylaw 980, 2026" this _____ day of _____, 2026.

Corporate Officer

VILLAGE OF WARFIELD
FINANCIAL PLAN 2026 TO 2030

SCHEDULE "A"
Bylaw 980, 2026

GENERAL OPERATING FUND

	2026	2027	2028	2029	2030
Revenue					
Property Taxes	$ 1,567,750	$ 1,698,750	$ 1,783,550	$ 1,882,900	$ 1,963,350
Sale of Services	176,900	170,700	173,700	176,800	180,100
Other Revenue from Own Sources	319,950	325,650	331,350	337,450	343,450
Grants	627,700	483,600	486,700	489,800	492,900
Collections for Other Governments	1,416,000	1,416,000	1,416,000	1,416,000	1,416,000
Transfer Prior Years' Surplus / Reserves	201,900	201,900	166,900	131,900	96,900
TOTAL	$ 4,310,200	$ 4,296,600	$ 4,358,200	$ 4,434,850	$ 4,492,700

	2026	2027	2028	2029	2030
Expenses					
General Government	$ 859,400	$ 879,300	$ 905,800	$ 933,600	$ 959,800
Protective Services	111,900	115,350	118,800	122,450	125,700
Transportation Services	737,800	765,600	792,500	816,900	841,300
Environmental Health Services	113,400	117,350	120,500	123,750	127,300
Environmental Development	45,500	46,400	47,300	48,200	49,100
Recreation and Culture	625,800	645,400	666,800	689,700	713,300
Fiscal Services	105,800	106,000	70,300	49,050	10,000
Transfers to Other Governments	1,416,000	1,416,000	1,416,000	1,416,000	1,416,000
Capital Expenditures	294,600	205,200	220,200	235,200	250,200
TOTAL	$ 4,310,200	$ 4,296,600	$ 4,358,200	$ 4,434,850	$ 4,492,700
Deduct: Transfer to Capital Fund	(294,600)	(205,200)	(220,200)	(235,200)	(250,200)
Add: Depreciation of tangible capital assets	217,500	222,900	228,500	234,200	240,100
TOTAL Expenses adjusted for depreciation	$ 4,233,100	$ 4,314,300	$ 4,366,500	$ 4,433,850	$ 4,482,600

WATER OPERATING FUND

	2026	2027	2028	2029	2030
Revenue					
Parcel taxes	$ 80,250	$ 80,250	$ 80,250	$ 80,250	$ 80,250
Water system Improvement tax	94,050	94,050	94,050	94,050	94,050
Water user fees/Sales of services	450,500	473,100	496,600	519,400	542,700
TOTAL	$624,800	$647,400	$670,900	$693,700	$717,000

	2026	2027	2028	2029	2030
Expenses					
Administration	$ 37,550	$ 38,300	$ 39,100	$ 39,900	$ 40,700
Purification and treatment	273,350	280,100	288,500	296,000	303,800
Operation and maintenance	102,500	107,600	111,900	116,400	121,100
Transfer to Water Reserve Fund	80,250	80,250	80,250	80,250	80,250
Transfer to Capital	131,150	141,150	151,150	161,150	171,150
TOTAL	$ 624,800	$ 647,400	$ 670,900	$ 693,700	$ 717,000
Deduct: Transfer to Capital	(131,150)	(141,150)	(151,150)	(161,150)	(171,150)
Add: Depreciation of tangible capital assets	118,000	121,000	124,000	127,100	130,300
TOTAL Expenses adjusted for depreciation	$ 611,650	$ 627,250	$ 643,750	$ 659,650	$ 676,150

SEWER OPERATING FUND

	2026	2027	2028	2029	2030
Revenue					
Parcel taxes	$ 641,150	$ 692,850	$ 711,350	$ 730,450	$ 749,550
Sewer user fees	45,350	49,000	50,400	51,700	53,000
Sales of services	500	500	500	500	500
Transfer from prior years' surplus	35,800	0	0	0	0
TOTAL	$ 722,800	$ 742,350	$ 762,250	$ 782,650	$ 803,050

	2026	2027	2028	2029	2030
SEWER OPERATING FUND					
Expenses					
Administration	$ 7,500	$ 7,500	$ 7,500	$ 7,600	$ 7,700
Maintenance and collection	87,850	90,800	93,700	96,700	99,400
Lift Stations	12,500	12,900	13,400	13,900	14,400
Regional District Contract	448,450	459,650	471,150	482,950	495,050
Transfer to Capital/Reserve Fund	166,500	171,500	176,500	181,500	186,500
TOTAL	$ 722,800	$ 742,350	$ 762,250	$ 782,650	$ 803,050
Deduct: Transfer to Capital	(166,500)	(171,500)	(176,500)	(181,500)	(186,500)
Add: Depreciation of tangible capital assets	21,500	22,000	22,600	23,200	23,800
TOTAL Expenses adjusted for depreciation	$ 577,800	$ 592,850	$ 608,350	$ 624,350	$ 640,350

GENERAL CAPITAL FUND

	2026	2027	2028	2029	2030
EXPENDITURES					
General Government	$ 437,500	$ 50,000	$ -	$ 50,000	$ -
Transportation	45,000	225,000	115,000	80,000	145,000
Recreation and Culture	290,000	-	-	-	-
TOTAL	$ 772,500	$ 275,000	$ 115,000	$ 130,000	$ 145,000

	2026	2027	2028	2029	2030
GENERAL CAPITAL FUND					
SOURCE OF FUNDS					
General Operating	$ 85,000	$ 75,000	$ 115,000	$ 130,000	$ 145,000
Prior Years' Surplus	50,900	50,000	-	-	-
Growing Communities Statutory Reserve	47,000	-	-	-	-
Grants/Donations	169,600				
FCM Grant	70,000	-	-	-	-
Grant - Province	350,000				
Debt	-	150,000	-	-	-
TOTAL	$ 772,500	$ 275,000	$ 115,000	$ 130,000	$ 145,000

WATER CAPITAL FUND

	2026	2027	2028	2029	2030
EXPENDITURES					
Water Treatment Plant	122,000	-	-	-	-
Pressure Reducing Valves	595,000	141,150	151,150	161,150	171,450
Distribution	379,000	-	-	-	-
TOTAL	$ 1,096,000	$ 141,150	$ 151,150	$ 161,150	$ 171,450

	2026	2027	2028	2029	2030
WATER CAPITAL FUND					
SOURCE OF FUNDS					
Water Operating Revenue	$ 131,150	$ 141,150	$ 151,150	$ 161,150	$ 171,450
Water Capital Statutory Reserve	194,850	-	-	-	-
Grant	595,000	-	-	-	-
Growing Communities Statutory Reserve	175,000	-	-	-	-
TOTAL	$ 1,096,000	$ 141,150	$ 151,150	$ 161,150	$ 171,450

SEWER CAPITAL FUND

	2026	2027	2028	2029	2030
EXPENDITURES					
Inflow and Infiltration	$ 12,000	-	-	-	-
Lines and Mains	154,500	1,535,000	140,000	145,000	145,000
TOTAL	$ 166,500	$ 1,535,000	$ 140,000	$ 145,000	$ 145,000

	2026	2027	2028	2029	2030
SOURCE OF FUNDS					
Sewer Operating Revenue	$ 130,000	$ 135,000	$ 140,000	$ 145,000	$ 145,000
Prior Years' Surplus	36,500	-	-	-	-
Gas Tax	-	1,400,000	-	-	-
TOTAL	$ 166,500	$ 1,535,000	$ 140,000	$ 145,000	$ 145,000

VILLAGE OF WARFIELD
STATEMENT OF OBJECTIVES AND POLICIES (REVENUE POLICY)

PURPOSE

This Statement of Objectives and Policies is established in accordance with Section 165(3.1) of the *Community Charter* and is intended to provide guidance and transparency regarding how the Village of Warfield will generate and manage revenue to support municipal services and infrastructure.

GUIDING PRINCIPLES

The Village will apply the following principles in establishing and managing revenues:

- **Sustainability** – Revenues will support long-term financial and asset management needs.
- **Equity and Fairness** – Where possible and practical, taxation and fees will reflect the distribution of benefits received.
- **User-Pay** – Users of specific services should pay an appropriate share of costs.
- **Stability and Predictability** – Changes to taxation and fees will be gradual and manageable but must also consider the needs of the Village and overall condition of infrastructure and levels of service.
- **Accountability and Transparency** – Revenue decisions will be clearly communicated.

REVENUE OBJECTIVES

The Village will:

- As much practically possible, maintain a diversified and stable revenue base.
- Ensure revenues are sufficient to fund:
    - operating services
    - infrastructure renewal and replacement
    - retain sufficient reserves and surplus to fund contingencies
- Minimize reliance on property taxation where practical.
- Pursue senior government grants and alternative funding sources.
- Balance affordability for taxpayers with long-term financial sustainability.

REVENUE POLICIES

1. Revenue Mix

The Village will:

- Maintain a balanced mix of:
    - property taxation
    - parcel taxes
    - user fees
    - grants and other revenues
- Regularly review revenue sources to ensure sustainability and flexibility

2. Property Taxation

Property taxation will remain the primary funding source for general municipal services. The Village will try to maintain stable and predictable property tax increases over time and align increase with inflation, service level changes and associated infrastructure condition as part of allocating a stable revenue source to fund capital improvements.

Due to the Village's predominantly residential assessment base and limited non-residential assessment base, major shifts between classes are not anticipated.

3. User Fees and Charges

User fees will be structured and established to reflect the cost of providing the service and will be reviewed and adjusted annually. When establishing fees, the Village will evaluate utilization levels by fee category, the cost of the service and if property tax subsidy is deemed to be required and to what level.

4. Reserves and Surplus

The Village will maintain reserve funds for asset replacement and contingencies. Annual surpluses generated may be allocated to reserves or maintained in surplus to support both operational and capital costs. Reserve levels will be reviewed annually and consider future capital plans, funding as well as the maintenance of balances to ensure the Village is liquid and ideally does not have to borrow in anticipation of revenue.

5. Debt Management

Borrowing will be used primarily for significant capital projects and equipment acquisitions, where it is appropriate to allocate costs over the useful life of the asset. The Village will minimize reliance on debt and where feasible and ensure that debt servicing costs remain within the Village's financial capacity. The use of long-term debt will also consider the principle of intergenerational equity, where long-term assets are funded and paid for over the course of time to match the payment with those who benefit from their use.

The Village will utilize Municipal Finance Authority (MFA) lease financing for the acquisition of heavy equipment and fleet assets, in the absence of a dedicated equipment replacement reserve fund. This approach provides a practical and predictable method of funding equipment replacement, aligns financing costs with the useful life of the asset and avoids significant one-time impacts on taxation or operating budgets. Lease financing will continue to be evaluated against alternative funding approaches to ensure it remains the most appropriate and cost-effective method of fleet acquisition.

6. External Funding

The Village will actively pursue grant funding from senior levels of government and partnerships, to reduce reliance on taxation and to support infrastructure investment. Annual budgets will consider the long-term sustainability of the revenue source and property tax revenue will not be adjusted when grant revenue cannot be relied on as a ongoing funding source and will be identified as targeted revenue.

REVENUE PROPORTIONS

The proportion of total consolidated revenue from each funding source identified in the Financial Plan (Schedule "A") is summarized as follows for 2026:

REVENUE SOURCE	% of Total Revenue
Property value taxes	29.35%
Parcel taxes	20.35%
User fees and charges	14.04%
Government grants	25.38%
Other sources	10.88%
Proceeds from borrowing	0.00%
TOTAL	100.00%

DISTRIBUTION OF PROPERTY TAXES

The distribution of property taxes reflects the Village's assessment composition which is predominantly residential.

Opportunities to adjust municipal property tax distribution between property tax classes are limited due to the small and concentrated assessment base.

The Village will monitor tax distribution to maintain fairness and competitiveness.

The 2026 municipal levy is distributed as follows:

Rate Class	% of Total Municipal Levy
Class 1 – Residential	96.41%
Class 2 – Utilities	1.79%
Class 5 – Light industry	0.40%
Class 6 – Business/Other	1.40%
TOTAL	100.00%

PERMISSIVE PROPERTY TAX EXEMPTIONS

The Village may provide permissive tax exemptions in accordance with the *Community Charter.*

Properties that qualify will be evaluated based on the demonstrated community benefit, alignment with municipal objects and priorities, the financial impact to the Village and eligibility under applicable legislation.

Exemptions will be considered in the context of whether or not there are other forms of municipal support, the demands on municipal services, and overall equity and fairness.