

THE CORPORATION OF THE VILLAGE OF WARFIELD

Committee of the Whole Meeting #01-22

Minutes of the Committee of the Whole (COW) Meeting of the Village of Warfield, held Monday, February 7, 2022, at 10:00 a.m. in-person at the Village of Warfield Community Hall, Shutek Drive, Warfield B.C. and by electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847, 2017 as amended by Bylaw 904, 2021, Part 4.(1).

Present: Mayor D. Langman
Councillor A. Parkinson
Councillor R. Masleck
Councillor J. Hill
Councillor C. Yunwks

Staff Present: David Perehudoff, CAO/CFO
Theresa Lenardon, Interim Corporate Officer

Call to Order

Mayor Langman called the meeting to order at 10:00 a.m.

Council Resolution for Electronic Meeting

Moved: Councillor Parkinson

Seconded: Councillor Hill

THAT the Council of the Village Warfield approve the electronic meetings to continue being held in conformance with the Village of Warfield Procedure Bylaw 847, 021 as amended by Bylaw 904, 2021, Part 4.(1).

Carried 2022-01

Agenda Approval

Moved: Councillor Hill

Seconded: Councillor Parkinson

THAT the agenda for Committee of the Whole (COW) meeting of February 7, 2022, be approved as presented.

Carried 2022-02

Business

Budget Review

Mayor Langman and Council members reviewed portions of the "2022 Budget Manual and 2022-2026 Five Year Financial Plan" as prepared and presented by the CAO/CFO. The following budgetary matters were discussed:

Introduction and Overview:

The CAO/CFO welcomed Mayor Langman and Council to the meeting. He explained the legislative requirements set out in the *Community Charter*, the budget process and timelines and he reviewed the approach taken for the creation and adoption of the 2022 Budget and 2022-2026 Five Year Financial Plan.

The CAO/CFO provided an update on where the Village of Warfield stands with current staffing levels, expenditures, revenue, and service delivery levels. Council was also provided with information on the property-tax requisition and the recommended budgetary changes.

Council reviewed the budget considerations, the current levels of service and the proposed recommended taxation rates. Staff was requested to provide Mayor Langman and Council members with the criteria for the use of Gas Tax funds.

General Government Services

The proposed 2022 General Government Services Budget was reviewed. Council discussed ways to reduce costs and continue to maintain the current levels of service, and it was;

Moved: Councillor Masleck
Seconded: Councillor Parkinson
THAT for the Year 2022, the Village of Warfield Mayor and Councillors forego an increase to their annual remuneration.

Carried 2022-03

Moved: Councillor Masleck
Seconded: Councillor Parkinson
THAT the General Government Services Budget be reduced to include sufficient funds to cover expenses for two delegates from the Village, rather than three delegates, to attend the Union of British Columbia Municipalities (UBCM) Annual Convention.

Carried 2022-04

Moved: Councillor Masleck
Seconded: Councillor Yunwks
THAT the 2022 funding for Public Relations be reduced to \$8,000.00.

Carried 2022-05

Moved: Councillor Masleck
Seconded: Councillor Hill
THAT the proposed 2022 General Government Services Budget be approved as amended.

Carried 2022-06

There was a discussion on the current funds allocated to the Grants Revenue Budget. Staff will provide further information regarding the process to include the COVID 2020 Recovery funds to this budget.

Protective Services

Council and staff discussed including fire hydrant maintenance within the Village's Asset Management Plan. Staff was directed to follow up on this matter with Public Works and to create a plan that will include fire hydrant inventory, replacement and maintenance.

Moved: Councillor Masleck
Seconded: Councillor Yunwks
THAT the proposed 2022 Protective Services Budget be approved as presented.

Carried 2022-07

Environmental Health

There was a discussion regarding a tree inventory, the removal of dangerous trees and tree-replanting. The CAO will discuss this work with Public Works and develop a plan to address these matters. Staff will report back to Council after March 31, 2022.

Moved: Councillor Yunwks
Seconded: Councillor Parkinson
THAT the proposed 2022 Environmental Health Services Budget be approved as presented.

Carried 2022-08

It was noted that the 2022 Transportation Budget and the 2022 Water and Sewer Operating Budgets will be brought over to the next Committee of the Whole meeting scheduled for February 9, 2022.

Rise and Report to Next Council Meeting

There were no items to rise and report to the next Council meeting.

Adjournment

On a motion by Councillor Masleck, the meeting adjourned at 12:05 p.m.

I hereby certify the preceding to be a true and correct account of the Village of Warfield Committee of the Whole meeting #01-22 held on February 7, 2022.



Diane Langman,
Mayor



Theresa Lenardon,
Interim Corporate Officer

