

**THE CORPORATION OF THE VILLAGE OF WARFIELD  
MINUTES OF REGULAR COUNCIL MEETING #05-21**

Minutes of the regular meeting of the Council of the Village of Warfield, held Monday, May 10, 2021 at 1:00 p.m. In an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192.

Present: Mayor D. Langman  
Councillor C. Yunkws  
Councillor A. Parkinson  
Councillor R. Masleck  
Councillor J. Hill

Staff Present: Jody-Lynn Cox, CO/CFO  
Lila Cresswell, CAO  
Melissa McGee, Administrative Clerk II

Gallery: Neal Smith (Left meeting at 1:44 p.m.)

**Call to Order**

Mayor Langman called the meeting to order at 1:01 p.m.

Moved/Seconded

For the regular Council meeting of the Village of Warfield to be held in an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192, on Monday, May 10, 2021 at 1:00 p.m.

CARRIED 2021-74

**Adoption of Agenda**

Moved/Seconded

THAT Agenda #05-21 be adopted as presented.

CARRIED 2021-75

**Approval of the Minutes**

- a. Minutes of the Regular Council Meeting #04-21 Held April 12, 2021

Moved/Seconded

THAT the minutes of the regular Council meeting #04-21 held April 12, 2021, be adopted as presented.

CARRIED 2021-76

**Consent Calendar**

Correspondence Listing: Dated May 10, 2021

Moved/Seconded

THAT the Correspondence Listing dated May 10, 2021 be received and attached to the minutes for record.

CARRIED 2021-77

**Motions and Submissions**

Moved/Seconded

- a. Village of Warfield Grant Application to the Union of BC Municipalities Local Government Development Approvals Program

Moved/Seconded

THAT Council approve the grant application to the Union of BC Municipalities Local Government Development Approvals Program in the amount of \$30,900 AND FURTHER THAT Council supports the proposed activities and agrees to provide overall grant management should the application be successful.

CARRIED 2021-78

**Correspondence**

Moved/Seconded

- a. Letter Correspondence from The Lower Columbia Initiatives Corp. Requesting Full Support from the East End Services Committee of the RDKB Regarding the Inland British Columbia North-South Transportation Corridor.

THAT council receive the letter.

CARRIED 2021-79

**Reports and Memoranda**

Moved/Seconded

- a. Action Items Status Report – May 6, 2021
- b. Trail & Greater District RCMP Report – 1<sup>st</sup> Quarter 2020
- c. Trail & Greater District RCMP Report – 1<sup>st</sup> Quarter 2021
- d. RDKB Permits – March 2021

THAT the following reports be received:

Action Items Status Report – May 6, 2021

Trail & Greater District RCMP Report – 1<sup>st</sup> Quarter 2020

Trail & Greater District RCMP Report – 1<sup>st</sup> Quarter 2021

RDKB Permits – March 2021

CARRIED 2021-80

**Financial Matters**

Schedule of Accounts to May 5, 2021

Moved/ Seconded

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of one hundred seventeen thousand, two hundred seven dollars and sixty-eight cents be approved.

Accounts Payable Cheques #10238 - 10262	\$55,680.45
EFT Payments	\$27,449.53

Payroll #07, 08	<u>\$34,077.70</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$117,207.68</u>

CARRIED 2021-81

**Bylaws**

a. Bylaw 897 - Sanitary Sewer Parcel Tax 2021

Moved/Seconded

THAT Bylaw 897 cited as "Village of Warfield Sanitary Sewer Parcel Tax Bylaw 897" be reconsidered, finally passed and adopted.

CARRIED 2021-82

Moved/Seconded

THAT Bylaw 897 cited as "Village of Warfield Sanitary Sewer Parcel Tax Bylaw 897" be reconsidered, finally passed and adopted.

CARRIED 2021-83

b. Bylaw 898 - Sanitary Sewer User Fees 2021

Moved/Seconded

THAT Bylaw 898 cited as "Village of Warfield Sanitary Sewer User Fees 2021 Bylaw 898" be read a first, second and third time.

CARRIED 2021-84

Moved/Seconded

THAT Bylaw 898 cited as "Village of Warfield Sanitary Sewer User Fees 2021 Bylaw 898" be reconsidered, finally passed and adopted.

CARRIED 2021-85

c. Bylaw 899 – Water, Sewer and Roads Infrastructure Parcel Tax 2021

Moved/Seconded

THAT Bylaw 899 cited as "Village of Warfield Water, Sewer and Roads Infrastructure Parcel Tax Bylaw 899" be read a first, second and third time.

CARRIED 2021-86

Moved/Seconded

THAT Bylaw 899 cited as "Village of Warfield Water, Sewer and Roads Infrastructure Parcel Tax Bylaw 899" be reconsidered, finally passed and adopted.

CARRIED 2021-87

d. Bylaw 900- Water System Improvement Parcel Tax 2021

Moved/Seconded

THAT Bylaw 900 cited as "Village of Warfield 2021 Water Supply System Improvement Parcel Tax Bylaw 900" be read a first, second and third time.

Council discussed the parcel tax.

CARRIED 2021-88

Moved/Seconded

THAT Bylaw 900 cited as "Village of Warfield 2021 Water Supply System Improvement Parcel Tax Bylaw 900" be reconsidered, finally passed and adopted.

CARRIED 2021-89

e. Bylaw 901 – Works and Services Parcel Tax

Moved/Seconded

THAT Bylaw 901 cited as “Village of Warfield 2021 Works and Services Parcel Tax Bylaw 339 Amendment Bylaw 901” be read a first, second and third time.

CARRIED 2021-90

Moved/Seconded

THAT Bylaw 901 cited as “Village of Warfield 2021 Works and Services Parcel Tax Bylaw 339 Amendment Bylaw 901” be reconsidered, finally passed and adopted.

CARRIED 2021-91

f. DRAFT Village of Warfield Burning Bylaw 2021

Moved/Seconded

RECOMMENDATION: THAT Council review the amended DRAFT Burning Bylaw and FUTHER forward the DRAFT Burning Bylaw to a public consultation for review.

CARRIED 2021-92

Councillor Masleck opposed.

Council discussed rate alterations to the 2021-2025 Financial Plan.

Councillor Yunkws discussed the DRAFT Burning Bylaw including health, equity, and environmental concerns. Councillor Yunkws asked Council to consider the broader implications of allowing campfires within the Village and reminded Council of the alternate options such as propane campfires.

**Council Member Reports and Inquiries**

Moved/Seconded

a. Mayor Report – Mayor Langman

b. Council Report – Councillor Yunkws

c. Council Report – Councillor Masleck

CARRIED 2021-93

**Visitor Question Period**

Mr. Smith asked for clarification on open burning permits and burning allowances within the Village. Staff confirmed that there is no open burning allowed within the Village of Warfield.

**Authority for Closed Session**

Council moved to closed session at 1:48 p.m.

Moved/Seconded

THAT Council convene in closed session under authority of *Community Charter* Sections 90 (1) (c) Labour relations or other employee relations; 90 (1)(g) litigation or potential litigation affecting the municipality; and 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED 2021-94

**Items to Report Out to Open Meeting**

Moved/Seconded

THAT the meeting adjourned at 2:09 p.m. with the following items to report out to open session:

THAT Jody-Lynn Cox be appointed Chief Administrative Officer/Corporate Officer for the Village of Warfield effective July 1, 2021;

AND FURTHER THAT the Village of Warfield establish the position of Chief Financial Officer and hire same for October 1, 2021;

AND FURTHER THAT the requisite amounts be included in the Village of Warfield 2021-2025 Financial Plan.

CARRIED 2021-95

**Recess at 2:09 p.m.**

**Council Returned to Regular meeting at 2:18 p.m.**

**Convene as Committee of the Whole**

Council moved into the Committee of the Whole meeting at 2:18 p.m. to discuss the 2021-2025 Financial Plan.

**Motion to Report to out to Regular Council Meeting**

Moved/Seconded

THAT the meeting adjourned at 3:59 with the following items to report to regular meeting:

THAT a Special Meeting be held on Tuesday, May 11 regarding Preliminary Estimates for the 2021-2025 Financial Plan;

AND FURTHER THAT a Special Meeting be held on Thursday, May 13, 2021, regarding Public Consultation for the 2021-2025 Financial Plan;

AND FURTHER THAT a Special Meeting be held on Friday, May 14, 2021, at 3:30 p.m. regarding Council's consideration and adoption of bylaws associated with the 2021-2025 Financial Plan.

CARRIED 2021-96

**Adjournment**

On a motion by Mayor Langman, the meeting adjourned at 4:00 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #05-21 of Council held on May 10, 2021.

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Diane Langman  
Mayor

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Jody-Lynn Cox  
Corporate Officer