

**THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF REGULAR COUNCIL MEETING #02-22**

Minutes of the regular meeting of the Council of the Village of Warfield, held Monday, February 14, 2022, at 1:00 p.m. in an electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847, 2017 as amended by Bylaw 904, 2021, Part 4.(1).

Present: Mayor D. Langman
Councillor A. Parkinson
Councillor R. Masleck
Councillor J. Hill
Councillor C. Yunkws

Staff Present: David Perehudoff, Acting CAO/CFO
Theresa Lenardon, Interim Corporate Officer

Delegations: Sergeant Mike Wicentowich, NCO i/c, RCMP, Trail Detachment

Call to Order

Mayor Langman called the meeting to order at 1:00 p.m.

Council Resolution:

Moved/Seconded

THAT The Council of the Village of Warfield approve electronic meetings to continue being held in conformance with the Village of Warfield Procedure Bylaw 847, 2017 as amended by Bylaw 904, 2021, Part 4.(1).

CARRIED 2022-09

Approval of Agenda

A discussion regarding the Scout GPS Easter Egg Hunt and updates from Councillors on Committee appointment activities was added to the agenda under Council Reports and Inquiries. A closed meeting pursuant to Section 90 (1)(a) of the *Community Charter* was added to the end of the agenda, and it was;

Moved/Seconded

THAT the Village of Warfield Council Meeting Agenda #02-22 be adopted as amended.

CARRIED 2022-10

Addition of Late Items

Included above under Approval of Agenda.

Delegations and Presentations

Presentation: Sergeant Mike Wicentowich, NCO i/c, Trail Detachment, RCMP
Re: Trail and Greater District Crime Statistics Report

Mayor Langman welcomed Sergeant Wicentowich to the meeting.

Sergeant Wicentowich reviewed the Trail and Greater District RCMP Mayor's Crime Statistics Reports (Quarter 1, 2021-Quarter 4, 2021 and Year End, 2021). He noted crime in Warfield is mostly property-theft from unlocked motor vehicles, homes and garages.

Sergeant Wicentowich answered inquiries from Council members as to the type of items stolen, what has been arranged to monitor the COVID Anti-Mandate protests, including the recent Freedom Convoy, budgetary

impacts of enforcement and police presence at protests and criminality issues the RCMP have had to manage overall (due to the Freedom Convoy and protests).

After further discussion, Mayor Langman thanked Sergeant Wicentowich for his presentation and he left the meeting.

Moved/Seconded

THAT the information regarding the Trail and Greater District RCMP Mayor's Crime Statistics Reports (Quarter 1, 2021-Quarter 4, 2021 and Year End, 2021), as presented by Sergeant M. Wicentowich, NCO i/c, Trail Detachment, RCMP on February 14, 2022, be received.

CARRIED 2022-11

Approval of the Minutes

- a. Minutes of the Regular Council Meeting #01-22 Held January 10, 202

Moved/Seconded

THAT the minutes of the Regular Council meeting #01-22 held January 10, 2022, be adopted as presented.

CARRIED 2022-12

Referrals from Prior Meetings

Village of Warfield Strategic Goals and Actions

Moved/Seconded

THAT the Village of Warfield Strategic Goals and Actions as presented to the Village of Warfield Council on February 14, 2022, be received.

Carried 2022-13

There was a discussion regarding the Burns Avenue water/sewer realignment project-Priority #2 on the Strategic Goals and Action list. The grant application submitted by the Village was denied. The CAO/CFO noted that given the estimated costs of the project, funding from future grant opportunities will be required. Staff will track appropriate grant opportunities. The project and grant tracking will also be added to the Action Item Status Report and will remain as a high priority.

Correspondence

- a. Correspondence (e-mail) from Karen Elliot, Mayor District of Squamish Informing Requesting the Village of Warfield to join the British Columbia Social Procurement Initiative (BCSPI)

Moved/Seconded

THAT the correspondence from Karen Elliot, Mayor District of Squamish, emailed January 13, 2022, requesting the Village of Warfield to join the British Columbia Social Procurement Initiative be received.

Carried 2022-14

- b. Correspondence (e-mail) from Emily Gora, Project Development Officer Skills Centre Requesting a Letter of Support in the Purchase of a New Office Building at 1060 Eldorado Street, Trail

Moved/Seconded

THAT the correspondence from Emily Gora, Project Development Officer, Skills Centre, e-mailed January 27, 2022, requesting a letter of support be received and FURTHER THAT staff write a letter of support.

Carried 2022-15

- c. Correspondence (e-mail) From Isabelle Lee, BC Public Relations and Communications Adviser, Girl Guides Canada, requesting the Village of Warfield participate in the Guiding Lights Across British Columbia initiative

Moved/Seconded

THAT the correspondence from Isabelle Lee, BC Public Relations and Communications Adviser, e-mailed February 1, 2022, requesting that the Village of Warfield participate in the Guiding Lights Across British Columbia initiative be received.

Carried 2022-16

Reports & Memoranda

- a. Action Items Status Report – February 2022
b. RDKB Permits – December 2021

The CAO/CFO advised that the Five-Year Financial Plan and the 2020 Audited Financial Statements remain timely and are his current top priorities.

There was a discussion regarding the Disc Golf project and the submission of a grant application which was drafted by the Youth Group Coordinator. Mayor Langman will follow up on the status of the application and report back to Council at a future meeting.

There was a review of the RDKB Permits. Staff answered inquiries respecting the Village's portion of permit fees. Staff advised that it is the RDKB's responsibility to substantiate the value of permit work and to ensure that the value of construction is not understated on the building permit application.

There was also a review of construction that has commenced without a building permit and how Village staff become aware of illegal building. The CAO/CFO advised that the Village's Bylaw Enforcement Officer and the RDKB work together however without external reporting from the public, it is difficult to investigate whether construction has commenced with issuance of a building permit.

Moved/Seconded

THAT the following reports be received:

- a. Action Items Status Report – February 2022
b. RDKB Permits – December 2021

Carried 2022-17

Financial Matters

- a. Schedule of Accounts to February 3, 2022

The CAO/CFO provided an update on changes made to the Village's financial reporting systems and the transition to digital payments. Staff are setting up internal controls.

Moved/Seconded:

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of one hundred seventy-five thousand, four hundred twenty-two dollars and sixty-three cents be approved.

Accounts Payable Cheques # 10783 – 10850	\$91,020.07
EFT Payments	\$47,959.87

Payroll # 01 & 02 \$32,442.69
TOTAL EXPENDITURE & PAYMENT APPROVED \$175,422.63

Carried 2022-18

Bylaws

Staff Report and proposed revised Council Remuneration Bylaw No. 908, 2022

The CAO/CFO explained the staff report and the proposed Council remuneration bylaw, which includes Canada Price Index (CPI) increases. He explained that the inclusion of CPI increases are included in some local government remuneration bylaws and not included in others. Including CPI may not be as transparent when compared against bringing forward the bylaw annually so Council has the opportunity to directly discuss the issue and the level of increase.

The CAO/CFO briefly reviewed the discussion held by the Committee of the Whole (COW) at a meeting held on February 7, 2022, when the COW adopted a motion that, in 2022 Mayor and Council forego an increase in their stipend. He suggested that in the future, Council discuss their annual stipend as part of the budget review process rather than include CPI increases within the remuneration bylaw.

Moved/Seconded

THAT Village of Warfield COUNCIL REMUNERATION BYLAW NO. 908, 2022 be read a first, second and third time.

Carried 2022-19

Moved/Seconded

RECOMMENDATION: THAT Village of Warfield COUNCIL REMUNERATION BYLAW NO. 908, 2022 be reconsidered and adopted.

Carried 2022-20

Moved/Seconded

RECOMMENDATION: THAT Village of Warfield COUNCIL REMUNERATION BYLAW NO. 605, 2011 be repealed.

Carried 2022-21

Moved/Seconded

RECOMMENDATION: THAT Village of Warfield COUNCIL AMENDMENT REMUNERATION BYLAW NO. 824, 2015 be repealed.

Carried 2022-22

Moved/Seconded

RECOMMENDATION: THAT Village of Warfield COUNCIL AMENDMENT REMUNERATION BYLAW NO. 843, 2017 be repealed.

Carried 2022-23

There was a discussion regarding the CPI built into Bylaw 908. Based on the February 7, 2022 COW motion and given CPI is included in the newly adopted remuneration bylaw, it was;

Moved/Seconded

RECOMMENDATION: THAT notwithstanding Village of Warfield COUNCIL REMUNERATION BYLAW NO. 908, 2022 that the Village of Warfield Mayor and Council members will not receive an annual stipend increase in 2022.

Carried 2022-24

Council Reports and Inquiries

Late Item re: Scouts GPS Easter Egg Hunt, Councillor Hill, Special Events Committee

Councillor Hill provided an update on the Scouts GPS Easter Egg Hunt advising that event planning is in progress.

Verbal updates on Council's Committee appointment activities including the Policy Committee (Councillor Yunkws), the Special Events Committee (Councillor Hill), the Lower Columbia Community Development Team Society (LCCDTS) (Councillor Masleck) and the RDKB (Mayor Langman) were provided.

Moved/Seconded

RECOMMENDATION: THAT the February 14, 2022 verbal reports on the activities of Council's Committee appointments be received.

Carried 2022-25

Closed Meeting

Moved/Seconded

THAT the Village of Warfield Council proceed to a closed meeting under authority of *CommunityCharter* Section 90 (1) (a) (time: 208 p.m.).

Carried 2022-26

Council reconvened to the open meeting at 2:21 p.m.

Closed Meeting Items to Report out to Open Meeting

Moved/Seconded

THAT The Village of Warfield Council agree to release the following recommendation from the closed meeting to the open meeting:

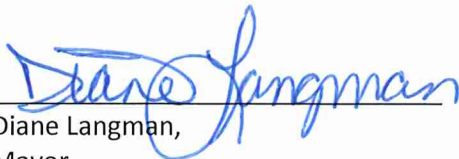
THAT the Consulting Agreement between the Village of Warfield and David. S. Perehudoff be approved.

CARRIED 2022-27

Adjournment

On a motion by Councillor Hill, the open meeting adjourned at 2:22 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #02-22 of Council held on February 14, 2022.



Diane Langman,
Mayor



Theresa Lenardon,
Interim Corporate Officer

