

**THE CORPORATION OF THE VILLAGE OF WARFIELD  
MINUTES OF REGULAR COUNCIL MEETING #09-21**

Minutes of the regular meeting of the Council of the Village of Warfield, held Monday, September 20, 2021, at 1:00 p.m. In an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192.

Present: Mayor D. Langman  
Councillor C. Yunkws  
Councillor A. Parkinson  
Councillor R. Masleck  
Councillor J. Hill

Staff Present: Jody-Lynn Cox, CAO/CO  
Lila Cresswell, Consultant  
Melissa McGee, Administrative Clerk II

Gallery: Brandy Malowski – Left meeting at 1:36 p.m.

**Call to Order**

Mayor Langman called the meeting to order at 1:00 p.m.

**Moved/Seconded**

For the regular Council meeting of the Village of Warfield to be held in an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192, on Monday, September 20, 2021 at 1:00 p.m.

CARRIED 2021-140

**Adoption of Agenda**

**Moved/Seconded**

THAT Agenda #09-21 be adopted as presented.

CARRIED 2021-141

**Presentation**

a. Frontline Operations Group on behalf of RDKB Emergency Program

Brandy Malowski shared a FireSmart presentation with Mayor and Council with a statistical review of the 2017/2018 fire season. The presentation included the role of FireSmart, human impact on wildfires, Wildfire Urban Interface, the seven disciplines of FireSmart and Structural Survival Statistics. Information was shared regarding how community members can update their homes and yards to be safer, including the FireSmart neighborhood Recognition Program.

Council discussed risk mitigation within the Village, community members working together to create FireSmart neighborhoods and potential partnerships with the Trail and Area Environmental Health Program.

**Approval of the Minutes**

a. Minutes of the Regular Council Meeting #08-21 Held August 9, 2021

**Moved/Seconded**

THAT the minutes of the Regular Council meeting #08-21 held August 9, 2021, be adopted as presented.

CARRIED 2021-142

b. Minutes of the Committee of the Whole #09-21 Held August 9, 2021

Moved/Seconded

THAT the minutes of the Committee of the Whole meeting #09-21 held August 9, 2021, be adopted as presented.

CARRIED 2021-143

**Consent Calendar**

Correspondence Listing: Dated September 20, 2021

Moved/Seconded

THAT the Correspondence Listing dated September 20, 2021 be received, and attached to the minutes for record.

CARRIED 2021-144

**Correspondence**

a. Email Correspondence from the Regional District of Mount Waddington Requesting a Donation from the Village of Warfield in the Amount of One Dollar per Resident (2016 Census) for the Rebuild of the Village of Lytton

Moved/Seconded

THAT the email correspondence from the Regional District of Mount Waddington dated August 27, 2021 requesting the donation of one dollar per resident (2016 Census) for the rebuild of the Village of Lytton be received and FURTHER THAT Council approve the donation of \$1680.00.

CARRIED 2021-145

**Reports and Memoranda**

- a. Action Items Status Report – September 2021
- b. Planning Report – Zoning Amendment Application, 328 Murray Drive
- c. Staff Report CAO/CO – September 2021

Moved/Seconded

THAT the following reports be received:

- Action Items Status Report – September 2021
- Planning Report – Zoning Amendment Application, 328 Murray Drive
- Staff Report CAO-CO – September 2021

CARRIED 2021-146

Council discussed rezoning applications and a Public Hearing to present all applications to the public at one time. Council discussed the Burning Bylaw and next steps for public engagement.

CAO Cox discussed office and council chamber renovations to allow for proper ventilation, social distancing and upgrading our web services for a more functional meeting space. CAO Cox updated Council on asset management, bylaw enforcement, and the 2021 Warfield Centennial Pool season. In addition, the completion of the upgrade to the CP Rail crossing and culvert at French St. and discussion with Fortis regarding underground electrical upgrades in Muzzin Park. CAO Cox shared that there is a new application for the Infrastructure Committee after the resignation of another member. Council was updated on Phase 2 of Beaver Bend, the grant application was approved, and that the work will go to tender early 2022.

Council discussed future asset management plans for Muzzin Park and Emerald Ridge.

**Financial Matters**

Schedule of Accounts to September 15, 2021

Moved/Seconded

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of two hundred ninety-two thousand, five hundred fifty-nine dollars and fifty-one cents be approved.

Accounts Payable Cheques #10514 - 10602	\$178,599.48
EFT Payments	\$44,633.52
Payroll #16, 17, & 18	<u>\$69,326.51</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$292,559.51</u>

CARRIED 2021-147

**Bylaws**

Moved/Seconded

Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847

THAT: Bylaw 904 cited as "Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847" be read a first and second time and FURTHER THAT Council holds a Special meeting Monday September 27, 2021, at 9:00 a.m. to read the Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847, a third, and final time.

CARRIED 2021-148

**Visitor Question Period**

There were no members of the public in attendance.

**Authority for Closed Session**

Council moved to closed session at 2:16 p.m.

Moved/Seconded

THAT Council convene in closed session under authority of *Community Charter* Sections 90 (1) (c) Labour relations or other employee relations; 90 (1)(g) litigation or potential litigation affecting the municipality; and 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED 2021-149

**Council Returned to Regular meeting at 2:29 p.m.**

**Adjournment**

On a motion by Councilor Hill the meeting adjourned at 2:30 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #09-21 of Council held on September 20, 2021.

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Diane Langman  
Mayor

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Jody-Lynn Cox  
Corporate Officer