

**THE CORPORATION OF THE VILLAGE OF WARFIELD  
MINUTES OF REGULAR COUNCIL MEETING #10-21**

Minutes of the regular meeting of the Council of the Village of Warfield, held Tuesday, October 12, 2021, at 1:00 p.m. In an electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847 as amended by Bylaw 904, Part 4.(1)

Present: Mayor D. Langman  
Councillor C. Yunkws  
Councillor A. Parkinson  
Councillor R. Masleck  
Councillor J. Hill

Staff Present: Jody-Lynn Cox, CAO/CO  
Melissa McGee, Administrative Clerk II

Gallery: Mandi Lunan – Left meeting at 1:12

**Call to Order**

Mayor Langman called the meeting to order at 1:00 p.m.

Moved/Seconded

For the regular Council meeting of the Village of Warfield to be held in an electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847 as amended by Bylaw 904, Part 4.(1), on Tuesday, October 12, 2021 at 1:00 p.m.

CARRIED 2021-149

**Adoption of Agenda**

Moved/Seconded

THAT Agenda #10-21 be adopted as presented.

CARRIED 2021-150

**Delegation**

Warfield Youth Action Network – Mandi Lunan, Warfield Youth Action Network Coordinator Assistant

Mandi presented a \$5000.00 grant opportunity from the CBT called the Columbia Basin Trust Outdoor Active Recreation Grant. Mandi explained that Warfield youth have shown a great deal of interest in frisbee golf over the last several months she has been running the program. Mandi discussed that if the Village applies and is a successful applicant of the grant, Mandi will help facilitate the building of a 9-hole frisbee golf course in Dickens Park. If approved by Council, Village staff will have to apply for the grant and Mandi will begin sourcing quotes from contractors.

Council discussed the logistics of building the course, other possible locations within the Village and the benefits of more research to determine the best possible location.

Moved/Seconded

THAT Council approve, in principle, the construction of a 9-hole frisbee golf course and review all possible locations and research the most feasible location.

CARRIED 2021-151

**Approval of the Minutes**

- a. Minutes of the Regular Council Meeting #09-21 Held September 20, 2021

Moved/Seconded

THAT the minutes of the Regular Council meeting #09-21 held September 20, 2021, be adopted as presented.

CARRIED 2021-152

- b. Minutes of the Special Meeting #05-21 Held September 27, 2021

Moved/Seconded

THAT the minutes of the Committee of the Whole meeting #09-21 held August 9, 2021, be adopted as amended.

CARRIED 2021-153

- c. Minutes of the Infrastructure Advisory Committee Meeting Held August 3, 2021

Moved/Seconded

THAT the minutes of the Infrastructure Advisory Committee Meeting held August 3, 2021, be adopted as presented.

CARRIED 2021-154

**Consent Calendar**

Correspondence Listing: Dated October 12, 2021

Moved/Seconded

THAT the Correspondence Listing dated October 12, 2021, be received, and attached to the minutes for record.

CARRIED 2021-155

**Motions and Submissions**

- a. Contract Agreement with the City of Rossland to Provide Bylaw Enforcement Related Services

i. Staff Report Regarding Bylaw Enforcement Services

ii. Contract Agreement with the City of Rossland

Moved/Seconded

THAT the staff report from the CAO regarding Bylaw Enforcement services be received AND FURTHER THAT the Village of Warfield enter into the attached contract agreement with the City of Rossland to provide general Bylaw Enforcement related services.

CARRIED 2021-156

Council discussed the start date and hours of the new Bylaw Enforcement Officer.

Councillor Yunkws requested that for future staff reports have a section implemented that takes into consideration the council strategic priorities and if the initiative hits any of those points, such as the continued 100% Renewable Energy planning.

**Correspondence**

- a. Email Correspondence from Erik Kalacis, Executive Director Community Futures Greater Trail Requesting a Donation of \$850.00 to Support the Greater Trail Economic Resilience Action Plan

Moved/Seconded

THAT the email correspondence from Erik Kalacis, Executive Director Community Futures Trail dated September 17, 2021, requesting a donation of \$850.00 to support the Greater Trail Economic Resilience Fund be received and FUTHER THAT council propose their questions and staff invite Erik Kalacis to the next council meeting to further explain the request.

CARRIED 2021-157

- b. Email Correspondence from Dr. Theresa Tam, BMBS (UK), FRCPC, Chief Public Health Officer Public Health Agency of Canada Requesting the Village of Warfield Apply for a Membership to the WHO Global Network for Age-Friendly Cities and Communities

Moved/Seconded

THAT the email correspondence from Dr. Theresa Tam dated September 27, 2021, requesting the Village of Warfield apply for a membership to the WHO Global Network for Age-Friendly Cities and Communities be received.

CARRIED 2021-158

- c. Email Correspondence from Erika Krest, Executive Director Trail & District Chamber of Commerce Requesting the Village of Warfield Support the Trail & District Chamber of Commerce with the Installation of 10 to 15 Lamppost Banners Along Hwy 3B

Moved/Seconded

THAT the email correspondence from Erika Krest dated September 28, 2021, requesting the Village of Warfield support the Trail & District Chamber of Commerce with the Installation of 10 to 15 lamppost banners along Hwy 3B be received and FUTHER THAT staff write to Erika Krest explaining that Council does not feel the banners represent a "Think Local" theme and share concerns regarding MOTI, as they own the light poles and requested in 2014 that the Village no longer hang any items from the light poles.

CARRIED 2021-159

- d. Email Correspondence from Craig Baird, Canadian History EHX Requesting Sponsorship to Create a History and Tourism-Based Podcast

THAT the email correspondence from Craig Baird of Canadian History EHX dated October 6, 2021, requesting sponsorship to create a history and tourism-based episodes featuring the Village of Warfield on the Canadian History EHX podcast be received.

CARRIED 2021-160

## Reports and Memoranda

- a. Action Items Status Report – October 2021
- b. RDKB Building Permits Report – August 2021
- c. Staff Report, Centennial Pool 2021 – Pool Manager
- d. Staff Report, Centennial Pool 2021 – Public Works Foreman
- e. Staff Report, Public Works – Public Works Foreman

Moved/Seconded

THAT the following reports be received:

Action Items Status Report – September 2021

RDKB Building Permits Report – August 2021

Staff Report, Centennial Pool 2021 – Pool Manager

Staff Report, Centennial Pool 2021 – Public Works Foreman

Staff Report, Public Works – Public Works Foreman

CARRIED            2021-161

Council discussed plans to move forward with implementing a Burning Bylaw as they would like the bylaw in place by April 2022. Staff will bring forward the staff report at the next meeting and then council can discuss the exact enforcement of campfires in the Village that they would like to see and we can go forward on adopting the bylaw and discuss whether there is a need for a public engagement piece on that.

Council discussed the Manager and Public Works Foreman pool reports. Mayor Langman requested an action items list for the pool based on the reports. Council discussed operations, budget, and hiring and training of lifeguards for the 2022 season.

Councillor Yunkws requested a report on quotes for equipment request from the Public Works Report. Council discussed fire hydrant maintenance, abandoned hydrant best practices, and hydrant removal.

CAO Cox updated council on the request from WFAC for pollinator plot locations to be determined and readied for planting. Public Works recommended the use of gravel locations within several parks that are no longer in use.

Moved/Seconded

THAT staff move forward with the locations of the pollinator plots that Public Works has assessed and deemed acceptable.

CARRIED            2021-162

CAO Cox updated council on a successful Infrastructure Committee meeting where members reviewed the asset management and project matrix, received great insight from the Public Works Foreman and background knowledge of our GIS mapping system from Andre.

CAO Cox requested an update from the Councillor Hill on the Special Events Committee. Council discussed ideas for Halloween and Christmas that may be feasible with the current Covid-19 restrictions. CAO Cox inquired about the Volunteer Dinner organized by Council each year and suggested that council discuss some ideas on how they could run the event this year.

CAO Cox updated Council on renovation plans using part of the Covid Restart Grant to support spacing, ventilation and telecommunication upgrades throughout the office and Council Chambers. CAO Cox and CFO Perehudoff are going to review the grant to make sure that all spending is within the parameters of the grant guidelines.

**Financial Matters**

Schedule of Accounts to October 6, 2021

Moved/Seconded

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of thirty-four thousand, thirty-eight dollars and ninety-one cents be approved.

Accounts Payable Cheques #10603 - 10622	\$16,466.54
EFT Payments	\$4,516.14
Payroll #20	<u>\$13,056.23</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$34,038.91</u>

CARRIED 2021-163

Councillor Masleck and CAO Cox discussed that the new CFO, David Perehudoff, is currently working on the Village financials and will be organizing a budget report.

**Member Reports and Inquiries**

Councillor Parkinson made inquiries regarding follow up on emails received from a resident in relation to an illegal business running within the Village. CAO Cox confirmed that an investigation had been done resulting in no action required. Council discussed current drought levels, new signage for AL Way, the Green Link Trail and updates to the Village of Warfield logo.

CAO Cox shared that Village staff is researching options to upgrade the Village of Warfield website which will allow for easier public use and internal control of posts and website changes.

Mayor Langman updated council and staff on funding and grants opportunities that will be made available through the RDKB within the coming months.

**Visitor Question Period**

There were no members of the public in attendance.

**Adjournment**

On a motion by Councillor Hill, the meeting adjourned at 2:15p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #10-21 of Council held on October 12, 2021.

\_\_\_\_\_  
Diane Langman  
Mayor

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Jody-Lynn Cox  
Corporate Officer