

**THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF REGULAR COUNCIL MEETING #04-20**

Minutes of the regular meeting of the Council of the Village of Warfield, held in the Council Chambers at 555 Schofield Highway, Warfield, BC on Tuesday, April 14, 2020 at 1:00 pm.

Present: Mayor D. Langman
Councillor C. Yunkws
Councillor A. Parkinson
Councillor J. Hill
Councillor R. Masleck

Staff Present: Lila Cresswell, CAO
Jody-Lynn Cox, CO/CFO
Carol LeRose, Senior Administrative Clerk

Gallery: No members of the public

Call to Order

Mayor Langman called the meeting to order at 1:01 p.m.

Approval of Agenda

Moved: Councillor Hill
THAT Agenda #04-20 be adopted as presented.

Seconded: Councillor Parkinson

CARRIED 2020-51

Approval of the Minutes

- a. Minutes of the Regular Council Meeting #03-20 Held March 9, 2020
- b. Minutes of the special meeting held March 13th, 2020
- c. Minutes of the special meeting held March 19th, 2020
- d. Minutes of the special meeting held March 29th, 2020
- e. Minutes of the special meeting held April 2nd, 2020

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the minutes of the

- Regular Council meeting #03-20 held March 9th, 2020 be adopted as amended with the correction of a motion mover and seconder.
- Special meeting held March 13th, 2020 be adopted as presented.
- Special meeting held March 19th, 2020 be adopted as presented.
- Special meeting held March 29th, 2020 be adopted as amended with the correction of the time adjourned.
- Special meeting held April 2nd, 2020 be adopted as presented.

CARRIED 2020-52

Consent Calendar

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the Correspondence Listing dated April 14th, 2020 be received and attached to the minutes for record.

CARRIED 2020-53

Council directed staff to forward time-sensitive correspondence ahead of the agenda when appropriate.

Reports & Memoranda

- a. Chief Administrative Officer’s Report - verbal
- b. Action Item Status Report Dated April 8, 2020
- d. RDKB Building Permit Report for March 31, 2020

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT: the following reports be received.

- Chief Administrative Officer’s report - verbal
- Action Items Status report dated April 8, 2020
- RDKB Building Permit Report for March 31, 2020

CARRIED 2020-54

Financial Matters

Schedule of Accounts to April 8, 2020

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of one hundred twenty thousand, two hundred twenty-three dollars and thirty cents be approved.

Accounts Payable Cheques #9582 - 9625	\$ 73,046.26
EFT Payments	\$16,687.38
Payroll #6 & 7	<u>\$30,489.66</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$120,223.30</u>

CARRIED 2020-55

Policies

- a. Policy GOV 2020-12 Covid-19 Pandemic Response Policy
- b. Policy HR 2020-14 Work From Home Policy

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the Policy GOV 2020-12 Covid-19 Pandemic Response Policy be adopted as presented.

CARRIED 2020-56

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the Policy HR 2020-14 Work From Home Policy be adopted as presented.

CARRIED 2020-57

Bylaws

- a. Bylaw 884 - Revenue Anticipation Borrowing 2020

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 884 cited as “Village of Warfield 2020 Revenue Anticipation Borrowing Bylaw 884, 2020” be reconsidered, finally passed and adopted.

CARRIED 2020-58

- b. Bylaw 885 - Sanitary Sewer Parcel Tax 2020

Moved: Councillor Parkinson

Seconded: Councillor Masleck

THAT Bylaw 885 cited as "Village of Warfield Sanitary Sewer Parcel Tax Bylaw 885" be read a first, second and third time.

CARRIED 2020-59

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Bylaw 885 cited as "Village of Warfield Sanitary Sewer Parcel Tax Bylaw 885" be reconsidered, finally passed and adopted.

CARRIED 2020-60

c. Bylaw 886 - Sanitary Sewer User Fees 2020

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 886 cited as "Village of Warfield Sanitary Sewer User Fees 2020 Bylaw 886" be read a first, second and third time.

CARRIED 2020-61

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Bylaw 886 cited as "Village of Warfield Sanitary Sewer User Fees 2020 Bylaw 886" be reconsidered, finally passed and adopted.

CARRIED 2020-62

d. Bylaw 887- Water, Sewer and Roads Infrastructure Parcel Tax 2020

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 887 cited as "Village of Warfield Water, Sewer and Roads Infrastructure Parcel Tax Bylaw 887" be read a first, second and third time.

Council discussed the parcel tax.

CARRIED 2020-63

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 887 cited as "Village of Warfield Water, Sewer and Roads Infrastructure Parcel Tax Bylaw 887" be reconsidered, finally passed and adopted.

CARRIED 2020-64

e. Bylaw 888 – Water System Improvement Parcel Tax 2020

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT Bylaw 888 cited as "Village of Warfield Water Supply System Improvement Parcel Tax Bylaw 888" be read a first, second and third time.

CARRIED 2020-65

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 888 cited as "Village of Warfield Water Supply System Improvement Parcel Tax Bylaw 888" be reconsidered, finally passed and adopted.

CARRIED 2020-66

f. Bylaw 889 – Works and Services Parcel Tax

Moved: Councillor Hill

Seconded: Councillor Parkinson

THAT Bylaw 889 cited as "Village of Warfield Works and Services Parcel Tax Bylaw 889" be read a first, second and third time.

CARRIED 2020-67

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 889 cited as "Village of Warfield Works and Services Parcel Tax Bylaw 889" be reconsidered, finally passed and adopted.

CARRIED 2020-68

Council Member Reports

Council discussed and directed staff to postpone remuneration until after the COVID-19 pandemic is over.

Authority for Closed Meeting

Moved: Councillor Hill

Seconded: Councillor Yunkws

THAT Council move to closed session under authority of *Community Charter* Section 90(1)(c) labour relations or other employee relations.

CARRIED 2020-69

Carol LeRose left the meeting at 1:37pm.

Council moved to closed meeting session at 1:38 pm.

Council returned to open meeting session at 1:55 pm with nothing to report out from closed meeting.

Adjournment

On a motion by Councillor Hill, seconded by Councillor Masleck, the meeting adjourned at 1:59 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #04-20 of Council held on April 14, 2020.

Diane Langman
Mayor

Lila Cresswell
Chief Administrative Officer