

**THE CORPORATION OF THE VILLAGE OF WARFIELD  
MINUTES OF REGULAR COUNCIL MEETING #01-21**

Minutes of the regular meeting of the Council of the Village of Warfield, held electronic/video format due to pandemic situation under Province of B.C. Ministerial Order 192 on Monday, January 11, 2021 at 1:00 pm.

Present: Mayor D. Langman  
Councillor C. Yunkws  
Councillor A. Parkinson  
Councillor J. Hill  
Councillor R. Masleck

Staff Present: Jody-Lynn Cox, CO/CFO  
Lila Cresswell, CAO  
Carol LeRose, Senior Administrative Clerk  
Melissa McGee, Administrative Clerk II

**Call to Order**

Mayor Langman called the meeting to order at 1:00 p.m.

Moved: Councillor Parkinson  
THAT the regular Council meeting of the Village of Warfield to be held in an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192, on Monday, January 11, 2021 at 1:00 p.m.

Seconded: Councillor Yunkws

CARRIED 2021-1

**Adoption of Agenda**

Moved: Councillor Parkinson  
THAT Agenda #12-20 be adopted as amended by moving the following items to Committee of the Whole for discussion:

Seconded: Councillor Yunkws

- minutes from the regular Council meeting held on December 14, 2020; and
- Councillor Yunkws' report from the December 14, 2020 Regular Council Meeting.

CARRIED 2021-2

**Committee of the Whole**

Moved: Councillor Yunkws  
THAT Council convene as Committee of the Whole for discussion of the following items:

Seconded: Councillor Parkinson

- a. Review of the Village of Warfield Strategic Plan 2021-2023;
- b. Minutes of the regular Council meeting held December 14, 2020; and
- c. Councillor Yunkws' report.

CARRIED 2021-3

Council convened as Committee of the Whole meeting at 1:04pm.

Council returned to regular Council Meeting session at 1:26pm.

**Committee of the Whole Report and Recommendations**

Moved: Councillor Parkinson  
THAT Committee of the Whole rise and report to Council with the following recommendations:

Seconded: Councillor Yunkws

RECOMMENDED THAT:

- a. Council adopt the Strategic Plan 2021-2023 as presented;

- b. Council advise the Warfield Food Advisory Committee to present Council with a public engagement plan.

CARRIED 2021-4

**Approval of the Minutes**

- a. Minutes of the Regular Council Meeting #12-20 Held December 14, 2020

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the minutes of the regular Council meeting #12-20 held December 14, 2020 be adopted as presented.

CARRIED 2021-5

- b. Minutes of the Special Meeting #06-2020 Held December 22, 2020

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the minutes of the Special Meeting #06-2020 held December 22, 2020 be adopted as presented.

CARRIED 2021-6

**Consent Calendar**

Correspondence Listing: Dated January 11, 2021

Moved: Councillor Masleck

Seconded: Councillor Parkinson

THAT the Correspondence Listing dated January 11, 2021 be received and attached to the minutes for record.

CARRIED 2021-7

**Correspondence**

- a. City of Nelson – Vaccination Priority for Essential Critical Infrastructure Municipal Employees

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Council receive the letter from the City of Nelson regarding vaccination priority for essential critical infrastructure municipal employees.

CARRIED 2021-8

- b. Letter from S. McCuaig Dated December 13, 2020 Expressing Concerns Regarding Illegal Fireworks Being Set Off in Warfield

Moved: Councillor Masleck

Seconded: Councillor Parkinson

THAT the letter from S. McCuaig dated December 13, 2020 regarding illegal fireworks be received, and Council discuss bylaws concerning the prohibiting of fireworks within the Village boundary.

CARRIED 2021-9

Moved: Councillor Masleck

Seconded: Councillor Yunkws

THAT staff move forward with drafting a bylaw prohibiting fireworks in the Village of Warfield.

CARRIED 2021-10

- c. Letter from Softball British Columbia regarding COVID Relief Fund

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT Council receive the letter from Softball British Columbia regarding COVID Relief Fund.

CARRIED 2021-11

**Motions and Submissions**

- a. Warfield Strategic Plan 2021-2023

Moved: Councillor Yunkws

Seconded: Councillor Masleck

THAT Council adopt the Village of Warfield Strategic Plan 2021-2023 as presented and publish same on the Village website.

CARRIED 2021-12

- b. Warfield Food Advisory Committee

Moved: Councillor Yunkws  
THAT Council advises the Warfield Food Advisory Committee to present Council with a public engagement plan.

Seconded: Councillor Parkinson

CARRIED 2021-13

c. Columbia Basin Trust Food Access and Recovery Grant

Moved: Councillor Parkinson  
THAT Council approves an application by the Village of Warfield to the Columbia Basin Trust Food Access and Recovery Grant as recommended by the Warfield Food Advisory Committee; AND FURTHER THAT Council authorize Councillor Cyra Yunkws as the authorized contact and support person for said grant application.

Seconded: Councillor Hill

CARRIED 2021-14

d. ICIP COVID-19 Resilience Infrastructure Stream Funding Application for Beaver Bend Park and Trail Remediation/ Upgrades Project

Moved: Councillor Hill  
THAT the Village of Warfield staff apply for grant funding for Beaver Bend Park and Trail Remediation/ Upgrades through the Canada Infrastructure Program COVID-19 Resilience Infrastructure Stream; AND FURTHER THAT Council supports the project and commits to any associated ineligible costs and cost overruns.

Seconded: Councillor Parkinson

CARRIED 2021-15

e. CKISS Invasive Plant Assessment

Moved: Councillor Yunkws  
THAT the Warfield Invasive Plant Species Management Plan 2020 and Warfield Invasive Plant Species Action Plan 2020 developed for the Village of Warfield by the Central Kootenay Invasive Species Society (CKISS) with funding from the Columbia Basin Trust Environment Grants Program be received AND FURTHER THAT staff is to assess the recommendations made in the Action Plan and costs be brought to budget discussions.

Seconded: Councillor Parkinson

CARRIED 2021-16

f. 2019 Annual Municipal Report

No public commentary was received.

Moved: Councillor Hill

Seconded: Councillor Parkinson

THAT Council approve the Annual Report as presented and publish the report.

CARRIED

2021-17

**Reports and Memoranda**

a. Bylaw Enforcement Month End Report – December 2020

b. Action Item Status Report January 2021

c. CFO/CO Staff Report January 2021 – verbal

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the following reports be received.

- Bylaw Enforcement Month End Report -December
- Action Item Status Report January 2021
- CFO/CO Staff Report January 2021

CARRIED 2021-18

**Financial Matters**

Schedule of Accounts to January 7, 2021

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of two hundred twelve thousand, eight hundred ten dollars and ninety-three cents be approved.

Accounts Payable Cheques #9947-10035	\$127,251.57
EFT Payments	\$33,315.60
Payroll #23, 24, 25	<u>\$52,243.76</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$212,810.93</u>

CARRIED 2021-19

**Bylaws**

a. Bylaw 864 – Village of Warfield Garbage Rates 2021

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT Bylaw 894 cited as “Village of Warfield Bylaw 506, Garbage Service User Fee 2021 Amendment Bylaw 894” be read a first, second and third time.

CARRIED 2021-20

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Bylaw 894 cited as “Village of Warfield Bylaw 506, Garbage Service User Fee 2021 Amendment Bylaw 894” be read a final time, reconsidered, and adopted.

CARRIED 2021-21

b. Bylaw 895 – Village of Warfield Water Rates and Fees 2021

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 895 cites “Village of Warfield Bylaw 835 Water Service User Fees 2021 Amendment Bylaw 895” be read a first, second and third time.

CARRIED 2021-22

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Bylaw 895 cited as “Village of Warfield Bylaw 835 Water Service User Fees 2021 Amendment Bylaw 895” be read a final time, reconsidered, and adopted.

CARRIED 2021-23

**Council Member Reports and Inquiries**

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

Council Report - Councillor Yunkws

THAT Council receive the Council Member Report as presented.

CARRIED 2021-24

**Adjournment**

On a motion by Councillor Hill, the meeting adjourned at 2:09 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #01-21 of Council of the Village of Warfield held on January 11, 2021.

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Diane Langman  
Mayor

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Jody-Lynn Cox  
Corporate Officer