THE CORPORATION OF THE VILLAGE OF WARFIELD
REGULAR MEETING #10-21

A G E N D A

For the regular Council meeting of the Village of Warfield to be held on Monday, October 12, 2021, at 1:00 p.m. in an electronic/video format in conformance with the Village of Warfield Procedure Bylaw 847 as amended by Bylaw 904, Part 4.(1)

1. Call to Order

2. Council resolution:
RECOMMENDATION: THAT the Council of the Village Warfield approve the electronic meetings to continue being held in conformance with the Village of Warfield Procedure Bylaw 847 as amended by Bylaw 904, Part 4.(1)

3. Adoption of the Agenda
RECOMMENDATION: THAT Agenda #10-21 be adopted as presented.

4. Delegation
Warfield Youth Action Network
Mandi Lunan, Warfield Youth Action Network Coordinator Assistant

5. Approval of Minutes

a) Minutes of the Regular Council Meeting #09-21 Held September 20, 2021
RECOMMENDATION: THAT the minutes of the regular Council meeting #09-21 held September 20, 2021, be adopted as presented.

b) Minutes of the Special Meeting #05-21 Held September 27, 2021
RECOMMENDATION: THAT the minutes of the Special meeting #05-21 held September 27, 2021, be adopted as presented.

c) Minutes of the Infrastructure Advisory Committee Meeting Held August 3, 2021
RECOMMENDATION: THAT the minutes of the Infrastructure Advisory Committee meeting held August 3, 2021, be approved as presented.

6. Consent Calendar
Correspondence Listing Dated October 12, 2021
RECOMMENDATION: THAT the Correspondence Listing dated October 12, 2021, be received, and attached to the minutes for record.

7. **Motions and Submissions**

a. Contract Agreement with the City of Rossland to Provide Bylaw Enforcement Related Services
   i. Staff Report Regarding Bylaw Enforcement Services
   ii. Contract Agreement with the City of Rossland

RECOMMENDATION: THAT the staff report from the CAO regarding Bylaw Enforcement services be received AND FURTHER THAT the Village of Warfield enter into a contract agreement with the City of Rossland to provide general Bylaw Enforcement related services.

8. **Correspondence**

a. Email Correspondence from Erik Kalacis, Executive Director Community Futures Greater Trail Requesting a Donation

RECOMMENDATION: THAT the email correspondence from Erik Kalacis dated September 17, 2021, requesting a donation of $850.00 to support the Greater Trail Economic Resilience Plan be received and FURTHER THAT Council approve the donation of $850.00.

b. Email Correspondence from Dr. Theresa Tam, BMBS (UK), FRCPC, Chief Public Health Officer Public Health Agency of Canada Regarding the WHO Global Network for Age-Friendly Cities and Communities

RECOMMENDATION: THAT the email correspondence from Dr. Theresa Tam dated September 27, 2021, advising the Village of Warfield apply for a membership to the WHO Global Network for Age-Friendly Cities and Communities be received and FURTHER THAT the Village do so.

c. Email Correspondence from Erika Krest, Executive Director Trail & District Chamber of Commerce Requesting Village of Warfield Support the Trail & District Chamber of Commerce

RECOMMENDATION: THAT the email correspondence from Erika Krest, Executive Director of the Trail Chamber of Commerce dated September 28, 2021, requesting the Village of Warfield support the Chamber with the Installation of 10 to 15 lamppost banners along Hwy 3B be received and FURTHER THAT the Village provide the requested support.

d. Email Correspondence from Craig Baird, Canadian History EHX Requesting Sponsorship to Create History and Tourism-Based

RECOMMENDATION: THAT the email correspondence from Craig Baird of Canadian History EHX dated October 6, 2021, requesting sponsorship to create history and tourism-based episodes featuring the Village of Warfield on the Canadian History EHX podcast be received with no further action.

9. **Reports & Memoranda**

a. Action Items Status Report – October 2021
b. RDKB Building Permits Report – August 2021
c. Staff Report, Centennial Pool 2021 – Pool Manager
d. Staff Report, Centennial Pool 2021 – Public Works Foreman
e. Staff Report – Public Works – Public Works Foreman

RECOMMENDATION: THAT the following reports be received:

- Action Items Status Report – October 2021
- RDKB Building Permits Report – August 2021
- Staff Report, Centennial Pool 2021 – Pool Manager
- Staff Report, Centennial Pool 2021 – Public Works Foreman
- Staff Report – Public Works – Public Works Foreman

10. Financial Matters

a. Schedule of Accounts to October 6, 2021

RECOMMENDATION: THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of thirty-four thousand, thirty-eight dollars and ninety-one cents be approved.

Accounts Payable Cheques # 10603 - 10622	$16,466.54
EFT Payments	$4,516.14
Payroll #20	$13,056.23
TOTAL EXPENDITURE & PAYMENT APPROVED	$34,038.91

11. Visitor Question Period

12. Adjournment

DELEGATION

Village of Warfield

555 Schofield Highway
Trail, BC V1R 2G7
Telephone: 250.368.8202

DELEGATION/PRESENTATION TO COUNCIL

Any person or organization wishing to be placed on an Agenda to address Council may apply by delivering this request to the Corporate Officer at the Village Office before noon on the Wednesday prior to the scheduled meeting. Meetings are scheduled for the second Monday of the month at 1:00PM in Council Chambers or by electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192.

Council may deem the delegation or presentation topic more appropriate for a future Public Hearing if one is scheduled addressing the same topic. The Corporate Officer may schedule delegates to another Council meeting or advisory body or another committee meeting, as deemed appropriate to the subject matter of the delegation. The Corporate Officer may refuse to place a delegation on the Agenda if the issue is considered to not fall within the jurisdiction of Council, if the matter has already been considered by Council, or if the matter is not on the Agenda.

A delegation is limited to 5 minutes, unless there is a unanimous vote by all Council members present.

MEETING DATE	October 12, 2021
NAME	Amanda R A Lunan
ON BEHALF OF (ORGANIZATION/SELF)	Warfield YAN
STREET ADDRESS	555 Schofield Hwy, Trail, BC V1R 2G7
EMAIL CONTACT	warfieldyan@gmail.com
TELEPHONE CONTACT	250-231-9705
PREFERRED DATE	October 12, 2021

BRIEFLY DESCRIBE THE ISSUE YOU WISH TO ADDRESS:

The Warfield YAN would like to build an 'all seasons' Disc Golf Course in Dickens Park financed by the Outdoor Active Recreation Grant from Columbia Basin Trust. We ask for the villages approval and support on this initiative, and have a letter from a local youth describing the impact it would have on young folks in the village.

5th October 2021

To whom is may concern,

My name is Colten Tarzwell, I am 14 years old and I live in Warfield. My friends and myself would really appreciate a frisbee golf course in Warfield. There is lots of room (so Covid Friendly) and it would give us older kids something safe and fun to do together within walking distance. Thank you for your consideration.

Sincerely,

Colten Tarzwell

MINUTES

THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF REGULAR COUNCIL MEETING #09-21

Minutes of the regular meeting of the Council of the Village of Warfield, held Monday, September 20, 2021, at 1:00 p.m. In an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192.

Present:	Mayor D. Langman Councillor C. Yunkws Councillor A. Parkinson Councillor R. Masleck Councillor J. Hill
Staff Present:	Jody-Lynn Cox, CAO/CO Lila Cresswell, Consultant Melissa McGee, Administrative Clerk II
Gallery:	Brandy Malowski – Left meeting at 1:36 p.m.

Call to Order

Mayor Langman called the meeting to order at 1:00 p.m.

Moved/Seconded
For the regular Council meeting of the Village of Warfield to be held in an electronic/video format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192, on Monday, September 20, 2021 at 1:00 p.m.

CARRIED 2021-140

Adoption of Agenda
Moved/Seconded
THAT Agenda #09-21 be adopted as presented.

CARRIED 2021-141

Presentation

a. Frontline Operations Group on behalf of RDKB Emergency Program

Brandy Malowski shared a FireSmart presentation with Mayor and Council with a statistical review of the 2017/2018 fire season. The presentation included the role of FireSmart, human impact on wildfires, Wildfire Urban Interface, the seven disciplines of FireSmart and Structural Survival Statistics. Information was shared regarding how community members can update their homes and yards to be safer, including the FireSmart neighborhood Recognition Program.

Council discussed risk mitigation within the Village, community members working together to create FireSmart neighborhoods and potential partnerships with the Trail and Area Environmental Health Program.

Approval of the Minutes

a. Minutes of the Regular Council Meeting #08-21 Held August 9, 2021

Moved/Seconded
THAT the minutes of the Regular Council meeting #08-21 held August 9, 2021, be adopted as presented.

CARRIED 2021-142

b. Minutes of the Committee of the Whole #09-21 Held August 9, 2021

Moved/Seconded

THAT the minutes of the Committee of the Whole meeting #09-21 held August 9, 2021, be adopted as presented.

CARRIED 2021-143

Consent Calendar

Correspondence Listing: Dated September 20, 2021

Moved/Seconded

THAT the Correspondence Listing dated September 20, 2021 be received, and attached to the minutes for record.

CARRIED 2021-144

Correspondence

a. Email Correspondence from the Regional District of Mount Waddington Requesting a Donation from the Village of Warfield in the Amount of One Dollar per Resident (2016 Census) for the Rebuild of the Village of Lytton

Moved/Seconded

THAT the email correspondence from the Regional District of Mount Waddington dated August 27, 2021 requesting the donation of one dollar per resident (2016 Census) for the rebuild of the Village of Lytton be received and FUTHER THAT Council approve the donation of $1680.00.

CARRIED 2021-145

Reports and Memoranda

a. Action Items Status Report – September 2021
b. Planning Report – Zoning Amendment Application, 328 Murray Drive
c. Staff Report CAO/CO – September 2021

Moved/Seconded

THAT the following reports be received:

Action Items Status Report – September 2021
Planning Report – Zoning Amendment Application, 328 Murray Drive
Staff Report CAO-CO – September 2021

CARRIED 2021-146

Council discussed rezoning applications and a Public Hearing to present all applications to the public at one time. Council discussed the Burning Bylaw and next steps for public engagement.

CAO Cox discussed office and council chamber renovations to allow for proper ventilation, social distancing and upgrading our web services for a more functional meeting space. CAO Cox updated Council on asset management, bylaw enforcement, and the 2021 Warfield Centennial Pool season. In addition, the completion of the upgrade to the CP Rail crossing and culvert at French St. and discussion with Fortis regarding underground electrical upgrades in Muzzin Park. CAO Cox shared that there is a new application for the Infrastructure Committee after the resignation of another member. Council was updated on Phase 2 of Beaver Bend, the grant application was approved, and that the work will go to tender early 2022.

Council discussed future asset management plans for Muzzin Park and Emerald Ridge.

Financial Matters

Schedule of Accounts to September 15, 2021

Moved/Seconded

THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of two hundred ninety-two thousand, five hundred fifty-nine dollars and fifty-one cents be approved.

Accounts Payable Cheques #10514 - 10602	$178,599.48
EFT Payments	$44,633.52
Payroll #16, 17, & 18	$69,326.51
TOTAL EXPENDITURE & PAYMENT APPROVED	$292,559.51

CARRIED 2021-147

Bylaws

Moved/Seconded

Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847

THAT: Bylaw 904 cited as "Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847" be read a first and second time and FUTHER THAT Council holds a Special meeting Monday September 27, 2021, at 9:00 a.m. to read the Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847, a third, and final time.

CARRIED 2021-148

Visitor Question Period

There were no members of the public in attendance.

Authority for Closed Session

Council moved to closed session at 2:16 p.m.

Moved/Seconded

THAT Council convene in closed session under authority of *Community Charter* Sections 90 (1) (c) Labour relations or other employee relations; 90 (1)(g) litigation or potential litigation affecting the municipality; and 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED 2021-149

Council Returned to Regular meeting at 2:29 p.m.

Adjournment

On a motion by Councilor Hill the meeting adjourned at 2:30 p.m.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting #09-21 of Council held on September 20, 2021.

_____ _____

Diane Langman
Mayor

Jody-Lynn Cox
Corporate Officer

THE CORPORATION OF THE VILLAGE OF WARFIELD

MINUTES OF SPECIAL MEETING 05-2021

Minutes of the Special Meeting of the Council of the Village of Warfield held in and electronic/video format due to the inability to provide COVID-19 spacing under the province of B.C. Ministerial Order 192, on Monday, September 27, 2021, at 9:00 a.m.

Present: Mayor D. Langman
Councillor A. Parkinson
Councillor C. Yunkws
Councillor J. Hill
Councillor R. Masleck

Staff Present: Jody-Lynn Cox, CFO/CO

Absent: Councillor C. Yunkws

Call to Order
Mayor Langman called the meeting to order at 9:01 a.m.

Council Resolution
Moved/Seconded
THAT Council of the Village of Warfield approve the electronic meeting format due to the inability to provide COVID-19 spacing under the Province of B.C. Ministerial Order 192.

CARRIED S17-2021

Adoption of the Agenda
Moved/Seconded
THAT the Agenda for Special Meeting 05-2021 be adopted as presented.

CARRIED S18-2021

Bylaw
Village of Warfield Council Procedure Bylaw 904 Amendment Bylaw 847
Moved/Seconded
RECOMMENDATION: THAT Bylaw 904 cited as "Village of Warfield council Procedure Bylaw 904 Amendment Bylaw 847", be read a third time, reconsidered, and finally adopted.

CARRIED S19-2021

Councillor Masleck opposed.

Visitor Question Period
There were no members of the public in attendance.

Adjournment

On a motion by Councillor Hill the meeting adjourned at 9:07 a.m.

I hereby certify the preceding to be a true and correct account of the Special Meeting 05-2021 of Council held on September 27, 2021.

_____ _____

Diane Langman
Mayor

Jody-Lynn Cox
CFO/CO

THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF INFRASTRUCTURE COMMITTEE MEETING AUGUST 3, 2021

Minutes of the infrastructure committee meeting of the Village of Warfield, 555 Schofield Highway, Warfield, BC held in the Council Chambers on Tuesday August 3rd, 2021 at 1:00 pm.

Present:	Warren Proulx Brian Austin Howard McMeekin Councillor Ray Masleck Councillor Jim Hill
Absent:	Grant Lenarduzzi
Staff Present:	Jody-Lynn Cox, CAO/CO
Guest:	Stuart Spooner, Operations Manager of KCTS

Call to Order

Warren called the meeting to order at 1:00 p.m.

Adoption of the Agenda

Moved that the agenda be adopted as presented.

Minutes

Moved that the Minutes of the Infrastructure Advisory Committee meeting held Tuesday July 6, 2021 be adopted as presented.

Active Transportation Plan

Stewart Spooner started by indicating that the Green Link Trail connecting Rossland to Trail and the hopes for it continuing to Montrose is a major project being planned by the Rossland Sustainability Commission, Community Futures and RDKB. This connective trail is the best opportunity for Warfield to participate in broadening and expanding the Active Transportation Plan. The connection via Merry Hill Trail and the link from Annable to West Trail would be an opportunity to join forces with these larger groups and Warfield wouldn't have to be fully financially responsible. Regional District Kootenay boundary has already applied for funding for the Green Link project.

As far as moving forward with rehabilitating the Dewdney Trail system that historically went through Warfield, it would not be worthwhile for Warfield to do so.

There are small grants available through Columbia Basin Trust to assist with smaller trail maintenance and planning of trail ways. The committee discussed applying for a grant for

fixing up Arnold Laurient Way, possibly having some signs made up with a trail map perhaps for each end. Staff will explore this grant opportunity and if its feasible to apply at this time.

Stewart informed the committee that there has been a conversation with Teck Metals Inc. about the trail system along Bingay Road up towards Talis Mountain, known as the Bert Boiley Trail. It has been mapped out by Stewart and information has been communicated back to Teck Metals Inc. The Kootenay Columbia Trails Society would be willing to take on the trail network but Teck needs to get back to them on specific information and there are some issues with the area and the existing trails where KCTS would want to change them to make them better. There needs to be further discussion with Teck Metals once they respond to KCTS. Formalizing the trails in Warfield isn't immediately necessary either since the users are happy to have them not so publicized.

The committee was informed about details of the Wagon Road and where the current conservatories are and how the property owners are allowing access down from Rossland to Warfield. There is a lot of work to continue there to establish a good permanent e-bike trail.

Stuart left the meeting at 1:48pm.

The committee discussed the grant opportunity from Columbia Basin Trust and staff will look into the application requirements for the November intake date. The committee wants staff to contact KCTS to ask for a sign post and maybe a map at the bottom of Greendoor Trail leading pedestrians across the highway crosswalk to the Greenlink Trail through lower Warfield. Also staff will contact RDKB and Rossland Sustainability Commission to inform them that Warfield is interested in working together on the Greenlink section through Warfield. Communication with Teck Metals Ltd. also about our interest in formalizing the Bert Boiley Trails and ask to communicate with us where they are at with decisions with signing with KCTS to maintain those trails.

The CO J. Cox let the committee know that the Summer Students have cleaned up the Montcalm Road trail and the Wellington Road Trails like the committee had requested.

The committee moved on to discuss the Warfield Centennial Pool and having it added to the Asset Management Matix for maintenance assessment. Also adding other buildings like the Community hall, the Public Works Maintenance shop and the municipal office building in more detail to the matrix. The Public Works Foreman can attend next meeting and give a report on the pool maintenance that was done and what future maintenance will need to be done. The Committee would like more accountability placed on Public Works to do in-depth assessments and have maintenance plans scheduled to keep our major assets in good condition.

Warren updated the committee on the Columbia River Intake study being done and that True Consulting is getting more studies done on the river and getting information from the City of Trail to incorporate into our studies.

Warren updated the committee on the Water Treatment Plant and that the assessment of the electrical and the steel columns were being included in the maintenance costs in the report and that will finalize the study and a final report can presented to the committee. We will be updating Teck Metals Ltd. on where the studies are at and that we are on track, if not slightly ahead of schedule to have a decision made and how we are going to proceed to attain water from the Columbia River to our Treatment Plant.

Adjournment

Meeting adjourned at 2:56pm.

CONSENT CALENDAR

Village of Warfield

555 Schofield Highway
Trail, BC V1R 2G7
Telephone: 250.368.8202

COUNCIL CORRESPONDENCE NOT REQUIRING ACTION (READING LIST) OCTOBER 12, 2021 MEETING

1. Ambulance Paramedics of BC – UBCM Follow up Invite – September 22, 2021
2. Fish and Wildlife Compensation Program of BC – September Newsletter – September 20, 2021
3. Federation of Canadian Municipalities - President's Corner – September 29, 2021
4. Urban Economy Forum – Membership Program – September 15, 2021
5. Community Futures
    a. September Newsletter – September 20, 2021
    b. October Newsletter – October 4, 2021
6. Kootenay Rockies Tourism – Industry News – September 27, 2021

MOTIONS AND SUBMISSIONS

REQUEST FOR COUNCIL DECISION:

BYLAW ENFORCEMENT SERVICES CONTRACT AGREEMENT WITH THE CITY OF ROSSLAND

OCTOBER 12, 2021

Village of Warfield

Report to Mayor and Council for the October 12, 2021 Regular meeting of Council

SUBJECT: Bylaw Enforcement Services Contract Agreement with the City of Rossland

RECOMMENDATION:
THAT the Village of Warfield enter into a contract agreement with the City of Rossland to have them provide Bylaw-related services.

BACKGROUND:
The Village of Warfield has been in contractual agreements for the Bylaw Officer and Enforcement Services with Commissionaires BC originally and then with Selkirk Security. This was sufficient for some years for the 8 hours a week that was needed to service the Village, but since 2019 the Village has experienced inconsistency of services provided. In 2020 there were months where a bylaw officer was unavailable. The Village of Warfield Council and Mayor conducted Strategic Planning sessions in December of 2020 and one of the top priorities determined by council was Bylaw Enforcement. Council directed staff to research adequate options for consistent bylaw services for the Village.

The City of Rossland also contracted bylaw services from Commissionaires BC and Selkirk Security. The City approached the Village in 2016/2017 about the possibility of entering into a shared-services contract since the required hours combined for an officer was 40 hours, but the conversations went stale, and each ended up with individual contracts for bylaw enforcement services. The City, after experiencing the same inconsistent services, set out to review the possibility of an in-house position for a Bylaw Officer and Enforcement. The City then reached out once more to the Village in late 2020 once they had approved hiring a full time Bylaw Enforcement Officer and the administration staff began discussions regarding the details of entering into a shared-services contract between the two parties. Village staff had communicated to the City that 8-10 hours a week is sufficient for coverage and the City was willing to agree to those working hours.

ANALYSIS:
The Village of Warfield staff has been attempting to keep up on the amount of infractions in the Village for the summer months while the current contractor could not supply an officer. With the level of service the Village needs, it is not viable to have staff attempt to maintain and enforce the bylaws. The existing contract with Selkirk Security never was renewed in October 2020 therefore the Village can conclude the existing services and move to a more dependable system. This agreement would provide that level of service.

At their Regular Council meeting held October 4th 2021, the City of Rossland Council resolved that the City will enter into a contact agreement with the Village of Warfield to provide general Bylaw Enforcement-related services. The Village of Warfield Council is encouraged to consider the same.

BUDGET CONSIDERATIONS:
The contract amount with Selkirk Security was for $40 per hour and $.76/km. With the contractors inability to cover the hours intended, the Village came under budget in both 2020 and 2021 with $15,000 and $24,000 budgeted respectively and actual costs of $13,550 in 2020 and with $7,862 in 2021 so far. The agreement with the City has an hourly rate of $41.64 and milage of $0.59/km. this would put the annual budget estimate for 2022 around $24,378 for the maximum 10 hours of service a week. The Village will provide office space, admin support and a cell phone for the Officer while on shift in the Village for the 8-10 hours a week.

ALTERNATIVES:
That the Village of Warfield not enter into a contract agreement with the City of Rossland to provide general Bylaw Enforcement-related services.

ATTACHMENTS:
Contract Agreement – Rossland/Warfield Bylaw Enforcement Services (2021-2023) final draft

Respectfully submitted,

Jody-Lynn Cox

Jody-Lynn Cox,
Chief Administrative Officer/Corporate Officer

Contract Agreement

THIS AGREEMENT made and entered into,

BETWEEN: **THE CORPORATION OF THE CITY OF ROSSLAND**
PO Box 1179
Rossland, BC
V0G 1Y0
(hereinafter referred to as the "City")

AND: **THE CORPORATION OF THE VILLAGE OF WARFIELD**
555 Schofield Hwy.
Trail, BC
V1R 2G7 (hereinafter referred to as the ("Village")

In consideration of the mutual promises, covenants and conditions provided herein, the parties hereby agree as follows:

I
DESCRIPTION OF WORK

The City and the Village agree to as follows:

1. To the work to be performed by the City for the Village, which includes conducting general Bylaw Enforcement-related services, as identified in Schedule A, which is attached to, and forms part of this agreement.

2. To develop a suitable operational schedule for weekly provision of services, which is based on the City's capacity to schedule staffing resources that are deemed required by the Village. No additional services or invoicing shall be completed by the City unless prior written confirmation is given by the Village.

II
PAYMENT

1. The City shall invoice the Village on the following items:

Hourly Rate	$41.64 (2021 loaded rate) 2022 & 2023 rates will be updated on Jan. 1 of each year
Mileage	$0.59 / km (2021 CRA rate) 2022 & 2023 rates will be updated on Jan. 1 of each year
Admin Fee	3% of monthly invoice total
GST*	5% of monthly invoice total

2. The City will invoice the Village monthly for any services provided during the preceding month.

3. The Village agrees to pay the City within 14 days of receiving any invoice.

4. The City and Village will ensure that they have adequate Commercial, General, Liability, and WCB insurance coverage, in addition with each being named as Additionally Insured to the other if/where appropriate.

III
RELATIONSHIP OF PARTIES

The parties intend that an independent Contractor-employer relationship will be created by this Agreement. The City is interested only in the results to be achieved, and the conduct and control of the work will lie solely with the Village. Therefore, the parties acknowledge and agree that the City is being retained as an Independent Contractor pursuant to the terms of this Agreement - and no officer, employee or director of the City shall be considered an employee of the Village. Additionally, the City is not to be considered an agent or employee of the Village for any purpose, and as such, representatives of the City are not entitled to any of the benefits that the Village provides for its employees.

IV
ASSIGNMENT OF RIGHTS

Either party shall not disrupt or interfere in any manner whatsoever with the business of the other party. The rights which accrue to the City under this Agreement are not assignable or transferable in any manner. The rights which accrue to the Village under this Agreement are not assignable or transferable in any manner. Both Parties will not engage in any illegal activity, nor shall permit anyone else to do so.

V
TERMINATION

Either party may terminate this agreement at any time by giving written notice to the other specifying the date of termination to the undersigned addressed below. Such notice shall be given not less than 60 days prior to the effective date of termination. No reason or cause need be given for termination.

VI
SEVERABILITY

In the event that a court of competent jurisdiction shall deem any provision or part of this Agreement void or invalid, the remaining provisions or parts shall and remain in full force and effect.

VII
ENTIRE AGREEMENT

This document constitutes the entire Agreement between the parties with respect to the engagement of the City to provide the requested services, and any and all previous correspondence, either written or oral, express or implied, between the parties or on their behalf, relating to this contract are terminated and cancelled and each of the parties releases and forever discharges the other of and from all manner of action, causes of action, claims and demand whatsoever, under or in respect of any Agreement.

IN WITNESS WHEREOF the parties have hereunto affixed their signatures from authorized personnel on this _____ day of _____, 2021.

CITY OF ROSSLAND

By: _____
Bryan Teasdale, CAO/CO

VILLAGE OF WARFIELD

By: _____
Jody-Lynn Cox, CAO

SCHEDULE 'A'

Service Provisions
The City shall provide support for general Bylaw Enforcement activities as they may relate to current Village Policies and Bylaws as directed by appropriate Village staff (i.e. the Chief Administrative Officer/Corporate Officer or those appointed in an acting capacity).

Such general enforcement activities and duties shall include:

a) conducting general public relations and education;
b) completing general bylaw complaint/inspection/investigation/enforcement activities;
c) delivery and follow-up of public and/or private notices, tickets, other correspondence; and,
d) other relatable bylaw enforcement activities and/or duties that may be required from time-to-time.

Days of work and other scheduling matters will be established in writing between the City and Village; however, in general, number of hours the Services are provided **will not exceed 10 hours per week**. Any additional hours of services being provided (over 10 hours per week) must receive prior approval in writing by the City prior to their completion.

The City shall keep the Village fully informed about the Services performed by the City and permit the Village at all reasonable times to inspect, review and copy all files, records, report and documents that have been received or prepared by the City in carrying out its obligations under in this Agreement.

Unless otherwise stated in this contract, the City shall supply and pay for all materials, supplies, uniforms, capital vehicle purchase, and will complete necessary approvals necessary or advisable to perform its obligations under this Contract.

Service Standards
The City will, at all times during the Term of this Contract, perform the Services using standards, practices, methods and procedures in accordance with and conforming to applicable law and exercising that degree of care, skill and diligence which would reasonably and ordinarily be expected from a qualified, skilled and experienced person in British Columbia providing services similar to the Services being requested.

City Supervision
The City is solely responsible for arranging all matters arising out of the relationship of employer and employee (if any) and the Village acknowledges and agrees that the City will have supervisory authority over any City employee(s) while performing functions in relation to the Services.

The City shall ensure all persons employed or retained by the City to perform the requested Services are competent to perform them, meet all professional qualifications, and are properly trained, instructed, and supervised.

Village Instructions

The Village, may from time to time, give the City reasonable instructions (in writing or otherwise) as to the Services required to be performed, and the City shall look to comply with those instructions; however, the City shall determine the timing and /or specific manner in which these instructions may be carried out.

The Village, at its sole discretion, and from time to time, may authorize and/or appoint applicable City employee(s) as Bylaw Enforcement Officer(s) in accordance with Section 264(1)(b) of the *Community Charter*.

The Village shall supply a vehicle decal to the City for use during hours of providing any services under this agreement.

Village Information, Facilities and Staff

The Village shall provide such information (maps, correspondence, filing papers, etc.) and facilities (including workspace, office programming and equipment, telephone or other communication devices), or other support services to the City that are necessary from time to time for City employee(s) to carry out obligations under this Contract. The Village acknowledges and agrees that it will, at the Village's sole cost and expense, also make available to the City such employees or other staff members as the City may reasonably require for assistance in relation to the provision of the Services. The Village will be solely liable for all costs, wages, fringe benefits, work schedules and work conditions of its information, facilities or staff made available to the City.

Security Requirements

The City will inform the Village in advance of the names of employees that may be performing the Services or any aspect thereof and will comply with all applicable municipal procedures relating to security.

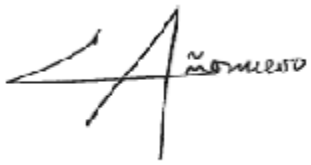
Regular Council Meeting held on Monday, October 4, 2021

Certified Resolution

At the Regular Council Meeting held on Monday, October 4, 2021, Rossland City Council passed the following resolution regarding **Request for Council Decision – City of Rossland – Village of Warfield Bylaw Enforcement Services Contract Agreement**:

RESOLVED THAT the City of Rossland enters into a contract agreement with the Village of Warfield to provide general Bylaw Enforcement-related services.

I hereby certify the above to be a true copy of the resolution adopted by Council of the Corporation of the City of Rossland, this Monday, October 4, 2021.



Deputy Corporate Officer

CORRESPONDENCE

RECEIVED
SEP 27 2021
CORPORATION
VILLAGE OF WARFIELD

Hello Diane,

I hope this finds you well. This is a follow up to Loro Seymour's email to you on August 9th (attached) regarding the Greater Trail Economic Resilience Action Plan (ERAP) and our request for financial support to develop a regional emergency website.

The ERAP is designed to help our local businesses community create an action plan to be economically resilient when disaster strikes. Many Grand Forks' businesses did not survive the flood of 2018, and as we learned a few short months ago with Lytton, an entire town can be eradicated in less than a day. Closer to home, the city of Trail flooded in 1948, 1961, 1969, and 1997, so it's not if, it's when the next disaster will strike.

The purpose of the website is to enhance business preparedness and resilience in addition to communicating information when disaster strikes to mitigate economic loss and support a speedy recovery.

To help fund the website, both the City of Rossland and the City of Trail have now committed of $2,000 each. Last week, an application was submitted to FortisBC requesting $5,000, and we have discussed project funding with Teck Trail Operations. We are in the process of submitting a Teck grant application. The RDKB is discussing funding support as well.

Our goal is to raise at least $34,000 to develop and maintain the site. Here is our budget.

[cid:image001.png@01D7B3B9.B18B3150]

I'm reaching out to ask the Village of Warfield for $850.00 to support this important initiative. All financial contributors will be recognized on the website sponsor page. The sponsor page will be a top-level menu link and contain the sponsor's logo and a link to the sponsors website. Promotion of the completed website will be requested through project stakeholder websites and through press releases, newsletters, and social media posts. No paid marketing is currently planned.

As you may or may not be aware, as a not-for-profit entity Community Futures does not receive any funding from our core funders for Community Economic Development (CED) initiatives such as this. All project costs and staff time must be funded through grant applications and project stakeholders. Without support, our office simply cannot undertake initiatives such as this.

I sincerely hope the Village of Warfield sees the value in supporting our business community with this resource so they have the knowledge and toolkit to prepare for and recover from financial disaster. This can be the deciding factor between rebuilding or having an empty lot. We hope to initiate website construction this fall, and plan to launch in the early summer of 2022 prior to the start of the wildfire season. Please contact me if you require any additional information.

Thanks Diane.

Best regards,

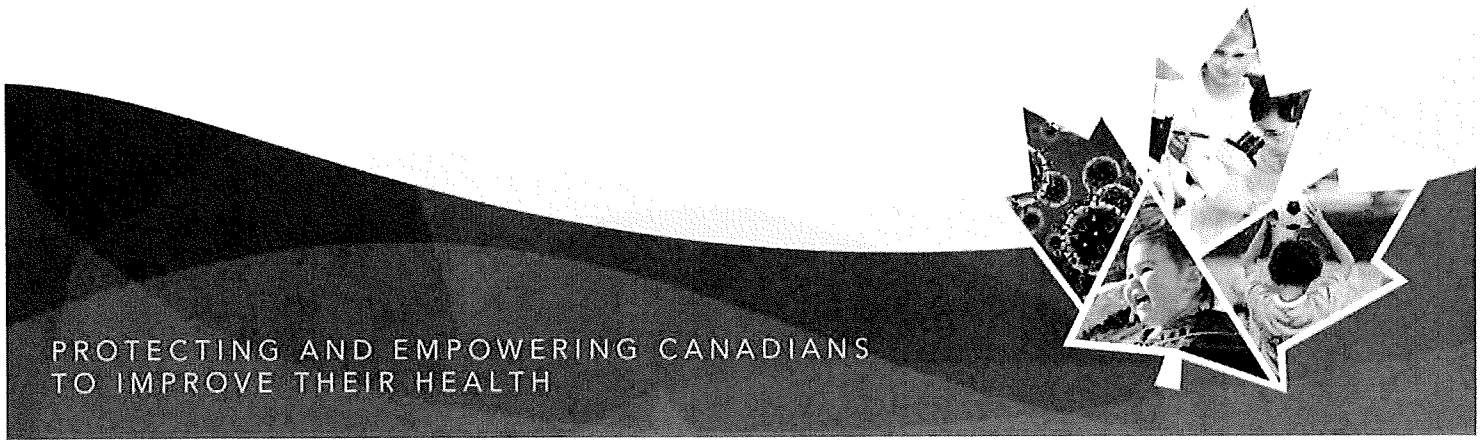
Erik Kalacis
Executive Director

CFGT
[PWCF_GreaterTrail_rgb Trans (640x303)]

825 Spokane Street
Trail, BC V1R 3W4
T. 250.364.2595 ext. 22
C. 250.368.7553
www.communityfutures.com<http://www.communityfutures.com/

RECEIVED
SEP 27 2021
CORPORATION
VILLAGE OF WARFIELD

APPENDIX B – LETTER OF RECOGNITION



Her Worship Mayor Diane Langman
Village of Warfield
555 Schofield Highway
Trail, BC V1R 2G7

Dear Mrs. Mayor,

On behalf of the Public Health Agency of Canada (PHAC), I am pleased to offer my congratulations to the Village of Warfield on being recognized by the Government of British Columbia for its commitment to becoming an Age-Friendly Community (AFC).

Making communities age-friendly has been identified as one of the best ways to help seniors remain healthy and active, while enabling them to be and do what they value. Age-friendly communities encourage healthy aging by improving and preserving health, physical, social and mental wellness, independence and quality of life. At the same time, they create better, safer and healthier places for all Canadians to live and thrive as they age.

PHAC and the World Health Organization (WHO) recognize the importance of creating social and physical environments in communities that facilitate active and healthy aging. By creating environments that foster the abilities of older people, the Village of Warfield is directly supporting the UN Decade of Healthy Ageing 2021-2030. On behalf of PHAC and the WHO, I am pleased to endorse the Government of British Columbia's recognition of your community's commitment to becoming age-friendly.

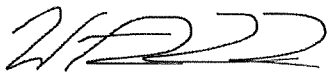
In becoming part of the Pan-Canadian Age-Friendly Community Initiative, Warfield has the immediate benefit of also being pre-approved to join the WHO Global Network for Age-Friendly Cities and Communities. To finalize the process of being added to the official list of WHO Network Members, you are asked to visit the following link: https://extranet.who.int/agefriendlyworld/application-form/.

Once membership is processed by the WHO, you can login to your profile page to download an official certificate of membership. Please note that while you will be required to enter general information about Warfield's age-friendly work, you will not have to undergo an additional screening process and will be accepted upon completion of the form. For further information about membership in the Global Network you are invited to read the Terms of Reference for Membership at the following link: https://extranet.who.int/agefriendlyworld/membership/.

I would encourage active engagement in the Global Network, as this will allow you the greatest benefit and international visibility. Members also are required to submit at least one Age-Friendly practice per year in order to maintain membership. Your AFC practices can be submitted via the following link https://extranet.who.int/agefriendlyworld/submit-afp/.

Please accept our best wishes for your continued efforts to support healthy aging, and in leading the way for other communities in British Columbia, and across Canada, to become age-friendly.

Sincerely,



Dr. Theresa Tam, BMBS (UK), FRCPC
Chief Public Health Officer

c.c.: Alana Officer, Senior Health Adviser, WHO
officera@who.int

Carrie Cotton, Senior Policy Analyst
Carrie.Cotton@gov.bc.ca

Neil Arason, Director
Neil.Arason@gov.bc.ca

RECEIVED
SEP 28 2021
CORPORATION
VILLAGE OF WARFIELD

Good morning, Mayor Langman and Council Members:

In support of the regional #ThinkLocalFirst 2021 Campaign funded by Columbia Basin Trust and BC Chamber of Commerce, the Trail & District Chamber of Commerce is proposing to install lamppost banners and billboards throughout the region between Rossland and Fruitvale.

Last year, our regional campaign mainly focused on social media advertising through Facebook, Facebook Live, Instagram, LinkedIn, and E-mail Newsletters. We also advertised in collaboration with BOUNCE Radio and The Trail Daily Times, and attempted to capture the attention of traffic passing by with the use of the Trail & District Art Council's digital message board. Our measurable outreach through The Trail Daily Times print circulation was 2,366 and 255,240 webpage views, and our Facebook reach was 40,273!!

Building on the success of last year's campaign, this year we want to include a visual attraction in the form of lamppost banners and billboards in an effort of sending a message to local consumers about the importance of local spending.

We are asking the Village of Warfield to support the Trail & District Chamber of Commerce with the installation of 10 to 15 lamppost banners along Highway 3B. Each banner would be similar to those that the City of Trail currently have installed. We would like the banners to remain installed year-round.

We are asking the Village of Warfield to install these banners at no cost to the Chamber.

For your reference, we have attached a draft mock-up of the banner and billboard designs. The two billboards, which are both owned by the Chamber, are located at the Nancy Greene junction and along the Paterson-Trail Highway.

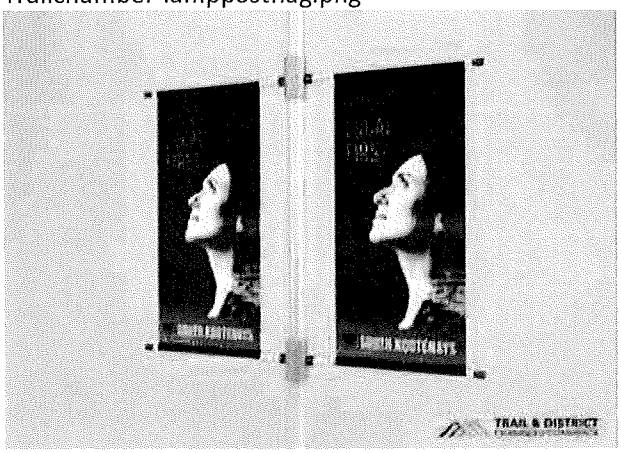
Thank you for your consideration and we look forward to your reply.

Best Regards,

Erika Krest, Executive Director
Trail & District Chamber of Commerce
Phone: 250-368-3144

TRAIL & DISTRICT
CHAMBER OF COMMERCE

Trailchamber-lamppostflag.png



Trailchamber-billboard-mockup.png

RECEIVED
OCT 06 2021
CORPORATION
VILLAGE OF WARFIELD

Spring-Summer 2021

Town Sponsorship Podcast Episode

My name is Craig Baird and I run the podcasts Canadian History Ehx, From John To Justin and Canada's Great War. My main podcast Canadian History Ehx centres on all aspects of Canadian history, from the stories of the regular settlers to the tales of important Canadians and momentous events.

My podcast is currently one of the top history shows on Apple Podcasts and one of the top podcasts overall. Each day, I average between 1,500 and 2,000 downloads and push 50,000 – 80,000 downloads a month. Roughly 80% of my listeners come from Canada.

Last year I began a series that focused on the histories of small towns in the prairies, which the towns sponsored. Towns in the prairies have amazing histories that go back a century or more in many cases. From the people who founded the community to the people to the notable names and events in that community's history, there is a story to tell.

Roughly 26 communities from Alberta to Manitoba signed on to have their community focused and to be a sponsor of that episode. I am happy to provide links to as many as you would like to listen to.Each sponsored episode would focus on the community's history from its founding to today, as well as items about the interesting places to see and the things to do there today.

Each episode would include:

- The community's history
- Things to do in the area
- Why someone should visit

The charge for these sponsorship episodes is $250 and that is a one-time fee. The episode stays up forever on the podcast feed so it can be discovered months and even years after it airs, helping more people find out about the community long after the podcast episode airs.

Craig Baird, Canadian History Ehx, craig@canadaehx.com

RECEIVED
OCT 06 2021
CORPORATION
VILLAGE OF WARFIELD

The episode length, depending on content and interviews, would range between 15 minutes and 40 minutes.

As for my background, I have been doing this podcast since 2018 and prior to that I spent over a decade working as a journalist in British Columbia, Alberta and Saskatchewan. I work from home currently with this podcast on an acreage outside Edmonton. I also write weekly and monthly local history columns for newspapers in B.C., Alberta, Saskatchewan and Manitoba.

I am available to talk over phone or Zoom to discuss this further or if there are any questions.

SINCERELY,

CRAIG BAIRD
CANADIAN HISTORY EHX

REPORTS AND MEMORANDA

Village of Warfield

ACTION ITEMS STATUS REPORT

AS OF 2021 10

Origin	Topic	Action Required	Responsibility	Status
Council January 5, 2019	Signs for AL Way and Fortis Right of Way	Obtain signs for AL Way and the Fortis Right of Way stating, "No unauthorized vehicles-bicycles and pedestrians only". UPDATE: We have not been able to get information on the Right of Way property. We are looking still looking into this. Grant application in development	CAO/STAFF CAO	OH – Need better plan of action for entire property. IP C
Council February 18, 2020				
COW January 13, 2020	Common Access Card	Support with reduced Pool fees for holders	CAO / CFO	OH awaiting grant application info and approval (expected 2021 implementation)
Council December 11, 2021	Renewable Energy Plan	THAT Council adopted the West Kootenay 100% Renewable Energy Plan as a priority; AND FURTHER THAT staff prepare a report outlining tangible opportunities to integrate this plan into strategic planning, bylaw updates and the IOCP and provide a report on policy recommendations to the Policy Committee by March 2021.	CO/CFO and staff	IP
Council April 12, 2021	Burning Bylaw Public Engagement Strategies	Staff to create a survey or engagement strategy to receive feedback on residents' thoughts regarding the Draft Burning Bylaw.	Staff	IP
Council April 12, 2021	LED Streetlights	Contact Fortis to discuss remaining lights that need to be changed to LED.	Staff	IP

ND – not done/abandoned
IP – in progress
C – completed
OH – on hold

Council July 12, 2021	Replacement planting of trees after falling	Staff to hire a consultant to recommend a tree plan for the planting of replacement trees throughout the Village	Jody-Lynn/ Dana	IP
Council August 9, 2021	Ready council chambers for transition to in person/ electronic meetings	Staff to research and implement the changes and equipment purchases needed in Council Chambers to allow for in person/electronic meetings.	Staff	IP
Council August 9, 2021	Donation of 30, one day admission pool passes to the Family Action Network	Staff to write a confirmation email to the Family Action Network for the donation of the thirty passes. Create passes and deliver to FAN.	Staff	C

ND – not done/abandoned
IP – in progress
C – completed
OH – on hold

Regional District of Kootenay Boundary

TOTAL TO DATE VILLAGE OF WARFIELD

TO THE END OF AUGUST, 2021

RECEIVED
OCT 04 2021
CORPORATION
VILLAGE OF WARFIELD

NUMBER OF PERMITS TO DATE:		23
PERMIT FEE VALUE TO DATE:		$7,569
TOTAL SEARCHES TO DATE:	$439	
PERMIT FEE VALUE TO DATE (MINUS SEARCH FEES):		$7,130
2021 ACTUAL BUILDING VALUE TO DATE:		$849,838
2020 ACTUAL BUILDING VALUE TO DATE:		$1,692,450
2020 TOTAL PERMITS TO DATE:		13

	PERMIT FEE	#	UNIT #	ACTUAL PERMIT VALUE
NEW (SFD)	$1,960	1	1	$235,000
NEW (MFD)	$0	0	0	$0
NEW (MANUFACTURED)	$0	0	0	$0
ADDITION / ALTER / REPAIR	$4,205	14	0	$469,431
ACCESSORY BUILDING	$216	2	0	$27,000
ADDITION / ALTER / REPAIR	$328	3	0	$37,407
COMMERCIAL	$0	0	0	$0
ADDITION / ALTER / REPAIR	$810	2	0	$80,000
INDUSTRIAL	$0	0	0	$0
ADDITION / ALTER / REPAIR	$0	0	0	$0
INSTITUTIONAL	$0	0	0	$0
ADDITION / ALTER / REPAIR	$0	0	0	$0
DEMOLITION	$50	1	0	$1,000
TOTAL	$7,569	23	1	$849,838

Regional District of Kootenay Boundary

VILLAGE OF WARFIELD

AUGUST 2021

All Building Permit Types

PERMIT #	ADDRESS	PERMIT FEE	TITLE SEARCH	CONSTRUCTION VALUE
21-0381W	902 Thackeray Street	$55	$11	$5,400
21-0408W	3 Schofield Highway	$290	$170	$15,000
21-0467W	720 Shakespeare Street	$75	$11	$8,000

Total Permit Fee	$420
Total Title Search Fee	$192
Total Construction Value	$28,400
Total Permit #	3

REPORT:
POOL MANAGER
OCTOBER 12, 2021

Village of Warfield

Report to Mayor and Council for the October 12th Council meeting

This summer was a difficult one at the Warfield Pool. The 2021 season started slowly with many unforeseen mechanical issues which delayed the facility's opening by three weeks. The original opening date for the Warfield Pool was set to be June 5th, however we were not able to get fully up and running until June 28th. Repairs to the waterslide prevented its' opening until the middle of July. In addition to the community disappointment surrounding our late start, these repairs put quite a strain on staff who are all summer students and were unable to work for a third of the season. Slide attendants were only able to work for the six weeks that the waterslide was operational.

The Village of Warfield staff took guidance on its'COVID-19 policies from WorkSafe BC, the Canadian Red Cross, and the Lifesaving Society of BC/Yukon. All policies implemented in response to COVID-19 are in accordance with the guidance of these governing bodies and will shift to address changing guidelines as necessary.

INCREASED MAINTENANCE

- Pool staff performed increased cleaning tasks bi-hourly to ensure the highest level of sanitation for regularly touched areas at the facility. These tasks included: wiping slide railings, changeroom/ bathroom high touch points, pool stair railings, entrance touch points, and deck cubbies.

OTHER COVID-19 SAFETY MEASURES UNDERTAKEN

- In addition to increased sanitation measures, we implemented other necessary COVID protocols, which were lessened as the season went on. We had separate entrances and exits at the facility, rerouted patrons onto the deck rather than through the changerooms, marked social distancing for lines at the entrance and on the slide, and enforced mandatory masking inside the changerooms. A capacity of 80 in the facility at once was enforced, as well as a limit of 3 in the each changeroom at a time. Staff wore masks inside the guardroom, changerooms, and sugar shack when more than one staff was present, and had their temperature taken at the commencement of their shifts. In addition, staff signed off on documentation that they were not exhibiting any prominent COVID symptoms. Pre-registration for all swims and lessons took place on a website (acquity scheduling) specifically to address COVID measures and to adequately account for contact tracing.
- As per the Lifesaving Society requirements, staff took a mandatory course on applying oxygen safely, and were provided gowns and face shields to be worn when administering first aid. Many of the measures implemented at the Warfield Pool were no longer required by governing bodies after July 1, 2021.

LESSONS

- The Red Cross mandate for COVID-19 in the beginning of the season was to have reduced numbers in group lessons and to require parents to be in the water for preschool lessons through

to level four. After the restrictions changed, we had one two-week lesson set with four levels that took place during July. *For 2022, reaccreditation of the facility with the Red Cross will be necessary during start-up to continue to advertise swimming lessons. *

- With frequent and unpredictable closures due to smoke, it became less feasible to run full lesson sets, and so I prioritized private swimming lessons for those interested. We accommodated private lessons whenever we could throughout August, and rescheduled due to closures as needed. Running privates continues to be much more cost-effective, especially when scheduled during the instructor's lifeguarding shift.

BOOKINGS

- Facility bookings during or outside of regular hours of operation were not permitted this season due to COVID concerns and staffing difficulties. Patrons who wished to have a birthday party or any kind of event at the facility (of a reasonable number of attendees) were encouraged to come and simply pay the admission price of all those who were attending the party. If the pool does return to allowing private bookings in the future, doing so during regular hours of operation seems to be the best way to do it, as the cost charged to open the pool outside of the regular hours would need to be quite high to break even.

WATER CHEMISTRY

- One great success this year was the repair of a years old leak in the pool basin. Fixing that leak allowed the heated and treated water to be much easier to maintain, and a by-product was that we went through significantly less chemicals than we normally do. Pool chemicals are one of the biggest ticket items in terms of start-up costs, and so I expect/hope that will be evident in this year's return rate.
- For the new manager/senior staff in 2022, I put together a site-specific guide to chemicals at the Warfield Centennial Pool and included it in both in my year-end submissions to the Village, as well as a modified version in the 2021 updated Pool Safety Plan. The guide is a simplified version of Pool Operator Level One and Two as the course relates to the facility. Still, it is very helpful to have a Head Guard who has taken formal Pool Operator training, so, if possible, I would advocate continuing to require that certification for all HG applicants

STAFF

- We went into this season with far fewer applications than usual, resulting in having a smaller staff than in years past. With a lack of lifeguarding courses being run during the past year and half due to COVID, fewer people in the area were certified, and many lifeguards and instructors were unable to recertify their expired certifications. A smaller staff meant that we could never have three lifeguards on the pool deck at any given time, which we normally expect on hot sunny days. In the beginning, this was a moot point because of the capacity limits dictated by COVID restrictions, but as things loosened up in the end of July, we made the decision to close one day per week to accommodate allowing more patrons into the facility at once.
- Our staff structure consisted of one head guard (Hailey Stevens), two senior guards, and four junior lifeguards. One of the junior lifeguards turned out to have extremely limited availability, so for the most part we operated with just six lifeguards and three slide attendants.

the most cost-effective method of registering patrons is for a seasonal operation. It may very well continue to be most effective to do so by pen and paper.

- This year was overall just quite challenging for many reasons completely out of our, or the Village staff's control. If COVID continues to be an issue next season, I would suggest planning specifics on the front end and having all the necessary policies in place before heading into the season. The pool Instagram account continues to be an effective way to advertise/ connect with community members and has gained 250+ followers since I created the account in 2018. It would be great for the next manager to be able to utilize the account.
- 2021 was quite rocky, but my hope for the pool is that we were able to get a lot of the existing issues out of the way this year, so that coming years will run more smoothly. We had a try at pre-registration which was new to us, the works crew performed a ton of important facility maintenance and updates which will ensure the facility runs at its best, and we now know that wildfire smoke is something we should expect and plan for during coming seasons. I hope that all our trial and error will be beneficial to future staff and am always happy to come back and help next year's manager in any way that I can.

Respectfully submitted,

Sarah Yorston

REPORT:
PUBLIC WORKS FOREMAN
OCTOBER 12, 2021

Village of Warfield

Report to Mayor and Council for the October 12th Council meeting

FILTER ROOM

- The filters are in good shape and although obsolete, still function well.
- Filter sand could be changed in the Spring.
- The two back-flow preventers located in the filter room and spray park will need to be tested in the spring.

BOILER ROOM

- The new high efficiency boilers were installed approximately five years ago are in excellent condition.
- The heat exchangers will require new end fittings that are taken apart and reassembled each year. Current exchanger threads are worn out.

GUARD ROOM

- The guard room remains in good working order. The main sink drain needs to be augured.

SLIDE

- The Slide Guy has completed the annual inspection, polishing and waxing of the slide.
- The slide had a new pump and electrical wiring installed in June/July 2021.

CHANGE ROOMS

- The change rooms will be painted on the inside and outside for the 2022 season.
- The shower push buttons will have new O- ring kits installed.

SUGAR SHACK/RECEPTION BUILDING

- The Sugar shack/reception building is in good condition.

POOL

- Pool interior will need to be painted or we are researching if a liner can be installed before the 2022 season begins.
- We are in contact with Interior Health Authority (IHA) to verify that a liner is allowed under their outdoor pool restrictions . There is a possibility of using a similar coating that was used on the change rooms floors.
- Awaiting quotes from King Pool in Kelowna on liner cost, if IHA approves the product.

POOL DECK

- Pool deck will need a new expansion joint compound for the 2022 season.
- Geoff Gaudet from Belzona estimated the cost to replace the compound to be $34, 000.00.
  Joints were measured out to 1400 feet.
  A few uneven areas (potential tripping hazards) will need to be ground down.

ROOFING

- Jim Swanson from Trail Roofing inspected the main roof and confirmed that they still have several years of life left. The one maintenance recommendation was in relation to plumbing stacks that need to be relocated. The estimated cost for this service is $1,200.00.
- The change room roof will need to be replaced within the next few years.

SUN SHADES

- In good working order other than minor fading from the sun.

Respectfully submitted,
Dana Boone
Public Works Foreman

REPORT:
PUBLIC WORKS FOREMAN
OCTOBER 12, 2021

Village of Warfield

Public Works Report to Mayor and Council for the October 12th Council meeting

- Pool was a challenge to get going this year due to major leaks of the circulation lines from the filter room. We figured out what was going on and ended up having to excavate the six spots where the supply lines entered the pool. What we figured happen was the people whom build the pool did not think that plastic pipe could with stand the pressure of wet concrete being poured around it, so they put steel pipe to go through the walls of the pool. Over time these pipe rusted out and produced major leaks. We have repaired the pipe with heavy gauge pvc, and had the Belzona product placed around the pipes to seal them. This product is very good and will last a very long time. Plus having to try and source paint on short notice, and help paint the pool. Also put all the plumbing back together, install a new toilet, and put up the sun shades. The pump for the slide had served its life and we had to have that replaced, which was a big job. A shout out to Dan Tweed and Allan Prough, both of whom came to help out with a few operating issues we had. Dan helped get the spray park operating, and Allan helped with the chlorine analyzer.

- Had a busy summer with running the pool, one calls, training a new parks crew, removing dead trees, which where to large for the tree guy to put though his chipper. Also keeping the small equipment maintained

- The works crew have been busy cleaning sewer lines over the last few weeks, we still have a couple weeks to go to get the rest of the village done.

- I am going to have a couple problem hydrants, and associated valves replaced hopefully before the snow comes. We have an estimate from Marwest from a couple years ago. I have contacted them and they will give us an updated price. I have also contacted Markin Investments, and they will give us an estimate as well.

- We have a company coming from Vernon to service half our hydrants before the end of Oct. Having them look at the PRV,s that need servicing as well.

- We have Kodiak Tree has been taking care of the problem trees around the village. They will be returning Oct12 to do some more.

- All of the trucks have had there MVI,s done.

- We have most of our winter sand in.

- Have Brant coming to service the three pieces of John Deere equipment, this is yearly maintenance.

- I have a 2007 Freightliner plow truck line up, to replace the old one which has developed two major cracks in the frame. This would be an automatic fail at inspection time. The repair is a huge cost for what the truck is worth. The shop that has the 2007 freightliner has some more work to do on it, before its ready. Will provide pictures and list of work that has been done to it. I think it will be a good, and needed, addition to our fleet.

- We upgraded the access road below Oxford St behind the school. We have three manholes there that we need access to, to keep the sanitary line running well.

This is a new and challenging position for me, there are many, many things to think about and organize. I'm trying my best to get things done and appreciate everyone's support.

Dana Boone

Public Works Foreman

Village of Warfield

Cell: 250-368-1078

Email: publicworks@warfield.ca

FINANCE

October 6, 2021

SCHEDULE OF ACCOUNTS #10

Moved by Councillor / Seconded by Councillor

That the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of
Thirty-Four Thousand, Thirty-Eight Dollars and Ninety-One Cents

Accounts Payable Cheques # 10603 - 10622	$16,466.54
EFT Payments	$4,516.14
Payroll #19	$13,056.23
TOTAL EXPENDITURE & PAYMENT APPROVED	**$34,038.91**

Village of Warfield

Cheque Register-Summary-Bank

AP5090 **Page :** 1
Date : Oct 06, 2021 **Time :** 8:58 am

Supplier : A&J001 To ZIM001
Pay Date : 15-Sep-2021 To 06-Oct-2021
Bank : 1 - General Operating To 99 - PENNY ROUNDING

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
10603	24-Sep-2021	BOOND001	BOONE, DANA	Issued	111	C	1,001.09
10604	27-Sep-2021	AND001	ANDREW SHERET LIMITED	Issued	113	C	18.71
10605	27-Sep-2021	BCVA001	BC VACTORING SERVICES	Issued	113	C	1,050.00
10606	27-Sep-2021	CAN006	CANADIAN PACIFIC RAILWAY COMPANY	Issued	113	C	15.75
10607	27-Sep-2021	CAR001	CARO ANALYTICAL SERVICES	Issued	113	C	232.55
10608	27-Sep-2021	CRES001	CRESSWELL, LILA	Issued	113	C	1,764.00
10609	27-Sep-2021	INS001	INSURANCE CORPORATION OF BC	Issued	113	C	7,134.00
10610	27-Sep-2021	LOR001	LORDCO AUTO PARTS	Issued	113	C	871.88
10611	27-Sep-2021	MOUN001	MOUNTAIN LOGIC SOLUTIONS INC.	Issued	113	C	255.15
10612	27-Sep-2021	PAR004	PARADISE POOL & SPA	Issued	113	C	80.64
10613	27-Sep-2021	PIT002	PITNEYWORKS	Issued	113	C	52.08
10614	27-Sep-2021	PT00000009	SCOTIABANK - TAX DEPARTMENT	Issued	113	C	1,045.00
10615	27-Sep-2021	RFS001	RFS CANADA	Cleared	113	C	215.09
10616	27-Sep-2021	SEL001	SELKIRK SECURITY SERVICES	Issued	113	C	105.00
10617	27-Sep-2021	SPAC001	SPACERACE DIGITAL INC.	Issued	113	C	236.25
10618	27-Sep-2021	THE001	THE SLIDE GUY	Issued	113	C	1,468.95
10619	27-Sep-2021	TRA003	TRAIL CLEANERS & LAUNDRY LTD.	Issued	113	C	24.89
10620	27-Sep-2021	WOO001	WOOD WYANT CANADA INC.	Issued	113	C	7.31
10621	27-Sep-2021	XLQ001	XL QUALITY INDUSTRIAL SERVICES	Issued	113	C	403.20
10622	29-Sep-2021	INS001	INSURANCE CORPORATION OF BC	Issued	115	C	485.00
00492-0001	28-Sep-2021	DHC001	DHC COMMUNICATIONS INC.	Issued	114	E	761.25
00492-0002	28-Sep-2021	PAC001	PACIFIC BLUE CROSS	Issued	114	E	2,990.72
00492-0003	28-Sep-2021	SHA001	SHAW CABLE	Issued	114	E	84.00
00492-0004	28-Sep-2021	TEL001	TELUS	Issued	114	E	680.17

Total Computer Paid : **16,466.54** **Total EFT PAP :** **4,516.14** **Total Paid :** **20,982.68**
Total Manually Paid : **0.00** **Total EFT File :** **0.00**

24 Total No. Of Cheque(s) ...