

**THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF REGULAR COUNCIL MEETING #02-20**

Minutes of the regular meeting of the Council of the Village of Warfield, held in the Council Chambers at 555 Schofield Highway, Warfield, BC on Monday, February 10, 2020 at 1:00 pm.

Present: Mayor D. Langman
Councillor C. Yunkws
Councillor J. Hill
Councillor R. Masleck

Absent: Councillor A. Parkinson

Staff Present: Lila Cresswell, CAO
Jody-Lynn Cox, CO/CFO
Carol LeRose, Senior Administrative Clerk

Others Present: Warren Proulx, Chair, Infrastructure Advisory Committee

Gallery: No members of the public

Call to Order

Mayor Langman called the meeting to order at 1:02 p.m.

Approval of Agenda

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the agenda for Regular Council meeting #02-20 be adopted as presented.

CARRIED 2020-19

Delegation

a. South Kootenay Green Link – Alexandra Loeb, Rossland Sustainability Commission/Energy Task Force Delegate spoke about the Green Link project, proposed paths, potential impact on the Village, and expectations of Council for future support.

Approval of the Minutes

a. Minutes of the Regular Council Meeting #01-20

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the minutes of the regular Council meeting #01-20 held January 13, 2020 be adopted as amended by the correction of the date in Approval of the Minutes, sections a. and b. to December 4, 2019.

CARRIED 2020-20

b. Report of the Committee of the Whole Meeting Held January 13, 2020

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the report of the Committee of the Whole meeting held January 13, 2020 be adopted as presented.

CARRIED 2020-21

Consent Calendar

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the Correspondence Listing Dated February 10, 2020 be received and attached to the minutes for record.

CARRIED 2020-22

Motions & Submissions

- a. RDKB Advocacy Strategies Discussion Paper – Education & Advocacy Committee Meeting January 28, 2020 with Committee Recommendations

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the discussion paper from the Regional District of Kootenay Boundary Education and Advocacy Committee dated January 28, 2020 regarding advocacy strategies and recommendations be received.

CARRIED 2020-23

- b. Columbia Pollution Control Centre Upgrade (CPC)

- i. Letter from G. Denkovski, Manager of Infrastructure & Sustainability, RDKB Dated January 17, 2020 Regarding the CPC Upgrade Project Grant Application
- ii. Copy of a Letter from L. Pasi, Mayor, City of Trail in Support of the RDKB Grant Application to the Investing in Canada Infrastructure Program, Green – Environmental Quality Sub-Stream Grant
- iii. RDKB Discussion Paper Dated January 29, 2020 Regarding Advocacy Strategies 202 with Committee Recommendations Regarding CPC Funding

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the letters from G. Denkovski, Regional District of Kootenay Boundary Manager of Infrastructure dated January 17, 2020 and from L. Pasi, Mayor, City of Trail dated January 30, 2020 regarding the Columbia Pollution Control Centre Infrastructure Grant application be received;

AND FURTHER THAT Council direct a letter of support for the Columbia Pollution Control Centre Secondary Treatment Upgrade project be forwarded to the Regional District of Kootenay Boundary for inclusion with the grant application to the Investing in Canada Infrastructure Program, Green – Environmental Quality Sub-Stream.

CARRIED 2020-24

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the discussion paper from the Regional District of Kootenay Boundary Education and Advocacy Committee dated January 28, 2020 regarding advocacy strategies for the CPC Secondary Treatment Upgrade Project be received and the strategies contained therein endorsed.

CARRIED 2020-25

- c. Village of Warfield Water Conservation Plan – W. Proulx, Chair, Infrastructure Advisory Committee
W. Proulx spoke to the development of the Water Conservation Plan, the strategies within and the benefits of adopting a water conservation plan.

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT Council adopt the Village of Warfield Water Conservation Plan as developed by TRUE Consulting dated February 2020.

CARRIED 2020-26

- d. Burns Avenue Utility Separation Project Grant Application – W. Proulx, Chair Infrastructure Advisory Committee

W. Proulx outlined the history of the utility separation issue, the high priority assigned to the project by the Infrastructure Advisory Committee and the application to the Investing in Canada Infrastructure Program, Green – Environmental Quality Sub-Stream. Both W. Proulx and CAO Cresswell answered questions regarding the project proposal.

Moved: Councillor Masleck

Seconded: Councillor Yunkw

THAT Council approve the grant application to the Investing in Canada Infrastructure Program, Green – Environmental Quality Sub-Stream for the Burns Avenue Utility Separation Project in the amount of \$1,159,800 net of GST; AND FURTHER THAT Council commits to its share of the funding, such funding from reserve funds and taxation.

CARRIED 2020-27

- a. Infrastructure Planning Grant Application (Province of BC) – Integrating Asset Management Data into Capital and Operational Planning

Moved: Councillor Yunkw

Seconded: Councillor Hill

THAT Council approve the grant application to the Province of BC Infrastructure Planning Grant Program for the Integrating Asset Management Data into Capital and Operational Planning Project and commit to its share of the funding.

CARRIED 2020-28

W. Proulx left the meeting.

Correspondence

- a. Community Outdoor Revitalization Planning Grants – Deadline February 14th, 2020

A discussion occurred regarding the potential application to the Columbia Basin Trust Community Outdoor Revitalization grant program for a community engagement and land use plan for the Village's FortisBC right of way lands. Staff was directed to develop an application.

- b. Copy of a Letter from L. Pasin, Mayor, City of Trail Dated January 17, 2020 Regarding Library Board 2020 Budget

Moved: Councillor Yunkw

Seconded: Councillor Hill

THAT the copy of a letter from L. Pasin, Mayor, City of Trail dated January 17, 2020 regarding Library Board 2020 budget be received for information.

CARRIED 2020-29

- c. New Organics Partnership – News Release January 31, 2020

Moved: Councillor Yunkw

Seconded: Councillor Hill

THAT the News Release from the Regional District of Kootenay Boundary dated January 31, 2020 regarding the New Organics Partnership Program be received.

CARRIED 2020-30

Reports & Memoranda

- a. Chief Administrative Officer's Report Dated February 10, 2020
- b. Action Items Status Report Dated February 10, 2020
- c. Public Works Report for January 2020
- d. Bylaw Enforcement Report for January 2020
- e. Flow Monitoring Report Memo December 1-31 2019

Moved: Councillor Masleck

Seconded: Councillor Hill

THAT: the following reports be received.

- Chief Administrative Officer's report dated February 10, 2020
- Action Items Status report dated February 10, 2020
- Public Works Report For January 2020
- Bylaw Enforcement report for January 2020

- Flow Monitoring Report Memo December 1-31 2019

CARRIED 2020-31

Financial Matters

Schedule of Accounts to February 4, 2020

Accounts Payable Cheques #9509 - 9534	\$45,448.83
EFT Payments	\$5,148.74
Payroll #2 & 3	<u>\$28,502.98</u>

TOTAL EXPENDITURE & PAYMENT APPROVED **\$79,100.55**

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of seventy-nine thousand, one hundred dollars and fifty-five cents be approved.

CARRIED 2020-32

Policies

- Policy HR 2020-01 Progressive Discipline Policy – (former 2017-2)
- Policy HR 2020-02 Criminal Record Check Policy
- Policy HR 2020-03 Workplace Conduct Policy
- Policy GOV/HR 2020-04 Tobacco, Combustible Materials & Vapour Products Prohibition Policy
- Policy HR/SAF 2020-05 Clothing Policy – (former 122a)
- Policy GEN 2020-07 Family Bereavement Policy - (former 130)

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the following policies be adopted as amended and renumbered:

- Policy HR 2020-01 Progressive Discipline Policy
- Policy HR 2020-02 Criminal Record Check Policy
- Policy HR 2020-03 Workplace Conduct Policy
- Policy GOV/HR 2020-04 Tobacco, Combustible Materials & Vapour Products Prohibition Policy
- Policy HR/SAF 2020-05 Clothing Policy
- Policy HR 2020-06 Student Hiring Policy
- Policy GEN 2020-07 Family Bereavement Policy

CARRIED 2020-33

Council Member Reports/Inquiries/Notice of Motion

- Mayors Report for February 10, 2020
- Councillor Yunkws Report for February 10, 2020
- Councillor Hill Report – SEC update

Moved: Councillor Masleck

Seconded: Councillor Hill

THAT the Council Member reports be received as presented and attached to the minutes for record where available.

CARRIED 2020-34

Notice of Motion

Councillor Masleck served notice for a motion to be submitted to the next regular Council meeting scheduled for March 9, 2020.

PROPOSED MOTION: THAT due to the reduced Council meeting schedule created by Procedural Bylaw 847 Amendment Bylaw 882, Council stipends be reduced by twenty percent (20%) effective April 1, 2020.

Moved: Councillor Masleck

Seconded: Councillor Yunkws

THAT Mayor Langman appoint Grant Lenarduzzi to the Infrastructure Advisory Committee.

CARRIED

2020-35

Adjournment

On a motion by Councillor Masleck the meeting adjourned at 3:21 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #02-20 of Council held on February 10, 2020.

Diane Langman
Mayor

Lila Cresswell
Chief Administrative Officer