

THE CORPORATION OF THE VILLAGE OF WARFIELD

Committee of the Whole Meeting #03-22

Minutes of the Committee of the Whole (COW) Meeting of the Village of Warfield, held Monday, February 16, 2022, at 9:30 a.m. in-person at the Village of Warfield Community Hall, Shutek Drive, Warfield B.C. and by electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847, 2017 as amended by Bylaw 904, 2021, Part 4.(1).

Present: Mayor D. Langman
Councillor A. Parkinson
Councillor R. Masleck
Councillor J. Hill
Councillor C. Yunwks

Staff Present: David Perehudoff, CAO/CFO
Theresa Lenardon, Interim Corporate Officer
Warren Proulx, Consultant, Public Works

Call to Order

Mayor Langman called the meeting to order at 9:30 a.m.

Council Resolution for Electronic Meeting

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the Council of the Village Warfield approve the electronic meetings to continue being held in conformance with the Village of Warfield Procedure Bylaw 847, 2017 as amended by Bylaw 904, 2021 Part 4.(1).

Carried 2022-29

Agenda Approval

Moved: Councillor Parkinson

Seconded: Councillor Hill

THAT the agenda for the Committee of the Whole (COW) meeting of February 16, 2022, be adopted as presented.

Carried 2022-30

The CAO/CFO reviewed and explained the budget revisions document which compiles changes made to the 2022 General Operating Budget as per motions adopted by the COW at meetings held February 7 and February 9, 2022.

Business-2022 Budget Manual and 2022-2026 Five Year Financial Plan-Review Continued

Water Operating Fund 2022 Budget & Five-Year Plan 2022-2026 (Brought over from February 9, 2022)

Staff reviewed the reserve account and the Village's capital projects. There aren't any proposed rate changes in parcel tax rates for 2022. The Public Works Consultant provided an update on the water-intake project.

Staff and the COW considered the Water Operating Fund and the revenue from the parcel tax and the water system improvement tax and after further review, it was;

Moved: Councillor Masleck

Seconded: Councillor Parkinson

THAT staff investigate opportunities for consolidating the Water Operating Fund parcel and the water system improvement taxes into one tax and report back to Council at a future meeting.

Carried 2022-31

Moved: Councillor Hill

Seconded: Councillor Yunkws

THAT the proposed 2022 Water Operating Fund Budget be approved as presented.

Carried. 2022-32

Sewer Operating Fund 2022 Budget and Five-Year Plan 2022-2026 (Brought over from February 9, 2022)

The CAO/CFO explained the revenue streams and expenditures. Expenditures include the contract with the Regional District of Kootenay Boundary (RDKB) to deliver the sewer service. Regional expenditures are projected to increase significantly in 2024-2026 as the RDKB moves forward with the required upgrades to the sewer plant and which will require borrowing and a resulting increase in user rates.

The Public Works Consultant explained the work involved to assess the condition of the stormwater and sewer drains. After discussion it was;

Moved: Councillor Parkinson

Seconded: Councillor Yunkws

THAT the proposed 2022 Sewer Operating Fund Budget be approved as presented.

Carried 2022-33

Five-Year Capital Plan 2022-2026

The CAO/CFO noted that the Five-Year Capital Plan was developed with the Public Works Consultant and includes proposed capital projects for Year 2022 and capital projects proposed for 2023-2026. Projects must be prioritized as not all can be funded within the five-year plan. Projects with lower priorities may need to be deferred beyond the five-year planning window.

The CAO/CFO summarized the projects by category, priority and costs. He reviewed the level of funding currently allocated to the projects included in the Village's Capital Budget and their priority. He noted areas of concern, which projects include COVID Recovery funding, those that include Gas Tax funding and estimated project timelines.

Staff provided further financial information regarding the purchase of a VACTOR to replace the backhoe and the acquisition of other equipment and he explained how the purchases could be financed.

There was a review of the Beaver Bend Restoration project and acquisition of the property. The financing that has been allocated in the budget for this project was also reviewed. It was agreed that moving forward with the acquisition is timely and a priority.

Moved: Councillor Masleck

Seconded: Councillor Hill

THAT the proposed Five-Year Capital Plan 2022-2026 be approved as presented.

Carried 2022-34

Water Capital Plan Details: The CAO/CFO reviewed the 4 water projects; Intake Predesign, Preliminary Design Water Meter-main Line and Dickens/Gordon Station and he explained the funding that has been allocated.

The Public Works Consultation provided an update on the water projects, options for the most suitable intake locations, future estimated expenses and Phases 1 and 2 completion dates. Staff continue to work on the selection of an appropriate intake site and have kept Teck Metals Ltd. Apprised.

There was a brief discussion regarding water conservation as a long-term priority. The Dickens/Gordon Station project was also discussed, and the Public Works Consultant explained the draft plan to build a new Pressure Reducing Valve (PRV) station, upgrades to the older valves and other infrastructure.

Moved: Councillor Hill

Seconded: Councillor Masleck

THAT the Five-Year (Water) 2022-2026 Capital Plan Details be approved as presented.

Carried 2022-35

Sewer Capital Plan Details: Staff provided Council with updates on the Forrest Drive spot repair, removal of the water main (Simonds) and sewer video cameras. After discussion, it was;

Moved: Councillor Parkinson

Seconded: Hill

THAT the Five-Year (Sewer) 2022-2026 Capital Plan Details be approved as presented.

Carried 2022-36

General Operating Fund Five-Year Financial Plan 2022-2026 and Rate Forecast

The CAO/CFO presented information regarding Public Works daily operations, facilities' infrastructure (pool, Community Hall) and general advisement respecting sewer rates.

There was a brief review of Public Works staffing responsibilities and management of operations.

The Burns Avenue project will be captured on the Strategic Goals and Actions priorities but it is not included in the 2022-2026 Capital Plan.

The CAO/CFO explained the next steps for the adoption of the 2022-2026 Five-Year Financial Plan Bylaw, which include public consultation, and it was;

Moved: Councillor Yunkws

Seconded: Councillor Parkinson

THAT the General Operating Fund Five-Year Financial Plan and Rate Forecast be approved as presented.

Carried 2022-37

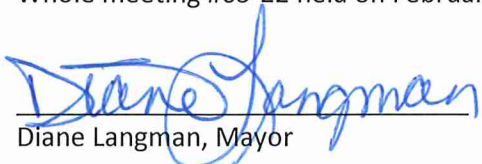
Rise and Report to Next Council Meeting

There were no items to rise and report to the next Council meeting.

Adjournment

On a motion by Councillor Hill, the meeting adjourned at 10:55 a.m.

I hereby certify the preceding to be a true and correct account of the Village of Warfield Committee of the Whole meeting #03-22 held on February 16, 2022.


Diane Langman, Mayor


Theresa Lenardon, Interim Corporate Officer

