

**THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF REGULAR COUNCIL MEETING #12-21**

Minutes of the regular meeting of the Council of the Village of Warfield, held Monday, December 13, 2021, at 1:00 p.m. In an electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847 as amended by Bylaw 904, Part 4.(1)

Present: Mayor D. Langman
Councillor C. Yunkws
Councillor A. Parkinson
Councillor R. Masleck
Councillor J. Hill

Staff Present: Jody-Lynn Cox, CAO/CO
David Perehudoff, CFO
Melissa McGee, Administrative Clerk II

Gallery: Greg Richards
Rebecca Richards
Jacomen Van Tonder

Call to Order

Mayor Langman called the meeting to order at 1:00 p.m.

Moved/Seconded

For the regular Council meeting of the Village of Warfield to be held in an electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847 as amended by Bylaw 904, Part 4.(1), on Monday, December 13, 2021 at 1:00 p.m.

CARRIED 2021-176

Adoption of Agenda

Moved/Seconded

THAT Agenda #12-21 be amended as presented.

CARRIED 2021-177

Delegation

Lower Columbia Initiatives Corporation – Rebecca Richards, Jacomien Van Tonder, and Greg Richards

Jacomien, Rebecca and Greg updated Council on the Lower Columbia Initiatives Quarterly Report outlining projects, partnerships, and future planning. The projects include presentations at the Circular Economy Club of Canada World Circular Economy Four and the World Circular Economy Forum for work done with Metal Tech Alley.

Funding applications for Jobs and Growth Fund in Western Canada and Strategic Innovation Fund are in process. LCIC updated Council on the Supply Chain Resiliency Project and Rural And Northern Immigration Pilot. Updates were given on the completed Economic Impact Assessment Plan and work starting to conduct an assessment between the Waneta Bridge/Border Crossing and the Paterson Boarder Crossing.

Updates were given on the Trail IncrEDIBLE Farmer’s Market, Lower Columbia Community Health Centre, and the Epic Day “Stay-cation” Campaign Contest. Additional updates were given on the Affordable housing developments in the Region, Evening with David Suzuki event and the Venture Capital Pool.

Council discussed the Waneta Boarding Crossing, business support in the project and the overall success of the summer and Christmas markets.

Committee of the Whole Report and Recommendations

Moved/Seconded

THAT: Council move into Committee of the whole meeting for the review of the Village of Warfield Strategic Goals and Actions, Year 1: 2021 and Year 2: 2022

CARRIED 2021-178

Approval of the Minutes

- a. Minutes of the Regular Council Meeting #11-21 Held November 8, 2021

Moved/Seconded

THAT the minutes of the Regular Council meeting #11-21 held November 8, 2021, be adopted as presented.

CARRIED 2021-179

- b. Minutes of the Special Meeting #06-21 Held November 18, 2021

Moved/Seconded

THAT the minutes of the Special Meeting #06-21 held November 18, 2021, be received as presented.

CARRIED 2021-180

Consent Calendar

Correspondence Listing: Dated December 13, 2021

Moved/Seconded

THAT the Correspondence Listing dated December 13, 2021, be received, and attached to the minutes for record.

CARRIED 2021-181

Motions and Submissions

2022 Council Meeting Schedule

Moved/Seconded

THAT: Council approve the 2022 Council Meeting Schedule as amended.

Mayor Langman identified one conflict with the Council Meeting Schedule.

CARRIED 2021-182

Referrals from Prior Meetings

Correspondence and Presentation from Erik Kalacis, Executive Director Community Futures Greater Trail

Requesting Donation

Moved/Seconded

THAT: Council approve the donation of \$850.00 requested to support the Greater Trail Economic Resilience Plan.

CARRIED 2021-183

Correspondence

- a. Email Correspondence from Erin Ryan, MSc, RPBio, Specialist, Research Communications BC SPCA Offering Support in Reassessing the use of all Rodenticides in Warfield

Moved/Seconded

THAT the email correspondence from Erin Ryan dated December 2, 2021, offering support in reassessing the use of all rodenticides in Warfield be received.

CARRIED 2021-184

- b. Email Correspondence from the Lower Columbia Initiatives Corporation (LCIC) Requesting a Letter of Support Regarding the Waneta Board Crossing Assessment

Moved/Seconded

THAT the email correspondence from the LCIC requesting a letter of support regarding the Waneta Boarding Crossing Assessment be received and FURTHER THAT staff send a letter of support on Council's behalf.

CARRIED 2021-185

Reports and Memoranda

- a. Action Items Status Report – December 2021
- b. Pool Action Items Status Report – October
- c. Flow Monitoring Status Report – September 1- 30, 2021
- d. Trail and District Public Library 3rd Quarter Report – December 1, 2021
- e. Warfield Bylaw Enforcement Report – November 18, 2021
- f. Staff Report – CFO Report
- g. Staff Report – Public Works Foreman

Moved/Seconded

THAT the following reports be received:

Action Items Status Report – December 2021

Pool action Items Status Report – October

Flow Monitoring Status Report – September 1 – 30, 2021

Trail and District Public Library 3rd Quarter Report – December 1, 2021

Warfield Bylaw Enforcement Report – November 18, 2021

Staff Report – CFO Report
Staff Report – Public Works Foreman

CARRIED 2021-186

Council discussed the common access card and requested further investigation. Council discussed the pool action item list, hiring a contractor for major works, staffing difficulties, and incentive ideas for hiring in 2022. Councillor Masleck inquired about the rail crossing the pool. CAO updated Council that there is no contract and no plan to close the crossing. Discussions are in process with the Rail Master regarding whose responsibility it is to repair the crossing.

Council and CFO Perehudoff discussed depreciation of capital assets, detailed asset inventory and depreciation list creation and adjustments to the capital and operating funds.

CAO Cox clarified and discussed with council what the Age Friendly Commission is anticipating in the coming year and how it hopes to operate. CAO Cox also discussed budgets, staff work load and how 2022 operating year looks like.

Financial Matters

Schedule of Accounts to December 9, 2021

Moved/Seconded

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of four hundred twenty-seven thousand, six hundred ninety-four dollars and ninety-nine cents be approved.

Accounts Payable Cheques #10674 - 10754	\$329,022.99
EFT Payments	\$47,956.46
Payroll #22, 23 & 24	<u>\$50,735.54</u>
TOTAL EXPENDITURE & PAYMENT APPROVED	<u>\$427,694.99</u>

CARRIED 2021-187

Council Reports and Inquiries

Moved/Seconded

THAT the following reports be received.

Mayor Report – Mayor Langman

Council Report- Councillor Hill

Council Report – Councillor Masleck

Motions to Report – Councillor Masleck Report

Moved/Seconded

THAT Council include funds in the 2022 Capital Budget to make a serious start on renewing the Forrest Drive sewer lines, which seven years ago were deemed to be in either “fair” or “poor” condition, depending on where the consultant looked.

CARRIED 2021-188

Visitor Question Period

There were no members of the public in attendance.

Authority for Closed Session

Moved/Seconded

THAT: Council convene in closed session under authority of *Community Charter* Sections 90 (1)(c) Labour relations or other employee relations; 90 (1)(g) Litigation or potential litigation affecting the municipality; and 90 (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED 2021-189

Adjournment

On a motion by Councillor Masleck, the meeting adjourned at 2:41 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #12-21 of Council held on December 13, 2021.

Diane Langman
Mayor

Jody-Lynn Cox
Corporate Officer