

**THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF REGULAR COUNCIL MEETING #04-21**

Minutes of the regular meeting of the Council of the Village of Warfield, held Monday, April 12, 2021 at 1:00 p.m. In an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192.

Present: Mayor D. Langman
Councillor C. Yunkws
Councillor A. Parkinson
Councillor R. Masleck
Councillor J. Hill

Staff Present: Jody-Lynn Cox, CO/CFO
Lila Cresswell, CAO
Melissa McGee, Administrative Clerk II

Gallery: Braydon Lemay
Denise Marchi
Andrew Van Vliet
Carolyn Amantea
Rosemary Unger
Neal Smith
Heather Smith
Joanne Beetstra

Call to Order

Mayor Langman called the meeting to order at 1:05 p.m.

Moved: Councillor Parkinson
For the regular Council meeting of the Village of Warfield to be held in an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192, on Monday, April 12, 2021 at 1:00 p.m.

Seconded: Councillor Yunkws

CARRIED 2021- 53

Adoption of Agenda

Moved: Councillor Yunkws
THAT Agenda #04-21 be adopted as presented.

Seconded: Councillor Parkinson

CARRIED 2021-54

Delegation/Presentation

- a. J. Beestra, Trail and District Public Library Update on the Trail and District Public Library Events and Concerns

Joanne Beestra updated Council on current projects and programs being held by the Library. Although many programs are on hold due to Covid-19 the Library was able to transition to virtual programming throughout 2020 and continues to integrate suggestions from the community into program ideas and future engagement opportunities. Joanne reviewed several of the projects that the Library has been a part of, including partnering with the Museum for the "Family Activity Journal", collaborations with CBAL on a project called "One World Story" and "A Girls Guide to Finding Her Happiness", a program

run by Sole Girls for the GET Club. The Summer Reading Club will host limited number, outdoor programs starting in July. The Library continues to promote and welcome diversity within in the community by carrying out other initiatives such as “Learning from Indigenous Authors” Book Club. Village of Warfield residents have made up 785 of the 5,131 memberships. The Library is preparing for CUPE negotiations beginning early May and have completed their 2021 Budget which was accepted by the City of Trail.

Joanne Beetstra left the meeting at 1:15 p.m.

b. A. Van Vliet, Resident of the Village of Warfield - Request for year-round burning ban

Andrew Van Vliet shared his concerns with council regarding open burning and backyard campfires within the Village of Warfield. Andrew discussed the negative impacts that burning can have on residents including hazardous smoke, smoke entering properties, poor air quality and the inability to keep windows open for ventilation and cooling. Andrew shared that propane or gas firepits are a readily available, safe alternative to backyard campfires. Weekly yard waste pickup provided by the Village of Warfield is a safe and convenient substitute to open burning of yard waste.

This letter from A. Van Vliet will be forwarded to be included in the burning bylaw public consultation process.

c. B. Lemay and R. Unger presentation on the Annual Plan and Engagement Strategy for the Warfield Food Advisory Committee

Braydon and Rosemary updated council on WFAC’s plan for 2021. This included an annual plan, future project ideas, community sponsors, grant applications and implementation strategies. The committee members shared their engagement strategy including proposed flower bed and pollinator plot signs, merchandise, and circulation of the Schofield Scoop or a WFAC newsletter. Council was updated on the successful grant application from the Columbia Basin Trust and the purchasing of 8 self-watering garden beds. The committee members shared their next steps which include distributing the garden beds throughout Warfield, collaboration with the David Suzuki Butterfly Ranger Program, virtual seedling exchange and workshops. The committee shared the potential for a community kitchen project to help provide free meals to those in need within the community if grant funding is approved.

Approval of the Minutes

a. Minutes of the Regular Council Meeting #03-21 Held March 8, 2021

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the minutes of the regular Council meeting #03-21 held March 8, 2021 be adopted as presented.

CARRIED 2021-55

b. Minutes of the Committee of the Whole Meeting #04-21 Held March 8, 2021

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the minutes of the Committee of the Whole meeting #04-21 held March 8, 2021 be adopted as presented.

CARRIED 2021-56

Consent Calendar

Correspondence Listing: Dated April 12, 2021

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT the Correspondence Listing dated April 12, 2021 be received and attached to the minutes for record.

CARRIED 2021-57

Motions and Submissions

- a. Village of Warfield Water Treatment Plant Operation Agreement 2021-2025 with Regional District Kootenay Boundary

Moved: Councillor Masleck

Seconded: Councillor Hill

THAT Council motion for the Deputy Mayor and CFO to execute the agreement for Water Treatment services with the RDKB for years 2021 to 2025 inclusive.

CARRIED 2021-58

Council discussed that Deputy Mayor Councillor Yunkws will sign the agreement on behalf of Mayor Langman, who is chair of the RDKB. Councillor Masleck requested further clarification on costing and graphs within the agreement.

Correspondence

- a. Letter Correspondence from J. Simpson, National President, Canadian Union of Postal Workers Regarding the Endorsement of the Delivering Community Power Program

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT council receive the letter.

CARRIED 2021-59

- b. Letter Correspondence from L. Helps, Mayor – City of Victoria Regarding the Endorsement of the Help Cities Lead Campaign

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Council receive the letter.

CARRIED 2021-60

- c. Letter From E. Krest, Executive Director – Trail & Chamber of Commerce Regarding Changing Designation of Cinemas and Professional Performing Arts Venues Within the Provincial Health Order

Moved: Councillor Yunkws

Seconded: Councillor Hill

THAT Council receive the letter.

CARRIED 2021-61

- d. Letter From Teck Metals Ltd., Trail Operations Regarding Leak at Fertilizer Operations Plant

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Council receive the letter and FUTHER THAT staff write a letter inviting Teck Metals Ltd. to attend a future Council Meeting.

CARRIED 2021-62

- e. Letter from W. Florko, President – Table Mountain Condominiums Regarding the Removal of a Large Cottonwood Tree Abutting Table Mountain Condominiums Parking Lot

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT Council receives the letter and FURTHER THAT the request be forwarded to 2021 budget discussions.

CFO Cox confirmed that an arborist will be hired to provide a quote that will be brought forward to 2021 Budget discussions due to the fact it is not a dead, dangerous or diseased tree.

CARRIED 2021-63

Councillor Masleck opposed.

Reports and Memoranda

- a. Action Items Status Report – April 7, 2021
- b. Water report – January 2021
- c. Staff Report – CO/CFO April Report

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the following reports be received.

Action Items Status Report – April 7, 2021

Water Report – January 2021

Staff Report – CO/CFO April Report

Councillor Parkinson requested update on the conversion of LED streetlights throughout the Village from Fortis. CAO Cresswell is following up.

Councillor Masleck requested clarification on the meter flow chart from the Water Treatment Plant Operator.

Councillor Masleck inquired about current Public Works staffing. Mayor Langman requested that this matter be referred to closed meeting.

CARRIED 2021-64

Financial Matters

Schedule of Accounts to April 12, 2021

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of one hundred sixty-nine thousand, eight hundred ninety-four dollars and eighty-three cents be approved.

Accounts Payable Cheques #10151 - 10237	\$102,834.23
EFT Payments	\$34,758.33
Payroll #05, 06	<u>\$32,302.27</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$169,894.83</u>

CARRIED 2021-65

Bylaws

- a. Bylaw 896 - Village of Warfield Zoning Bylaw 2021

Council discussed whether Bylaw 896 has been passed too quickly as council would like further clarification of the bylaw and is waiting for a clear representation of Highway 3B – 22’s location on the map provided within the draft.

CAO Cresswell clarified the Public Hearing procedure and confirmed that the Village of Warfield has done its due diligence and exceeded the requirements set out in the Community Charter regarding the creation and passing of this bylaw.

Council recessed at 1:57 p.m.
Council returned to the Regular Council Meeting at 2:02 p.m.

Moved: Councillor Yunkws
THAT Bylaw 896 cited as "Village of Warfield Bylaw 896 Zoning Bylaw 2021 be read a first and second time and forwarded to public notification and public hearing.

Seconded: Councillor Parkinson

CARRIED 2021-66

Councillor Masleck opposed.

b. DRAFT Village of Warfield Burning Bylaw 2021

Moved: Councillor Yunkws
THAT staff plan a public engagement session to gain public input on this draft bylaw.

Seconded: Councillor Parkinson

CARRIED 2021-67

Council discussed the importance of public engagement opportunities as the next step. Discussion surrounding the benefits of a survey or mail out to invite the community to share their ideas and concerns.

Moved: Councillor Masleck
THATD Section 4.3 be removed from the Draft Burning Bylaw.

Seconded: Councillor Yunkws

CARRIED 2021-68

Moved: Councillor Yunkws
THAT Section 4.4 of the Draft Burning Bylaw be amended by increasing the fee of a yearly Campfire Permit from thirty dollars (\$30) to fifty dollars (\$50).

Seconded: Councillor Parkinson

CARRIED 2021-69

Councillor Hill opposed.

Moved: Councillor Parkinson
THAT Council review the DRAFT Burning Bylaw as amended at a future Council meeting prior to a public engagement session.

Seconded: Councillor Yunkws

CARRIED 2021-70

Council Member Reports and Inquiries

- a. Mayor Report – Mayor Langman
- b. Emergency Response Plan – Councillor Hill – Verbal
- c. Council Report – Councillor Yunkws

Moved: Councillor Parkinson
THAT the reports be received.

Seconded: Councillor Masleck

Councillor Hill requested further information on the current RDKB Emergency Plan. Council discussed the benefits of inviting Teck Metals Ltd., Kootenay Boundary Regional Fire and Rescue, and the Regional District of Kootenay Boundary to a future council meeting upon the completion of the new RDKB Emergency Plan.

CARRIED 2021-71

Visitor Question Period

Authority for Closed Session

Council moved to closed session at 2:40 p.m.

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT Council convene in closed session under authority of *Community Charter* Sections 90 (1) (c) Labour relations or other employee relations and (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED 2021-72

Councillor Masleck opposed.

Council returned to open session at 3:04 pm

Moved by Councillor Yunkws

Seconded by Councillor Parkinson

THAT Staff draft an information release regarding the recent public safety issues at the Upper Warfield commercial area and, after Council approval, the information be released on the Village website and Facebook page.

CARRIED 2021-73

Adjournment

On a motion by Councillor Hill, the meeting adjourned at 3:05 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #04-21 of Council held on April 12, 2021.

Diane Langman
Mayor

Jody-Lynn Cox
Corporate Officer