



Village of Warfield

Policy Title: Special Events Committee Appointments Policy **Policy #: GOV-2019-04**

Section: GOVERNANCE

Initially Approved:	<u>2000-10-11</u>
Last Reviewed:	<u>2012-10-09</u>
Council Approval:	<u>2019-12-04</u>
Next Review Scheduled:	<u>2020-12</u>

PURPOSE:

It is the policy of Council to involve community volunteers to advise and assist Council in matters related to the planning and organizing of community events.

POLICY GOAL:

The appointment of citizens to serve as volunteers on the Special Events Committee is a Council responsibility established in the Special Events Committee Bylaw. Appointments were historically made by sourcing volunteers willing to contribute their time to the community. The lack of appointment criteria and guidelines have on occasion left the impression that appointments were subjective decisions made on the basis of narrow considerations.

It is the goal of this policy to provide criteria and guidelines to direct Council in appointing Committee members to represent the community broadly.

SCOPE:

This Policy applies to Mayor and Council.

POLICY:

1. Council will encourage a diverse range of citizens to volunteer for membership on the Warfield Special Events Committee.
2. Council will ensure that residents interested in serving on the Special Events Committee are informed in written form of mandate, duties and responsibilities of the Special Events Committee prior to appointment to the Committee.
3. Membership to the Committee will be through submission of an application on the attached form.

Related Policies, Bylaws or Legislation:

Village of Warfield Special Events Committee Bylaw 883-2019.

SPECIAL EVENTS COMMITTEE APPLICATION

I wish to be considered for appointment to the Warfield Special Events Committee.
I have read the Special Events Committee Bylaw 883, 2019 and understand the duties, responsibilities, and limitations of the Special Events Committee and its members.
I am prepared to serve the community of Warfield on the Special Events Committee under the terms established in the Bylaw.

Name: _____

Street Address: _____

Phone #: (h) _____ (c) _____

Email Address: _____

My areas of interest in recreation are:

Signature

Date

Approved by Council Resolution # _____
Dated _____
