

**THE CORPORATION OF THE VILLAGE OF WARFIELD  
MINUTES OF REGULAR COUNCIL MEETING #03-21**

Minutes of the regular meeting of the Council of the Village of Warfield, held Monday, March 8, 2021 at 1:00 p.m. In an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192.

Present: Mayor D. Langman  
Councillor C. Yunkws  
Councillor A. Parkinson  
Councillor R. Masleck

Staff Present: Jody-Lynn Cox, CO/CFO  
Lila Cresswell, CAO  
Melissa McGee, Administrative Clerk II

Gallery: Grant Lenarduzzi  
Neal Smith – Joined meeting at 1:10 p.m.

**Call to Order**

Mayor Langman called the meeting to order at 1:00 p.m.

Moved: Councillor Parkinson  
For the regular Council meeting of the Village of Warfield to be held in an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192, on Monday, March 8, 2021 at 1:00 p.m.

Seconded: Councillor Yunkws

CARRIED 2021-38

**Adoption of Agenda**

Moved: Councillor Parkinson  
THAT Agenda #03-21 be adopted as presented.

Seconded: Councillor Yunkws

CARRIED 2021-39

**Committee of the Whole**

Council moved into the Committee of the Whole meeting at 1:01 p.m.

Moved: Councillor Parkinson  
RECOMMENDATION: THAT Council convenes as Committee of the Whole for review of the Indigenous Territory Land Acknowledgement for the Village of Warfield.

Seconded: Councillor Yunkws

CARRIED 2021-40

Council resumed the regular Council Meeting at 1:08 p.m.

**Committee of the Whole Report and Recommendations**

RECOMMENDATION: THAT council refer the Indigenous Territory Land Acknowledgement for the Village of Warfield to the Policy Committee for further discussion.

**Approval of the Minutes**

- a. Minutes of the Regular Council Meeting #02-21 Held February 8, 2021

Moved: Councillor Yunkws  
Seconed: Councillor Parkinson  
THAT the minutes of the regular Council meeting #02-21 held February 8, 2021 be adopted as presented.

CARRIED 2021-41

- b. Minutes of the Committee of the Whole Meeting #03-21 Held February 8, 2021

Moved: Councillor Parkinson  
Seconed: Councillor Yunkws  
THAT the minutes of the Committee of the Whole meeting #03-21 held February 19, 2021 be adopted as presented.

CARRIED 2021-42

- c. Minutes of the Committee of the Whole Meeting #04-21 Held February 19, 2021

Moved: Councillor Yunkws  
Seconed: Councillor Parkinson  
THAT the minutes of the Committee of the Whole meeting #03-21 held February 19, 2021 be adopted as presented.

CARRIED 2021-43

**Consent Calendar**

- Correspondence Listing: Dated March 3, 2021

Moved: Councillor Yunkws  
Seconed: Councillor Yunkws  
THAT the Correspondence Listing dated March 3, 2021 be received and attached to the minutes for record.

CARRIED 2021-44

**Referrals From Prior Meetings**

- a. West Kootenay Boundary Community Investment Co-op request for the Village of Warfield to consider becoming a member and investor of the WKBCIC.

Moved: Councillor Masleck  
Seconed: Councillor Yunkws  
THAT Council requests staff to write a letter in response to the Municipality investment requirements within the Community Charter and FUTHER THAT council and staff subscribe to the WKBCIC Newsletter for future reference and news items.

CARRIED 2021-45

**Correspondence**

- a. Email Correspondence from N. McKimmie, ED, United Way Trail and District Board of Directors Regarding The Potential Integration of Six British Columbia United Ways

Moved: Councillor Masleck  
Seconed: Councillor Yunkws  
THAT council receive the letter.

CARRIED 2021-46

- b. Email Correspondence from J. Antill, A/Director Local Government Infrastructure & Engineering Ministry of Municipal Affairs Regarding Community Economic Recovery Infrastructure Program

Moved: Councillor Yunkws  
Seconed: Councillor Parkinson  
THAT Council receive the letter.

CARRIED 2021-47

**Reports and Memoranda**

Moved: Councillor Masleck

Seconded: Councillor Yunkws

- a. RDKB Building Permit Report – January 2021
- b. Action Items Status Report – March 4, 2021

THAT the following reports be received.

- RDKB Building Permit Report – January 2021
- Action Items Status Report – March 4, 2021

CARRIED 2021-48

**Financial Matters**

Schedule of Accounts to February 3, 2021

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of one hundred eighteen thousand, seven hundred thirty-seven dollars and twenty-three cents be approved.

Accounts Payable Cheques #10115 - 10150	\$58,641.04
EFT Payments	\$26,533.73
Payroll #03, 04	<u>\$33,562.46</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$118,737.23</u>

CARRIED 2021-49

**Bylaws**

- a. WSP Zoning Bylaw Draft Report

THAT Council review the draft zoning bylaw.

CARRIED 2021-50

**Council Member Reports and Inquiries**

- a. Mayor Langman's Report for March 8, 2021
- b. Verbal – Easter Egg Hunt – Councillor Hill
- c. Councillor Parkinson's Report for March 8, 2021

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the Council Member reports be received as presented and attached to the minutes for record where available and FUTHER THAT the Special Events Committee partner with Warfield Scouts to organize an Easter Basket donation.

CARRIED 2021-51

**Visitor Question Period**

Neal Smith asked for clarification regarding Committee of the Whole meeting processes and where public notices for meetings are posted. Staff confirmed that Committee of the Whole meetings are open to the public, postings can be found within the Agenda or on the Village of Warfield Website.

Neal Smith asked for clarification on the February Zoning Bylaw Virtual Discussion dates. Staff confirmed that the meeting has been moved to March and further correspondence will be delivered to residents in

the form of a letter.

**Authority for Closed Session**

Council moved to closed session at 1:41 p.m.

Moved: Councillor Masleck

Seconded: Councillor Parkinson

THAT Council move to closed session under authority of *Community Charter* Section 90 (1) (g) litigation or potential litigation affecting the municipality; and (i) the receipt of advice that is subject to solicitor – client privilege, including communications necessary for that purpose.

CARRIED

2021-52

Council returned to open meeting session at 2:16 pm with nothing to report out from closed meeting.

**Adjournment**

On a motion by Councillor Parkinson, the meeting adjourned at 2:16 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #03-21 of Council held on March 8, 2021.

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Diane Langman  
Mayor

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Jody-Lynn Cox  
Corporate Officer