THE CORPORATION OF THE VILLAGE OF WARFIELD
REGULAR MEETING #02-23

A G E N D A

For the Regular Meeting of the Village of Warfield to be held at 555 Schofield Highway, Warfield, BC on Monday, February 13, 2023, at 4:00 p.m.

1. Call to Order

2. Adoption of Agenda
RECOMMENDATION: THAT Agenda #02-23 be adopted as presented.

3. Addition of Late Items

4. Delegation and Presentations
There are no delegations or presentations.

5. Approval of Minutes

a. Minutes of the Regular Council Meeting #01-23 Held January 9, 2023
RECOMMENDATION: THAT the minutes of the Regular Council meeting #01-23 held January 9, 2023, be adopted as presented.
#01-23 Regular Meeting Minutes

6. Consent Calendar

7. Motions & Submission

8. Referrals from Prior Meetings
There are no referrals from prior meetings.

9. Referrals from Delegations

10. Correspondence

a. Correspondence (letter) from Anitra Winje, Corporate Officer RE: Regional District of Kootenay Boundary Victims Services Establishment Amendment Bylaw No. 1828, 2023, dated January 26, 2023.
RECOMMENDATION: THAT the Municipal Council for the Corporation of the Village of Warfield consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1828, being the “Regional District of Kootenay Boundary Victims Service Establishment Amendment Bylaw No. 1828, 2023.”
Warfield_Consent_Bylaw1828 Cover Letter Jan 2023
RDKB BYLAW 1828_IncreaseReqLimit_Victims_Services

b. Correspondence (letter) from Carlene Pires, Emergency Program Coordinator RE: Request for resolution to seek grant opportunity - UBCM 2023 CRI FireSmart Community FUnding & Supports
RECOMMENDATION: THAT the Council of the Village of Warfield support the Regional District of Kootenay Boundary's 2023 grant application to undertake FireSmart work as outlined in the 2023 CRI FireSmart Community FUnding & Supports Program.
UBCM 2023 CRI FireSmart Community Funding and Supports grant letter (Warfield)

c. Correspondence (email) from Leigh Harrison RE: Google Map of Warfield, Montcalm, Murray Drive area
RECOMMENDATION: THAT the issue of installing signage in Lower Warfield to address confusion associated with road configuration and naming be referred to staff; AND THAT staff be directed to bring forward a report to Council that provides information with respect to the installation of signation that may mitigate the concerns, with such information to include an overview of the area, the preferred locations to install signs, the type of signage and wording to be included on the signs and the estimated cost to proceed.
Leigh Harrison

11. Reports & Memoranda

a. Trail and Greater District RCMP Mayor's Report - Year-End 2022
RECOMMENDATION: THAT the Trail and Greater District RCMP Mayor's Report be received for information.
Trail Mayor's Reports 2022 (20230105)_v

b. RDKB Permits - December 2022
RECOMMENDATION: THAT The RDKB Permits Report for December 2022 be received for information.
WF December 2022

c. Action Item Status Report, February 5, 2023
RECOMMENDATION: THAT Council receive the Action Item Status Report dated February 5, 2023 for information.
Action Items Status Report - Feb 2023

d. Staff Report, Z. Keating (Bylaw Enforcement Officer)
RE: Warfield Bylaw Compliance Report - February 2023

RECOMMENDATION: THAT the Warfield Bylaw Compliance Report for February 2023 be received.
Warfield Bylaw Compliance Monthly Report - February 2023

12. Financial Matters

a. Schedule of Accounts, February 7, 2023
RECOMMENDATION: THAT the commitments and expenditures represented by the accounts payable listed below are authorized and their payment in the amount of Two-Hundred Forty-Eight Thousand, Eight Hundred Seventy-One Dollars and Thirty-Nine Cents.

Accounts Payable Cheques #11499-11585: $154,041.28
EFT Payments: $63,428.22
Payroll #02 & 03: $31,401.89
Total Expenditure and Payment Approved: $248,871.39
Cheque Register
Schedule of Accounts

13. Bylaws

a. Staff Report, T. Lenardon, Interim Corporate Officer
RE: Proposed Bylaw Notice Enforcement Bylaw No. 930, 2023-Bylaw Notice Enforcement (BNE) and Dispute Adjudication System
Staff Report-BylawEnforcement Adjudication-Council-Feb 13_23 dp edits
Bylaw Notice Enforcement-Bylaw 930-Backgrounder
Bylaw Notice Enforcement-Bylaw 930-FAQs

b. Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023
RECOMMENDATION: THAT the Council of the Village of Warfield give proposed Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023 first, second and third readings.
Village of Warfield Bylaw Notice Enforcement-Bylaw 930 2023

14. Policies

a. Screening Officer Policy, Policy BE-2023-01
RECOMMENDATION: THAT the Council of the Village of Warfield approve the Village's Bylaw Notice Enforcement Screening Officer Policy as presented on February 13, 2023.
Draft-Warfield BNE Screening Officer Policy

15. Council Reports and Inquiries

a. Council Report, C. Amantea
RE: Regional Age Friendly Program (January 10-February 10, 2023)
Age Friendly update_Feb 23_Amantea

b. Council Report, C. Amantea
RE: Trail Health & Environment Committee (January 10-February 10, 2023)
THEC report_Feb 23_Amantea

c. Council Report, C. Amantea
RE: Warfield Food Advisory Committee (January 10-February 10)
WFAC update_Feb 23_Amantea

d. Council Report, C. Amantea
RE: Warfield Youth Action Network (January 10-February 10)
WYAN Oversight Committee Report_Feb 23_Amantea

e. Council Report, J. Hill
RE: Restorative Justice, Special Events, Fire Department (February 2023)
Jim Hill

f. Council Report, R. Masleck
RE: Infrastructure Advisory Committee (January 11, 2023)
MasleckIACFeb823

g. Council Report, R. Masleck
RE: RKDB East End Services (January 2023)
MasleckEESreportFeb823

h. Council Report, F. Marino
RE: Columbia River Treaty Social Economic Advisory Committee, Liquid Waste Management Plan Steering Committee, WK-B Regional Hospital District Board, RDKB Board
Marino Committee Report Jan23

16. Visitor Question Period

17. Adjournment

THE CORPORATION OF THE VILLAGE OF WARFIELD
MINUTES OF REGULAR MEETING #01-23

Minutes of the regular meeting of the Council of the Village of Warfield, held in the Council Chambers at 555 Schofield Highway, Warfield, BC on Monday, January 9, 2023 at 4:00 PM.

Present:	Mayor Frank Marino Councillor Carolyn Amantea Councillor Jim Hill Councillor Raymond Masleck Councillor Fran Noone
Staff Present:	David Perehudoff, Acting CAO/CFO Carol LeRose, Senior Administrative Staff
Delegations:	There were no delegations
Gallery:	There were no members of the public present.

Call to Order
Mayor Marino called the meeting to order at 4:00pm.

Adoption of Agenda

Moved: Councillor Hill
Seconded: Councillor Amantea
THAT Agenda #01-22 be adopted as amended.

CARRIED 2023-001

Addition of Late Items
Columbia Basin Trust - Resident Directed Grants Program (ReDi)

Moved: Councillor Masleck
Seconded: Councillor Hill
THAT Council agree to continue to utilize a committee to review applications and recommend disbursement of Columbia Basin Trust Grants through the community initiatives program; AND THAT the previous volunteer members who sat on the Village's committee for the Columbia Basin Trust's community initiatives program, Resident Directed Grants program (ReDi), be invited to continue their service for 2023.

CARRIED 2023-002

Neighbours United - Local Government Working Group

Moved: Councillor Amantea
Seconded: Councillor Hill

THAT Councillor Noone be appointed to the Neighbours United Local Government Working Group as the Warfield Representative; AND THAT Councilor Amantea be appointed as the alternative.

CARRIED 2023-003

Approval of Minutes

Minutes of the Regular Council Meeting #12-22 Held December 12, 2022

Moved: Councillor Masleck
Seconded: Councillor Noone
THAT the minutes of the Regular Council meeting #12-2022 held December 12, 2022, be adopted as presented.

CARRIED 2023-004

Minutes of the Public Hearing held December 12, 2022

Moved: Councillor Masleck
Seconded: Councillor Hill
THAT the minutes of the Public Hearing held December 12, 2022, be adopted as presented.

CARRIED 2023-005

Minutes of the Special Meeting 04-2022 held Wednesday, December 21, 2022

Moved: Councillor Noone
Seconded: Cuncillor Amantea
THAT the minutes of the Special Meeting 04-2022 held December 21, 2022 be adopted as presented.

CARRIED 2023-006

Reports & Memoranda

Staff Report, D. Perehudoff, Acting CAO/CFO
RE: 2021 Annual Report

Moved: Councillor Noone
Seconded: Councillor Masleck
THAT the Council of the Village of Warfield receive and approve the 2021 Annual Report for the Village of Warfield and that the report be retained and make available for public inspection.

CARRIED 2023-007

Staff Report, Z. Keating, Bylaw Enforcement Officer
RE: Bylaw Compliance Monthly Activity Report - December 2022

Moved: Councillor Amantea
Seconded: Councillor Noone
THAT Council receive the Bylaw Compliance Monthly Activity Report - December 2022.

CARRIED 2023-008

Financial Matters

Schedule of Accounts, January 4, 2022

Moved: Councillor Masleck
Seconded: Councillor Hill
THAT the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of Seventy-Three Thousand, Five Hundred Fifty-Six Dollars and Forty-One Cents.
Accounts Payable Cheques #11475 - 11498: $22,547.19
EFT Payments: $12,769.95
Payroll #26 & 01 (2023): $38,239.27
TOTAL EXPENDITURE & PAYMENT APPROVED: $73,556.41

CARRIED 2023-009

Council Reports and Inquiries
Councillor Amantea provided Council with written reports for the Age Friendly Porgram, Trail Health and Environment Committee, Warfield Food Advisory Committee and Warfield Youth Action Network.

Councillor Masleck reported on a Columbia River Treaty Negotiation Committee meeting he attended.

Councillor Hill reported on the Special Events Committee and indicated that a meeting would be held this month to finalize the events schedule for 2023.

Mayor Marino reported on his attendance at the RDKB Board meeting.

Adjournment
On a motion by Councillor Masleck, the meeting adjourned at 4:32pm.

I hereby certify the foregoing minutes to be a true and correct account of the regular meeting of Council held on 09 Jan 2023.

Frank Marino,
Mayor

Carol LeRose,
Administrative Clerk/Recording Secretary

January 26, 2023

David Perehudoff, CAO
Village of Warfield

By email: finance@warfield.ca

Dear David,

RE: "Regional District of Kootenay Boundary Victims Services Establishment Amendment Bylaw No. 1828, 2023"

RDKB Bylaw No. 1828 was given first, second and third readings by the RDKB Board of Directors on January 25, 2025, a copy of which is attached.

Pursuant to Sections 349(b) and 346 of the *Local Government Act*, Bylaw 1828 requires consent from two-thirds of the participants prior to receiving adoption by the RDKB Board of Directors.

If adopted, Bylaw No. 1828 would increase the current annual requisition amount up by 25% (from $87,000 to $108,750).

Accordingly, the RDKB requires your Council to adopt the following resolution.

> That the Municipal Council for the Corporation of the Village of Warfield consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1828, being the "Regional District of Kootenay Boundary Victims Services Establishment Amendment Bylaw No. 1828, 2023".

Should your Council agree and adopt the resolution, I must receive a standalone written letter (can be attached to an email).

Thank you for your attention to this matter and as always, feel free to contact me should you have any questions.

Yours truly,

Anitra Winje
Corporate Officer

Attachment - 1

CAO COMMENTS:

The 2022 requisition for this service was $78,828, with Warfield's share $4,026 or 5.10%. Under the new maximum requisition proposed and assuming Warfield's apportioned share remains at 5.10%, the total requisition for Warfield could increase to $5,546.

It is assumed that this increase is required (justified) and Council should therefore pass the motion noted above.

Main
202 – 843 Rossland Avenue
Trail, BC V1R 4S8
T: 250.368.9148
T/F: 1.800.355.7352
F: 250.368.3990

Grand Forks
2140 Central Avenue
Grand Forks, BC V0H 1H0
T: 250.442.2708
T/F: 1.877.520.7352
F: 250.442.2688

rdkb.com

Regional District of Kootenay Boundary

Regional District of Kootenay Boundary

RDKB

Bylaw No. 1828

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to increase the requisition limit of the Victims Assistance Program

WHEREAS the Regional District of Kootenay Boundary has, by Bylaw No. 1116, 2000, established the Greater Trail Police-Based Victims Assistance Program Service;

AND WHEREAS the Board wishes to amend Bylaw No. 1116 to increase the maximum annual requisition for the service;

AND WHEREAS the Board has obtained the required consent of two-thirds of the participants in the service, in accordance with section 349(1) of the *Local Government Act;*

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, hereby enacts as follows:

1. AMENDMENT:

Section 4 of Bylaw No. 1116 is hereby removed in its entirety and replaced with the following:

> The maximum amount of money that may be requisitioned annually shall not exceed $108,750.00 (one hundred and eight thousand seven hundred and fifty dollars).

2. CITATION:

This Bylaw may be cited as "Regional District of Kootenay Boundary Victims Services Establishment Amendment Bylaw No. 1828, 2023."

Read a First and Second Time this day of , 2023.

Read a Third Time this day of , 2023.

I, Anitra Winje, Manager of Corporate Administration/Corporate Officer of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1728 cited as "Regional District of Kootenay Boundary Police-Based Victims

Assistance Establishment Amendment Bylaw No. 1828, 2023" as read a Third time this day of , 2023.

_____
Manager of Corporate Administration

Written consent dated _____ to adopt this Bylaw was received from the Director of Electoral Area A.

Written consent dated _____ to adopt this Bylaw was received from the Director of Electoral Area B/Lower Columbia-Old Glory.

The Village of Fruitvale consented to the adoption of this Bylaw by way of a resolution adopted _____, 2023.

The Village of Montrose consented to the adoption of this Bylaw by way of a resolution adopted _____, 2023.

The City of Rossland consented to the adoption of this Bylaw by way of a resolution adopted _____, 2023.

The City of Trail consented to the adoption of this Bylaw by way of a resolution adopted _____, 2023.

The Village of Warfield consented to the adoption of this Bylaw by way of a resolution adopted _____, 2023.

Reconsidered and Adopted this day of , 2023.

_____ _____
Chair Manager of Corporate Administration

I, Anitra Winje, Manager of Corporate Administration/Corporate Officer the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1828 cited as "Regional District of Kootenay Boundary Police-Based Victims Assistance Establishment Amendment Bylaw No. 1828, 2023"

as ADOPTED this day of , 2023.

_____
Manager of Corporate Administration

January 12, 2023

To: Mayor and Council
Village of Warfield
555 Schofield Hwy
Trail, B.C. V1R-2G7

Attention: Village of Warfield Mayor and Council

Dear Mayor Marino and Members of the Village Council,

Re: Request for resolution to seek grant opportunity – UBCM 2023 CRI FireSmart Community Funding & Supports

The Union of British Columbia Municipalities has opened the grant intake for the 2023 CRI FireSmart Community Funding & Supports grant. In 2022 the RDKB Emergency Program applied for and was successful in receiving this grant. The funds were requested to help deliver the FireSmart program and public outreach strategy for the RDKB and member municipalities in addition to funding the development of new Community Wildfire Resiliency Plans (CWRPs) for our five electoral areas. This project is currently underway with a completion date of Spring 2023.

The RDKB Emergency Program is applying for the 2023 CRI FireSmart Community Funding & Supports to continue the work of the regional FireSmart program, including public education, home assessment under the home partners program, critical infrastructure assessments, and CWRPs for municipalities that do not have them currently. The RDKB Emergency Program recommends completing a CWRP for each Municipality that does not have a CWRP. To be eligible for funding in 2024, it will be required that all applicants have current Community Wildfire Resiliency Plans that include assessment and identification of FireSmart priorities for the region.

The RDKB Emergency Program will administer the grant and contract for the Community Wildfire Resiliency Plan.

The grant application process requires a certified resolution to confirm support for the RDKB project, and approval for the Emergency Program to provide overall grant management. Accordingly, we are requesting that the Village of Warfield provide a resolution in support of the RDKB's application to undertake further FireSmart work as outlined in its 2023 CRI FireSmart Community Funding & Supports grant application.

Best regards,

Carlene Pires
Emergency Program Coordinator

Your Name

leigh Harrison

Your Email

jillandleigh@gmail.com

Your Phone #

(250) 231-4097

Village of Warfield Department

Contact All - Mayor & Councillors

Subject

Google Map of Warfield. Montcalm, Murray Drive area

Your Message

Good morning.

A couple of weeks ago another ambulance, lights flashing, was stopped at the Montcalm rd. upper barrier around 7 am. It was there for several minutes before it retreated , presumably to find another way to Annable or lower Warfield. This is the 3rd time this has happened since our move to Warfield and I am aware of another disoriented ambulance up on the Murray/Forrest Drive area. (I am told by an ambulance attendant that one of the ambulances was answering a call to Gordon Titsworth's residence and it was delayed by 15 minutes, though mercifully the delay was irrelevant to his situation). The other times, or next time, a delay could have been or could be crucial.

I think there are more problems on other streets, but the problem on Montcalm is that Google Maps thinks it is Annable Rd. and that it isn't blocked.

After one of the incidents, I contacted Ambulance Dispatch in Kamloops and was told that they depended on the Regional District to provide them with an accurate map. I contacted the Regional District about 6 months ago and was told they would make a change to the maps they supplied to Dispatch, but obviously this has not yet happened.

Less seriously, but still an annoyance, for them, we see delivery trucks and vehicles stopped at the barrier, obviously misdirected. People coming to visit us using Google, routinely call us for better directions from somewhere in lower Warfield.
The other day a frustrated person knocked on our door asking us "how do I get to Murray Dr?
At all levels I have dealt with, in my opinion, the reaction so far has been polite bureauocratic indifference when there is not an immediate easy solution (And Google Maps is infuriating to try and get a correction from).
My hope is that a correction can be made before an ambulance delay is a significant problem for a patient and I would respectfully ask that this matter be given some priority and prompt attention.
(I would note that one of the Village maps on the website (-zoning?-) also identifies Montcalm as being Annable Rd).

Thank you for your attention to this matter.

Leigh Harrison
314 Montcalm Rd.
Warfield
778 456 5142

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
Year-end, 2022

Trail & Greater District RCMP
3601 Laburnum Dr, Trail BC
V1R 2S9
Phone: (250) 364-2566 Fax: (250) 364-1453

City of Trail
1394 Pine Ave
Trail, BC V1R 4E6

January 5, 2023

Enclosed please find a snapshot of the Crime Statistics within the areas covered by the Trail and Greater District RCMP Detachment.

RE: Year-end Crime Statistics, 2022

CRIME CATEGORIES	TRAIL 2021	TRAIL 2022	FRVL 2021	FRVL 2022	MONT 2021	MONT 2022	WARF 2021	WARF 2022	ROSS 2021	ROSS 2022	RDKB 2021	RDKB 2022	TOTAL 2021	TOTAL 2022
Homicide / Attempted Homicide	0	1	0	0	0	2	0	0	0	0	0	0	**0**	**3**
Assaults	75	103	3	11	2	4	5	3	9	7	8	13	**102**	**141**
Sexual Offences	32	22	3	2	0	1	0	1	4	0	2	3	**41**	**29**
Robbery	0	4	0	0	0	0	0	0	0	0	0	0	**0**	**4**
Auto Theft	13	14	6	1	1	1	8	2	2	2	6	6	**36**	**26**
Break and Enters	26	42	2	2	0	0	2	0	3	3	7	8	**40**	**55**
Theft From Motor Vehicle	110	45	12	6	5	2	12	3	9	12	17	7	**165**	**75**
Drug Investigations	111	58	1	1	0	0	2	0	1	2	7	5	**122**	**66**
TOTAL PERSONS/VIOLENT CC	**165**	**212**	**24**	**23**	**3**	**9**	**38**	**13**	**19**	**14**	**20**	**38**	**269**	**309**
TOTAL PROPERTY CC	**569**	**520**	**57**	**50**	**12**	**16**	**48**	**21**	**51**	**47**	**76**	**77**	**813**	**731**
TOTAL OTHER CC	**370**	**340**	**20**	**13**	**4**	**6**	**13**	**0**	**107**	**157**	**17**	**15**	**531**	**531**
TOTAL CRIMINAL CODE (CC)	**1104**	**1072**	**101**	**86**	**19**	**31**	**99**	**34**	**177**	**218**	**113**	**130**	**1613**	**1571**
TOTAL CALLS FOR SERVICE	4548	4228	347	299	101	86	275	179	507	520	717	764	**6495**	**6076**

FRVL - Fruitvale
MONT - Montrose
WARF - Warfield
ROSS - Rossland
RDKB - Regional District Kootenay Boundary

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
Year-end, 2022

TRAFFIC AND IMPAIRED	TRAIL 2021	TRAIL 2022	FRVL 2021	FRVL 2022	MONT 2021	MONT 2022	WARF 2021	WARF 2022	ROSS 2021	ROSS 2022	RDKB 2021	RDKB 2022	TOTAL 2021	TOTAL 2022
Motor Vehicle Collisions	76	61	5	4	2	0	5	4	7	9	61	33	**156**	**111**
Motor Vehicle Collisions W Fatal	1	3	0	0	0	0	0	0	1	0	4	3	**6**	**6**
Impaired Driving - CC	21	25	5	2	2	1	4	2	0	2	8	10	**40**	**42**
Impaired Driving - MVA (IRPs)	29	26	3	2	0	1	1	2	6	5	7	12	**46**	**48**
MVA Violations	362	313	28	26	31	14	40	26	40	41	187	203	**688**	**623**

COMMUNITY	TRAIL 2021	TRAIL 2022	FRVL 2021	FRVL 2022	MONT 2021	MONT 2022	WARF 2021	WARF 2022	ROSS 2021	ROSS 2022	RDKB 2021	RDKB 2022	TOTAL 2021	TOTAL 2022
Negative Contacts with Youth	12	20	0	2	0	0	0	0	1	2	4	2	**17**	**26**
Mental Health Related Calls	284	166	10	12	6	4	9	9	24	15	13	23	**346**	**229**
Files involving Alcohol / Drugs	307	188	11	9	5	1	9	0	24	18	28	36	**384**	**252**
Domestic Violence Files	17	14	1	4	3	2	4	0	5	5	4	5	**34**	**30**
Check Wellbeing	238	287	11	17	8	12	10	13	12	24	36	53	**315**	**406**
Suspicious Pers/Veh/Occ	738	562	51	35	8	6	29	24	34	30	89	89	**949**	**746**
Unspecified Assistance	426	474	28	36	7	3	24	14	39	30	59	66	**583**	**623**

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-368-2180.

Mike Wicentowich, Sgt., NCO I/C
Trail & Greater District RCMP

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 1, 2022

Trail & Greater District RCMP
3601 Laburnum Dr, Trail BC
V1R 2S9
Phone: (250) 364-2566 Fax: (250) 364-1453

City of Trail
1394 Pine Ave
Trail, BC V1R 4E6

April 11, 2022

Enclosed please find a snapshot of the Crime Statistics within the areas covered by the Trail and Greater District RCMP Detachment.

RE: Quarterly Crime Statistics - January / February / March

CRIME CATEGORIES	TRAIL Q1 2021	TRAIL Q1 2022	FRVL Q1 2021	FRVL Q1 2022	MONT Q1 2021	MONT Q1 2022	WARF Q1 2021	WARF Q1 2022	ROSS Q1 2021	ROSS Q1 2022	RDKB Q1 2021	RDKB Q1 2022	TOTAL Q1 2021	TOTAL Q1 2022
Homicide / Attempted Homicide	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**
Assaults	10	21	0	1	1	2	1	0	2	0	1	3	**15**	**27**
Sexual Offences	7	9	1	0	0	0	0	1	1	0	2	1	**11**	**11**
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**
Auto Theft	1	1	0	0	0	0	0	1	0	0	1	0	**2**	**2**
Break and Enters	6	3	2	0	0	0	0	0	2	0	4	3	**14**	**6**
Theft From Motor Vehicle	7	12	0	0	0	0	0	3	2	2	2	1	**11**	**18**
Drug Investigations	20	18	0	0	0	0	0	0	0	1	1	1	**21**	**20**
TOTAL PERSONS/VIOLENT CC	**26**	**39**	**2**	**3**	**2**	**2**	**30**	**2**	**4**	**1**	**4**	**6**	**68**	**53**
TOTAL PROPERTY CC	**102**	**94**	**8**	**5**	**1**	**2**	**3**	**8**	**13**	**11**	**18**	**10**	**145**	**130**
TOTAL OTHER CC	**69**	**49**	**3**	**2**	**0**	**2**	**5**	**0**	**24**	**47**	**5**	**3**	**106**	**103**
TOTAL CRIMINAL CODE (CC)	**197**	**182**	**13**	**10**	**3**	**6**	**38**	**10**	**41**	**59**	**27**	**19**	**319**	**286**
TOTAL CALLS FOR SERVICE	938	805	50	45	20	13	43	45	102	119	119	136	**1272**	**1163**

FRVL - Fruitvale
MONT - Montrose
WARF - Warfield
ROSS - Rossland
RDKB - Regional District Kootenay Boundary

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 1, 2022

TRAFFIC AND IMPAIRED	TRAIL Q1 2021	TRAIL Q1 2022	FRVL Q1 2021	FRVL Q1 2022	MONT Q1 2021	MONT Q1 2022	WARF Q1 2021	WARF Q1 2022	ROSS Q1 2021	ROSS Q1 2022	RDKB Q1 2021	RDKB Q1 2022	TOTAL Q1 2021	TOTAL Q1 2022
Motor Vehicle Collisions	16	11	3	0	1	0	1	0	3	3	12	8	**36**	**22**
Motor Vehicle Collisions W Fatal	0	1	0	0	0	0	0	0	0	0	0	0	**0**	**1**
Impaired Driving - CC	3	7	2	0	1	0	0	1	0	0	2	1	**8**	**9**
Impaired Driving - MVA (IRPs)	6	3	0	0	0	0	1	0	2	4	3	2	**12**	**9**
MVA Violations	85	62	5	1	8	1	8	4	8	10	30	39	**144**	**117**

COMMUNITY	TRAIL Q1 2021	TRAIL Q1 2022	FRVL Q1 2021	FRVL Q1 2022	MONT Q1 2021	MONT Q1 2022	WARF Q1 2021	WARF Q1 2022	ROSS Q1 2021	ROSS Q1 2022	RDKB Q1 2021	RDKB Q1 2022	TOTAL Q1 2021	TOTAL Q1 2022
Negative Contacts with Youth	4	2	0	0	0	0	0	0	0	1	1	0	**5**	**3**
Mental Health Related Calls	80	60	1	2	0	0	0	2	5	6	2	4	**88**	**74**
Files involving Alcohol / Drugs	64	50	1	0	2	0	3	0	5	8	3	7	**78**	**65**
Domestic Violence Files	5	1	0	0	2	1	0	0	1	1	2	1	**10**	**4**
Check Wellbeing	52	65	0	5	0	2	0	2	1	2	5	8	**58**	**84**
Suspicious Pers/Veh/Occ	155	96	6	7	2	2	3	6	7	7	14	15	**187**	**133**
Unspecified Assistance	91	76	3	2	0	1	7	5	7	8	9	11	**117**	**103**

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-368-2180.

Mike Wicentowich, Sgt., NCO I/C
Trail & Greater District RCMP

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 2, 2022

Trail & Greater District RCMP
3601 Laburnum Dr, Trail BC
V1R 2S9
Phone: (250) 364-2566 Fax: (250) 364-1453

City of Trail
1394 Pine Ave
Trail, BC V1R 4E6

August 9, 2022

Enclosed please find a snapshot of the Crime Statistics within the areas covered by the Trail and Greater District RCMP Detachment.

RE: Quarterly Crime Statistics - April / May / June

CRIME CATEGORIES	TRAIL Q2 2021	TRAIL Q2 2022	FRVL Q2 2021	FRVL Q2 2022	MONT Q2 2021	MONT Q2 2022	WARF Q2 2021	WARF Q2 2022	ROSS Q2 2021	ROSS Q2 2022	RDKB Q2 2021	RDKB Q2 2022	TOTAL Q2 2021	TOTAL Q2 2022
Homicide / Attempted Homicide	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**
Assaults	14	24	0	6	0	0	1	2	1	0	2	6	**18**	**38**
Sexual Offences	10	5	0	1	0	0	0	0	1	0	0	0	**11**	**6**
Robbery	0	1	0	0	0	0	0	0	0	0	0	0	**0**	**1**
Auto Theft	3	4	0	0	0	1	1	0	0	2	3	3	**7**	**10**
Break and Enters	4	18	0	0	0	0	0	0	0	0	1	2	**5**	**20**
Theft From Motor Vehicle	16	19	1	4	0	2	0	0	2	5	5	1	**24**	**31**
Drug Investigations	30	17	0	1	0	0	1	0	0	0	0	4	**31**	**22**
TOTAL PERSONS/VIOLENT CC	**35**	**49**	**2**	**11**	**0**	**1**	**4**	**3**	**4**	**1**	**4**	**11**	**49**	**76**
TOTAL PROPERTY CC	**146**	**145**	**6**	**11**	**1**	**7**	**7**	**3**	**9**	**14**	**24**	**22**	**193**	**202**
TOTAL OTHER CC	**104**	**56**	**6**	**4**	**1**	**1**	**3**	**0**	**32**	**36**	**6**	**5**	**152**	**102**
TOTAL CRIMINAL CODE (CC)	**285**	**250**	**14**	**26**	**2**	**9**	**14**	**6**	**45**	**51**	**34**	**38**	**394**	**380**
TOTAL CALLS FOR SERVICE	1141	987	81	88	27	23	52	41	128	124	172	185	**1601**	**1448**

FRVL - Fruitvale
MONT - Montrose
WARF - Warfield
ROSS - Rossland
RDKB - Regional District Kootenay Boundary

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 2, 2022

TRAFFIC AND IMPAIRED	TRAIL Q2 2021	TRAIL Q2 2022	FRVL Q2 2021	FRVL Q2 2022	MONT Q2 2021	MONT Q2 2022	WARF Q2 2021	WARF Q2 2022	ROSS Q2 2021	ROSS Q2 2022	RDKB Q2 2021	RDKB Q2 2022	TOTAL Q2 2021	TOTAL Q2 2022
Motor Vehicle Collisions	15	12	2	1	0	0	2	1	1	1	11	0	**31**	**15**
Motor Vehicle Collisions W Fatal	0	0	0	0	0	0	0	0	1	0	0	1	**1**	**1**
Impaired Driving - CC	6	6	2	2	0	0	1	0	0	0	2	4	**11**	**12**
Impaired Driving - MVA (IRPs)	6	12	2	0	0	0	0	1	1	0	1	4	**10**	**17**
MVA Violations	89	74	8	7	5	8	10	5	8	8	40	56	**160**	**158**

COMMUNITY	TRAIL Q2 2021	TRAIL Q2 2022	FRVL Q2 2021	FRVL Q2 2022	MONT Q2 2021	MONT Q2 2022	WARF Q2 2021	WARF Q2 2022	ROSS Q2 2021	ROSS Q2 2022	RDKB Q2 2021	RDKB Q2 2022	TOTAL Q2 2021	TOTAL Q2 2022
Negative Contacts with Youth	4	7	0	1	0	0	0	0	0	0	1	2	**5**	**10**
Mental Health Related Calls	85	59	4	3	4	0	0	1	5	3	3	7	**101**	**73**
Files involving Alcohol / Drugs	95	57	2	0	3	0	1	0	5	3	9	11	**115**	**71**
Domestic Violence Files	5	6	0	4	0	0	1	0	0	0	1	3	**7**	**13**
Check Wellbeing	61	63	2	5	2	3	3	3	4	3	7	10	**79**	**87**
Suspicious Pers/Veh/Occ	183	148	13	12	3	0	6	6	7	11	21	20	**233**	**197**
Unspecified Assistance	103	117	9	11	1	2	2	3	17	9	13	13	**145**	**155**

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-368-2180.

Mike Wicentowich, Sgt., NCO I/C
Trail & Greater District RCMP

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 3, 2022

Trail & Greater District RCMP
3601 Laburnum Dr, Trail BC
V1R 2S9
Phone: (250) 364-2566 Fax: (250) 364-1453

City of Trail
1394 Pine Ave
Trail, BC V1R 4E6

October 17, 2022

Enclosed please find a snapshot of the Crime Statistics within the areas covered by the Trail and Greater District RCMP Detachment.

RE: Quarterly Crime Statistics - July / August / September

CRIME CATEGORIES	TRAIL Q3 2021	TRAIL Q3 2022	FRVL Q3 2021	FRVL Q3 2022	MONT Q3 2021	MONT Q3 2022	WARF Q3 2021	WARF Q3 2022	ROSS Q3 2021	ROSS Q3 2022	RDKB Q3 2021	RDKB Q3 2022	TOTAL Q3 2021	TOTAL Q3 2022
Homicide / Attempted Homicide	0	0	0	0	0	1	0	0	0	0	0	0	**0**	**1**
Assaults	19	26	2	2	0	0	2	0	2	2	2	2	**27**	**32**
Sexual Offences	7	4	1	0	0	0	0	0	1	0	0	0	**9**	**4**
Robbery	0	1	0	0	0	0	0	0	0	0	0	0	**0**	**1**
Auto Theft	5	3	3	0	1	0	1	0	0	0	1	3	**11**	**6**
Break and Enters	6	9	0	1	0	0	1	0	0	1	0	2	**7**	**13**
Theft From Motor Vehicle	27	6	11	0	3	0	3	0	1	2	4	3	**49**	**11**
Drug Investigations	23	16	0	0	0	0	0	0	0	0	2	0	**25**	**16**
TOTAL PERSONS/VIOLENT CC	**43**	**51**	**10**	**3**	**0**	**3**	**3**	**3**	**5**	**3**	**6**	**9**	**67**	**72**
TOTAL PROPERTY CC	**109**	**137**	**30**	**15**	**6**	**4**	**14**	**4**	**9**	**5**	**15**	**27**	**183**	**192**
TOTAL OTHER CC	**86**	**106**	**6**	**1**	**2**	**1**	**3**	**0**	**27**	**31**	**2**	**4**	**126**	**143**
TOTAL CRIMINAL CODE (CC)	**325**	**359**	**63**	**22**	**12**	**9**	**27**	**7**	**45**	**44**	**32**	**50**	**504**	**491**
TOTAL CALLS FOR SERVICE	1115	1084	121	69	25	19	71	41	136	122	209	205	**1677**	**1540**

FRVL - Fruitvale
MONT - Montrose
WARF - Warfield
ROSS - Rossland
RDKB - Regional District Kootenay Boundary

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 3, 2022

TRAFFIC AND IMPAIRED	TRAIL Q3 2021	TRAIL Q3 2022	FRVL Q3 2021	FRVL Q3 2022	MONT Q3 2021	MONT Q3 2022	WARF Q3 2021	WARF Q3 2022	ROSS Q3 2021	ROSS Q3 2022	RDKB Q3 2021	RDKB Q3 2022	TOTAL Q3 2021	TOTAL Q3 2022
Motor Vehicle Collisions	19	16	0	1	0	0	1	2	1	4	12	10	**33**	**33**
Motor Vehicle Collisions W Fatal	1	1	0	0	0	0	0	0	0	0	2	0	**3**	**1**
Impaired Driving - CC	7	8	1	0	0	0	1	1	0	0	4	3	**13**	**12**
Impaired Driving - MVA (IRPs)	10	5	0	1	0	0	0	0	1	1	3	3	**14**	**10**
MVA Violations	75	83	9	6	4	1	8	8	15	13	53	53	**164**	**164**

COMMUNITY	TRAIL Q3 2021	TRAIL Q3 2022	FRVL Q3 2021	FRVL Q3 2022	MONT Q3 2021	MONT Q3 2022	WARF Q3 2021	WARF Q3 2022	ROSS Q3 2021	ROSS Q3 2022	RDKB Q3 2021	RDKB Q3 2022	TOTAL Q3 2021	TOTAL Q3 2022
Negative Contacts with Youth	1	4	0	0	0	0	0	0	0	0	1	0	**2**	**4**
Mental Health Related Calls	59	44	1	5	1	2	4	3	8	1	5	5	**78**	**60**
Files involving Alcohol / Drugs	71	55	3	3	0	0	2	0	6	2	11	11	**93**	**71**
Domestic Violence Files	4	4	1	0	0	0	2	0	2	1	0	1	**9**	**6**
Check Wellbeing	70	72	6	0	2	3	2	3	3	8	10	16	**93**	**102**
Suspicious Pers/Veh/Occ	195	155	21	8	2	1	7	5	11	1	33	30	**269**	**200**
Unspecified Assistance	110	114	10	9	4	0	6	3	6	4	18	18	**154**	**148**

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-368-2180.

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 4, 2022

Trail & Greater District RCMP
3601 Laburnum Dr, Trail BC
V1R 2S9
Phone: (250) 364-2566 Fax: (250) 364-1453

City of Trail
1394 Pine Ave
Trail, BC V1R 4E6

January 5, 2023

Enclosed please find a snapshot of the Crime Statistics within the areas covered by the Trail and Greater District RCMP Detachment.

RE: Quarterly Crime Statistics - October / November / December

CRIME CATEGORIES	TRAIL Q4 2021	TRAIL Q4 2022	FRVL Q4 2021	FRVL Q4 2022	MONT Q4 2021	MONT Q4 2022	WARF Q4 2021	WARF Q4 2022	ROSS Q4 2021	ROSS Q4 2022	RDKB Q4 2021	RDKB Q4 2022	TOTAL Q4 2021	TOTAL Q4 2022
Homicide / Attempted Homicide	0	1	0	0	0	1	0	0	0	0	0	0	**0**	**2**
Assaults	32	32	1	2	1	2	1	1	4	5	3	2	**42**	**44**
Sexual Offences	8	4	1	1	0	1	0	0	1	0	0	2	**10**	**8**
Robbery	0	2	0	0	0	0	0	0	0	0	0	0	**0**	**2**
Auto Theft	4	6	3	1	0	0	6	1	2	0	1	0	**16**	**8**
Break and Enters	10	12	0	1	0	0	1	0	1	2	2	1	**14**	**16**
Theft From Motor Vehicle	60	8	0	2	2	0	9	0	4	3	6	2	**81**	**15**
Drug Investigations	38	7	1	0	0	0	1	0	1	1	4	0	**45**	**8**
TOTAL PERSONS/VIOLENT CC	**61**	**73**	**10**	**6**	**1**	**3**	**1**	**5**	**6**	**9**	**6**	**12**	**85**	**108**
TOTAL PROPERTY CC	**212**	**144**	**13**	**19**	**4**	**3**	**24**	**6**	**20**	**17**	**19**	**18**	**292**	**207**
TOTAL OTHER CC	**111**	**129**	**5**	**6**	**1**	**2**	**2**	**0**	**24**	**43**	**4**	**3**	**147**	**183**
TOTAL CRIMINAL CODE (CC)	**536**	**418**	**34**	**38**	**9**	**12**	**45**	**13**	**63**	**80**	**45**	**40**	**732**	**601**
TOTAL CALLS FOR SERVICE	1354	1352	95	97	29	31	109	52	141	155	217	238	**1945**	**1925**

FRVL - Fruitvale
MONT - Montrose
WARF - Warfield
ROSS - Rossland
RDKB - Regional District Kootenay Boundary

TRAIL AND GREATER DISTRICT RCMP
MAYOR'S REPORT
QUARTER 4, 2022

TRAFFIC AND IMPAIRED	TRAIL Q4 2021	TRAIL Q4 2022	FRVL Q4 2021	FRVL Q4 2022	MONT Q4 2021	MONT Q4 2022	WARF Q4 2021	WARF Q4 2022	ROSS Q4 2021	ROSS Q4 2022	RDKB Q4 2021	RDKB Q4 2022	TOTAL Q4 2021	TOTAL Q4 2022
Motor Vehicle Collisions	26	22	0	2	1	0	1	1	2	1	26	15	**56**	**41**
Motor Vehicle Collisions W Fatal	0	1	0	0	0	0	0	0	0	0	2	2	**2**	**3**
Impaired Driving - CC	5	4	0	0	1	1	2	0	0	2	0	2	**8**	**9**
Impaired Driving - MVA (IRPs)	7	6	1	1	0	1	0	1	2	0	0	3	**10**	**12**
MVA Violations	113	94	6	12	14	4	14	9	9	10	64	55	**220**	**184**

COMMUNITY	TRAIL Q4 2021	TRAIL Q4 2022	FRVL Q4 2021	FRVL Q4 2022	MONT Q4 2021	MONT Q4 2022	WARF Q4 2021	WARF Q4 2022	ROSS Q4 2021	ROSS Q4 2022	RDKB Q4 2021	RDKB Q4 2022	TOTAL Q4 2021	TOTAL Q4 2022
Negative Contacts with Youth	3	7	0	1	0	0	0	0	1	1	1	0	**5**	**9**
Mental Health Related Calls	60	3	4	2	1	2	5	3	6	5	3	7	**79**	**22**
Files involving Alcohol / Drugs	77	26	5	6	0	1	3	0	8	5	5	7	**98**	**45**
Domestic Violence Files	3	3	0	0	1	1	1	0	2	3	1	0	**8**	**7**
Check Wellbeing	55	87	3	7	4	4	5	5	4	11	14	19	**85**	**133**
Suspicious Pers/Veh/Occ	205	163	11	8	1	3	13	7	9	11	21	24	**260**	**216**
Unspecified Assistance	122	167	6	14	2	0	9	3	9	9	19	24	**167**	**217**

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-368-2180.

Mike Wicentowich, Sgt., NCO I/C
Trail & Greater District RCMP

Regional District of Kootenay Boundary

TOTAL TO DATE VILLAGE OF WARFIELD

TO THE END OF DECEMBER 2022

NUMBER OF PERMITS TO DATE:		**12**
PERMIT FEE VALUE TO DATE:		**$2,541**
TOTAL SEARCHES TO DATE:	**$207**	
PERMIT FEE VALUE TO DATE (MINUS SEARCH FEES):		**$2,334**
2022 ACTUAL BUILDING VALUE TO DATE:		**$290,222**
2021 ACTUAL BUILDING VALUE TO DATE:		**$1,034,290**
2021 TOTAL PERMITS TO DATE:		**27**

	PERMIT FEE	#	UNIT #	ACTUAL PERMIT VALUE
NEW (SFD)	$0	0	0	$0
NEW (MFD)	$0	0	0	$0
NEW (MANUFACTURED)	$0	0	0	$0
ADDITION / ALTER / REPAIR	$1,554	8	0	$177,072
ACCESSORY BUILDING	$358	2	0	$36,000
ADDITION / ALTER / REPAIR	$58	1	0	$7,150
COMMERCIAL	$0	0	0	$0
ADDITION / ALTER / REPAIR	$0	0	0	$0
INDUSTRIAL	$0	0	0	$0
ADDITION / ALTER / REPAIR	$0	0	0	$0
INSTITUTIONAL	$0	0	0	$0
ADDITION / ALTER / REPAIR	$0	0	0	$0
SWIMMING POOL	$571	1	0	$70,000
TOTAL	$2,541	12	0	$290,222

Regional District of Kootenay Boundary

VILLAGE OF WARFIELD

DECEMBER 2022

All Building Permit Types

PERMIT #	ADDRESS	PERMIT FEE	TITLE SEARCH	CONSTRUCTION VALUE

Total Permit Fee	$0
Total Title Search Fee	$0
Total Construction Value	$0
Total Permit #	0

Village of Warfield

ACTION ITEMS STATUS REPORT

AS OF 2023 FEB 6

ND – not done/abandoned
IP – in progress
C – completed

Origin	Topic	Action Required	Responsibility	Status
Council April 12, 2021	LED Streetlights	Contact Fortis to discuss remaining lights that need to be changed to LED.	Staff	OH – Staff have contacted Fortis in later August 2022 and are working to determine the lights that require replacement and to determine the budget.
Council July 12, 2021	Replacement planting of trees after falling	Report to be completed by an Arborist.	CAO/ PW	Terms of reference specifying the scope of service completed and provided to the Arborist. Report should be received in late 2022 or early 2023.
Regular Council – February 14, 2022	Burns Avenue water/sewer realignment project.	Request for this significant project to remain on the Action list so it remains "top of mind". The significant cost will require funding support. Staff to review grant opportunities as they become available.	CAO/CFO	IP – On hold pending future grant application.
Regular Meeting – September 20, 2022	Emerald Ridge – Comprehensive Development Plan	2022-155 – Advise planning consultant (WSP) to proceed. Contacted Teck to advise and ask if a representative would attend the planned workshop with staff and Council. WSP moving forward with base maps. Work to start after new Council is sworn in and oriented.	CAO and WSP	IP – Meeting was held with Council, Teck, consultants and staff to provide input. Work being undertaken on the study.
Regular Meeting – September 20, 2022	Bylaw Notice Enforcement (BNE) and Dispute Adjudication System	Advance BNE system for eventual final approval by Council.	Contract CO and CAO	IP – Report and bylaw now finalized. To bring forward to Council meeting in February 2023.

Village of Warfield

ACTION ITEMS STATUS REPORT

AS OF 2023 FEB 6

Origin	Topic	Action Required	Responsibility	Status
Regular Meeting September 20, 2022	Street sign / wayfinding for emergency responders.	Contact RCMP, Regional Fire and Ambulance to determine if there have been concerns when trying to find civic addresses when responding to calls. Further to status noted, Acting CAO met with a concerned citizen. Still waiting for a response from BC Ambulance and follow-up from RDKB.	CAO	IP – Letters sent. RCMP initial response there have been a couple of concerns. Ambulance response same but indicating they will complete more research. RDKB no response. Once all information is received, consideration will be given to meeting with agencies to better understand the issue and if there are practical solutions to remedy the concern. Dec 2022 – PW Consultant will initiate contact with RDKB Planning as part of trying to clarify mapping issue. Public Works Foreman looking at improved directional signage for Lower Murray Drive.
Regular Meeting – November 14, 2022 and Regular Meeting December 12, 2022.	Lower Columbia Community Health Centre	Make arrangements for Village to identify and approve a Village resident to the CHC Board.	CAO/ Mayor Marino/Councill or Amantea	C – Offer extended and understood to be accepted.
Regular Meeting – November 14, 2022	Warfield Food Advisory Committee	Refer the matter of the continued activity and funding of the WFAC to 2023 Budget deliberations.	CAO	IP - Corresponded with current Coordinator advised of status. WFAC will be included when the 2023 Budget is reviewed.
Regular Meeting – November 14, 2022	Property Insurance Appraisal	Enter into an agreement with SunCorp to have the Village's assets appraised for insurance purposes.	CAO/ PW Consultant/ PW Foreman	IP – SunCorp staff attended the Village and completed field work in Jan 2023. Appraisal report expected in March 2023.

Origin	Topic	Action Required	Responsibility	Status
Regular Meeting – December 12, 2022	JL Crowe Grads – Xmas Tree pickup	Work with parents to establish pickup sites, set dates and advise public.	PW Foreman, Staff.	C –Service provided. Finalize and submit payment to Grad class.
Regular Meeting – December 12, 2022	Code of Conduct Policy	Approve Policy in current form. Undertake review in the future when time permits.	CAO, staff, Council.	IP – Staff to bring forward CofC for Council to sign. Policy Committee to review in the future.
Regular Meeting – December 12, 2022	Zoning Bylaw 927.	Advise applicant of approval. Advise to proceed with Board of Variance application.	CAO, staff	C – Applicant advised. Board of Variance meeting held in January 2023. Board approved the requested variance. Applicant can now proceed to renovate the building to add an additional rental unit on the property.

F

Village of Warfield

THE VILLAGE OF WARFIELD
FOR INFORMATION ONLY
February 13th, 2023

Date:	February 13th, 2023	**File No:**	23-15
Topic:	Bylaw Compliance Monthly Activity Report – February 2023		
Submitted By:	Zak Keating, Bylaw Enforcement Officer		

BACKGROUND:

This monthly report for the Bylaw Enforcement department provides information on Traffic & Highway Enforcement, Property Use Violations, and other public awareness initiatives.

ANALYSIS

Property Use

Bylaw services investigates property use matters based on public complaints in addition to conducting proactive patrols for self-evident infractions. During the month of February, Bylaw services investigated several short-term rentals operating without required business license and property zoning.

Traffic & Highways

Bylaw services continues to focus on safety and gaining compliance through education, warning notices, and other enforcement options. Bylaw Services has focused on widespread traffic bylaw education in the absence of a ticketing system to promote public awareness compliance.

Traffic & Highways - Warning / Educational Pamphlets Issued			
Park obstructing snow removal	Unlicensed / Uninsured vehicles	Overnight Camping	General Violations / Verbal Warnings
6	3	1	7

CONCLUSION

The Village of Warfield Bylaw department contacted and forwarded issues to RCMP services on six occasions. Our policy remains committed to educating the public and promoting a culture of voluntary compliance. Bylaw services made eleven (11) patrols of the Village for a total of 14 hours, covering 212km.

Submitted by:

Zak Keating
Bylaw Enforcement Officer

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
11499	09-Jan-2023	ABEL001	ABELL PEST CONTROL INC.	Issued	4	C	170.77
11500	09-Jan-2023	ACE001	ACE COURIER SERVICES	Issued	4	C	100.06
11501	09-Jan-2023	ALP001	GFL ENVIRONMENTAL INC. 2020	Issued	4	C	6,479.50
11502	09-Jan-2023	BLA001	BLACK PRESS GROUP LTD.	Issued	4	C	1,074.93
11503	09-Jan-2023	BRA001	BRANDT TRACTOR LTD	Issued	4	C	2,207.02
11504	09-Jan-2023	CAN003	CUPE 2087	Issued	4	C	799.66
11505	09-Jan-2023	CAR001	CARO ANALYTICAL SERVICES	Issued	4	C	293.16
11506	09-Jan-2023	DAN002	Dan Johansen	Issued	4	C	1,292.81
11507	09-Jan-2023	DAVIS001	DAVIS, SHAUNA	Issued	4	C	1,070.46
11508	09-Jan-2023	HAL002	HALL PRINTING	Issued	4	C	99.20
11509	09-Jan-2023	HOM001	HOME HARDWARE BUILDING CENTRE	Issued	4	C	728.99
11510	09-Jan-2023	LENA001	LENARDON, THERESA	Issued	4	C	2,280.60
11511	09-Jan-2023	LOR001	LORDCO AUTO PARTS	Issued	4	C	395.28
11512	09-Jan-2023	MAR001	MARINO WHOLESALE LTD.	Issued	4	C	480.48
11513	09-Jan-2023	MIN001	MINISTRY OF TRANSPORATION & INFRASTRI	Issued	4	C	116.84
11514	09-Jan-2023	PENND001	PENNER, DEBORAH	Issued	4	C	220.00
11515	09-Jan-2023	PIT001	PITNEY BOWES Leasing	Issued	4	C	228.68
11516	09-Jan-2023	POW001	POWER TECH ELECTRIC LTD	Issued	4	C	738.06
11517	09-Jan-2023	PROUW002	PROULX, WARREN	Issued	4	C	3,570.00
11518	09-Jan-2023	REC001	RECEIVER GENERAL FOR CANADA	Issued	4	C	5,637.92
11519	09-Jan-2023	RFS001	RFS CANADA	Issued	4	C	215.09
11520	09-Jan-2023	SEY001	SEYMOUR PLUMBING & HEATING	Issued	4	C	131.25
11521	09-Jan-2023	SPE001	SPEEDPRO SIGNS (TRAIL)	Issued	4	C	367.36
11522	09-Jan-2023	TRA003	TRAIL CLEANERS & LAUNDRY LTD.	Issued	4	C	90.73
11523	09-Jan-2023	TRU001	TRUE CONSULTING GROUP	Issued	4	C	9,166.50
11524	09-Jan-2023	VAL002	VALLEN CANADA INC	Issued	4	C	215.18
11525	09-Jan-2023	WAR002	WARFIELD VOLUNTEER FIREFIGHTERS SOCI	Issued	4	C	1,704.73
11526	09-Jan-2023	WSP001	WSP CANADA INC	Issued	4	C	1,142.40
11527	23-Jan-2023	AMA001	AMANTEA, CAROLYN	Issued	10	C	1,200.00
11528	23-Jan-2023	BCO001	BC ONE CALL LIMITED	Issued	10	C	26.25
11529	23-Jan-2023	BRA001	BRANDT TRACTOR LTD	Issued	10	C	2,392.32
11530	23-Jan-2023	BVC001	RALCOMM LTD.	Issued	10	C	491.67
11531	23-Jan-2023	CHA001	CHARTERED PROFESSIONAL ACCOUNTANTS	Issued	10	C	147.00
11532	23-Jan-2023	CIT001	CITY OF ROSSLAND	Issued	10	C	724.69
11533	23-Jan-2023	CIV001	CIVICINFOBC	Issued	10	C	157.50
11534	23-Jan-2023	GES001	GESCAN	Issued	10	C	361.23
11535	23-Jan-2023	GRA003	GRANT THORNTON LLP	Issued	10	C	3,707.55
11536	23-Jan-2023	HEAR001	HEARTWOOD MANUFACTURING LTD.	Issued	10	C	4,302.68
11537	23-Jan-2023	HIL003	HILL, EDWARD J	Issued	10	C	1,200.00
11538	23-Jan-2023	INL002	Inland Allcare	Issued	10	C	517.58
11539	23-Jan-2023	LGM001	LGMA	Issued	10	C	324.45
11540	23-Jan-2023	LID001	LIDSTONE & COMPANY BARRISTERS AND SC	Issued	10	C	4,054.40
11541	23-Jan-2023	LOR001	LORDCO AUTO PARTS	Issued	10	C	370.08
11542	23-Jan-2023	MARF001	MARINO, FRANK	Issued	10	C	1,200.00
11543	23-Jan-2023	MASL001	MASLECK, RAY	Issued	10	C	1,200.00
11544	23-Jan-2023	MES001	MESCHI, CHRISTINE	Issued	10	C	41.99
11545	23-Jan-2023	MUNOO1	MUNICIPAL INSURANCE ASSOCIATION OF BC	Issued	10	C	21,902.00
11546	23-Jan-2023	NICL001	NICOLE, LISA	Issued	10	C	280.00
11547	23-Jan-2023	NOO001	NOONE, FRANCES	Issued	10	C	1,200.00
11548	23-Jan-2023	PAULS001	PAULSON MECHANICAL SYSTEMS LTD.	Issued	10	C	586.95
11549	23-Jan-2023	PERED001	PEREHUDOFF, DAVID	Issued	10	C	500.00
11550	23-Jan-2023	PIT002	PITNEYWORKS	Issued	10	C	40.35
11551	23-Jan-2023	PUR001	PUROLATOR INC	Issued	10	C	61.52
11552	23-Jan-2023	REG001	REGIONAL DISTRICT OF KOOTENAY BOUNDA	Issued	10	C	1,739.20

Supplier : A&J001 To ZIM001
Pay Date : 03-Jan-2023 To 09-Feb-2023
Bank : 1 - GENERAL OPERATING To 99 - PENNY ROUNDING

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1	**GENERAL OPERATING**						
11553	23-Jan-2023	RFS001	RFS CANADA	Issued	10	C	215.09
11554	23-Jan-2023	RIC002	RICOH CANADA INC	Issued	10	C	84.18
11555	23-Jan-2023	RICHC001	RICHTER, CURTIS	Issued	10	C	109.00
11556	23-Jan-2023	TRAOO3	TRAIL DISTRICT CHAMBER OF COMMERCE	Issued	10	C	130.01
11557	23-Jan-2023	WOR001	WORK SAFE BC	Issued	10	C	2,849.82
11558	23-Jan-2023	WSP001	WSP CANADA INC	Issued	10	C	712.43
11559	23-Jan-2023	XLQ001	XL QUALITY INDUSTRIAL SERVICES	Issued	10	C	1,164.80
11560	23-Jan-2023	YELLO001	YELLOWHEAD ROAD & BRIDGE	Issued	10	C	2,240.00
11561	23-Jan-2023	REC001	RECEIVER GENERAL FOR CANADA	Issued	12	C	15,569.33
11562	06-Feb-2023	ABEL001	ABELL PEST CONTROL INC.	Issued	18	C	170.77
11563	06-Feb-2023	ALP001	GFL ENVIRONMENTAL INC. 2020	Issued	18	C	6,504.70
11564	06-Feb-2023	AND001	ANDREW SHERET LIMITED	Issued	18	C	582.53
11565	06-Feb-2023	BVT001	BV TOOL RENTALS (2011) LTD	Issued	18	C	126.69
11566	06-Feb-2023	CAN001	CANADIAN TIRE	Issued	18	C	291.51
11567	06-Feb-2023	CAN003	CUPE 2087	Issued	18	C	722.43
11568	06-Feb-2023	CAR001	CARO ANALYTICAL SERVICES	Issued	18	C	17.71
11569	06-Feb-2023	CHM001	CH MECHANICAL	Issued	18	C	1,290.54
11570	06-Feb-2023	COR003	ICONIX WATERWORKS LIMITED PARTNERSH	Issued	18	C	7,827.27
11571	06-Feb-2023	DAN002	Dan Johansen	Issued	18	C	820.31
11572	06-Feb-2023	DAVIS001	DAVIS, SHAUNA	Issued	18	C	1,315.14
11573	06-Feb-2023	GLENN001	GLENN TOD FLOORING LTD.	Issued	18	C	1,050.00
11574	06-Feb-2023	HAL001	MILLS OFFICE PRODUCTIVITY	Issued	18	C	604.74
11575	06-Feb-2023	HOM001	HOME HARDWARE BUILDING CENTRE	Issued	18	C	295.65
11576	06-Feb-2023	LENA001	LENARDON, THERESA	Issued	18	C	3,099.60
11577	06-Feb-2023	LER001	LEROSE, CAROL	Issued	18	C	113.35
11578	06-Feb-2023	MAG002	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	18	C	77.81
11579	06-Feb-2023	POW001	POWER TECH ELECTRIC LTD	Issued	18	C	807.35
11580	06-Feb-2023	PROUW002	PROULX, WARREN	Issued	18	C	3,234.00
11581	06-Feb-2023	RIC002	RICOH CANADA INC	Issued	18	C	105.47
11582	06-Feb-2023	SEL001	SELKIRK SECURITY SERVICES	Issued	18	C	99.69
11583	06-Feb-2023	SUNC001	SUNCORP VALUATIONS	Issued	18	C	5,775.00
11584	06-Feb-2023	TRU001	TRUE CONSULTING GROUP	Issued	18	C	5,927.78
11585	06-Feb-2023	VAN001	VAN KAM FREIGHTWAYS LTD.	Issued	18	C	359.51
00000-0202	04-Jan-2023	MUN001	MUNICIPAL FINANCE AUTHORITY OF BC	Issued	3	E	5,030.21
00000-0203	09-Jan-2023	DHC001	DHC COMMUNICATIONS INC.	Issued	6	E	325.68
00000-0204	09-Jan-2023	FOR002	FORTISBC - ELECTRICITY	Issued	6	E	7,867.26
00000-0205	09-Jan-2023	FORT001	FORTIS BC - NATURAL GAS	Issued	6	E	5,742.79
00000-0206	09-Jan-2023	PAC001	PACIFIC BLUE CROSS	Issued	6	E	3,733.90
00000-0207	09-Jan-2023	TEL001	TELUS	Issued	6	E	620.61
00000-0208	09-Jan-2023	TEL002	TELUS MOBILITY CELLULAR INC.	Issued	6	E	159.20
00000-0209	12-Jan-2023	MIN002	MINISTER OF FINANCE - HOME OWNER GRAI	Issued	7	E	9,735.16
00000-0210	03-Jan-2023	SCO001	SCHOOL DISTRICT #20 (KOOTENAY COLUMB	Issued	9	E	400.00
00000-0211	23-Jan-2023	COLL001	COLLABRIA- VISA PAYMENT PROCESSING	Issued	11	E	678.13
00000-0212	23-Jan-2023	PET001	PETRO-CAN SUPERPASS	Issued	11	E	8,889.39
00000-0213	23-Jan-2023	SHA001	SHAW CABLE	Issued	11	E	84.00
00000-0214	31-Jan-2023	MUN002	MUNICIPAL PENSION PLAN	Issued	15	E	2,316.60
00000-0215	31-Jan-2023	MUN002	MUNICIPAL PENSION PLAN	Issued	16	E	2,311.83
00000-0216	06-Feb-2023	DHC001	DHC COMMUNICATIONS INC.	Issued	19	E	71.68
00000-0217	06-Feb-2023	FOR002	FORTISBC - ELECTRICITY	Issued	19	E	7,039.43
00000-0218	06-Feb-2023	FORT001	FORTIS BC - NATURAL GAS	Issued	19	E	3,939.93
00000-0219	06-Feb-2023	PAC001	PACIFIC BLUE CROSS	Issued	19	E	3,733.90
00000-0220	06-Feb-2023	TEL001	TELUS	Issued	19	E	601.71
00000-0221	06-Feb-2023	TEL002	TELUS MOBILITY CELLULAR INC.	Issued	19	E	146.81

Supplier : A&J001 To ZIM001
Pay Date : 03-Jan-2023 To 09-Feb-2023
Bank : 1 - GENERAL OPERATING To 99 - PENNY ROUNDING

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1	**GENERAL OPERATING**						
00000-0222	02-Feb-2023	MUN001	MUNICIPAL FINANCE AUTHORITY OF BC	Issued	21	E	5,030.21

Total Computer Paid :	**154,041.28**	**Total EFT PAP :**	**68,458.43**	**Total Paid :**	**222,499.71**
Total Manually Paid :	**0.00**	**Total EFT File :**	**0.00**		

108 Total No. Of Cheque(s) ...

February 7, 2023

SCHEDULE OF ACCOUNTS #02

Moved by Councillor / Seconded by Councillor

That the commitments and expenditures represented by the accounts payable listed below are authorized and that their payment in the amount of
Two-Hundred Forty-Eight Thousand, Eight Hundred Seventy-One Dollars and Thirty-Nine Cents

Accounts Payable Cheques #11499 - 11585	$ 154,041.28
EFT Payments	$ 63,428.22
Payroll #02 & 03	$31,401.89
TOTAL EXPENDITURE & PAYMENT APPROVED	**$248,871.39**

Village of Warfield

555 Schofield Highway
Trail, BC V1R 2G7
250-368-8202

Staff Report

DATE: January 27, 2022

FILE NUMBER: Bylaw No. 930, 2023
Bylaw Enforcement-Bylaw notice Enforcement (BNE) & Dispute Adjudication

TO: David Perehudoff, Chief Administrative Officer/Chief Financial Officer

FROM: Theresa Lenardon, Interim Corporate Officer

SUBJECT: Proposed Bylaw notice Enforcement Bylaw No. 930, 2023-Bylaw notice Enforcement (BNE) and Dispute Adjudication System

1.0 PURPOSE

1.1 The purpose of this report is to present Council with information respecting the Bylaw Notice Enforcement (BNE) and Dispute Adjudication process and proposed Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023, including Schedule A (contraventions and penalties) for first, second and third readings.

1.2 A Screening Officer Policy is also presented for review and approval and a BNE and Dispute Adjudication Public Information Backgrounder and FAQs document is provided for Council's information.

2.0 RECOMMENDATION(S)

2.1 THAT the Council of the Village of Warfield give proposed Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023 first, second and third readings.

2.2 THAT the Council of the Village of Warfield approve the Village's Bylaw Notice Enforcement Screening Officer Policy as presented on February 13, 2023.

3.0 BACKGROUND

3.1 Council adopted the following resolutions at the September 20, 2022 Council meeting:

Resolution # 2022-158

a) THAT Council direct staff to request the Ministry of Attorney General to add the Village of Warfield to the list of bodies in Schedule 1 of the Bylaw Notice Enforcement Regulation, B.C. Reg. 175/2004, to which the *Local Government Bylaw Notice Enforcement Act* (the *Act*) applies.

b) THAT Council approve the undertaking of the Bylaw Notice Enforcement and Dispute Adjudication system as a means to implement bylaw enforcement and ticketing for minor bylaw contraventions in the Village of Warfield.

c) THAT Council authorize staff to retain the services of the Village's solicitor to work with staff to draft the required Agreements, Policies and a Bylaw Notice Enforcement (BNE) Bylaw, including the appropriate appendices, schedules, contraventions and penalties.

3.2 Staff has completed most of the work to develop a BNE and Dispute Adjudication system for the Village of Warfield. To implement the system, Council must adopt proposed Bylaw No. 930, 2023.

3.3 By bylaw, local governments have the authority to regulate, prohibit and impose rules and requirements in relation to various matters. To enforce the rules and requirements, local governments may engage in a range of bylaw enforcement activities and must make choices about when to take enforcement action and which enforcement means to use.

3.4 Most bylaw investigations are initiated as a result of a complaint. The *Community Charter* provides that contravention of a local government bylaw that regulates, requires or prohibits is an offence. Depending on the nature of the offence and which authority a local government has, a local government may use one, or all of the following approaches to address various contraventions:

a) seek voluntary compliance (no local government legislation required),

b) revoke/suspend a permit or licence as "direct action" to remedy the contravention from continuing and which action must be set out in each regulatory bylaw (the Village regulatory bylaws include "direct action" methods of revoking/suspending permits, or licences, etc.),

c) civil proceedings by an application to the Supreme Court of B.C. for an injunction or court order to instruct, enforce, prevent or restrain a bylaw contravention (*Community Charter* S. 274-and open to all local governments without the requirement of a local government bylaw/legislation),

d) establish monetary penalties for bylaw contraventions directly within the regulatory bylaws and impose the penalty through prosecution for a summary conviction in provincial court (e.g., swearing: i) Long-form Information via the *Offence Act* (the local government regulatory bylaws must include reference to the *Offence Act*-most of Warfield's bylaws include references to the *Offence Act*), and ii) Municipal Ticket Information (MTI) as per the *Community Charter* Part 8 (the local government must have adopted an MTI Bylaw), and

e) the issuance of a bylaw notice aka "ticket" (*Local Government Bylaw notice Enforcement Act* and B.C. Reg. 175/2004) where the local government must establish a bylaw notice adjudication system with the adoption of a BNE Bylaw and use a provincially appointed adjudicator to resolve disputes. Rather than issuing "tickets" for noncompliance, the BNE system authorizes the issuance of "bylaw notices" or "notices". Fines are referred to as "penalties" and noncompliance is referred to as "contravention(s)".

The BNE Bylaw identifies regulatory bylaws and sets out contraventions from these bylaws along with penalties and a schedule for payment.

The BNE and Dispute Adjudication system includes the appointment of Screening Officers who are identified in the BNE Bylaw and who review bylaw notices to determine if the contravention did in fact occur as alleged. Screening Officers act in a dispute resolution role and facilitate compliance. If an alleged offender requests adjudication, Screening Officers will confirm the bylaw notice and refer it to an adjudicator. Screening Officers may also set out the grounds for cancelling a bylaw notice (as per policy) and ensure it complies with the Local *Government Bylaw Notice Enforcement Act*. A Screening Officer Policy provides clarity to the public and staff regarding the grounds of cancellation of a Bylaw Notice in certain situations.

A proposed Village of Warfield Bylaw Notice Enforcement Screening Officer Policy is presented for consideration.

3.5 Before moving forward with a BNE and Dispute Adjudication bylaw, a local government is required to request the Ministry of Attorney General to include it in Schedule 1 (list of local governments and other bodies) of the Bylaw Notice Enforcement Regulation 175/2004, which the *Local Government Bylaw Notice Enforcement Act* applies. Staff made the request September 2022 and via Order in Council (OIC) No. 620, the Village was enrolled in the bylaw adjudication program on November 25, 2022.

3.6 From September through to December 2022, staff moved forward with research and work required to develop the Village's BNE and Dispute Adjudication system with external legal assistance. The result of this work is the proposed Bylaw No. 930 and Schedule A (contraventions and penalties). Schedule A is developed utilizing the Village's nine regulatory bylaws.

4.0 ANALYSIS

4.1 The goal of the BNE and Dispute Adjudication system is to create a simple, fair, efficient and cost-effective system for managing minor bylaw infractions.

4.2 The BNE and Dispute Adjudication system provides local governments more "weight" for enforcing minor bylaw offences and reduces staff time, energy and overall bylaw enforcement costs.

4.3 Most BC local governments have indicated that using civil proceedings to obtain an injunction or court order through the MTI bylaw system and the use of a Long-form Information (*Offence Act*) for minor bylaw offences pose obstacles, including cumbersome and complex processes, high costs to commence and pursue, difficulty gaining access to the courts and challenges when trying to collect fines. These obstacles also create further issues such as the inability to fairly administer effective enforcement.

4.3.1 The BNE system should see disputes resolved in one or two months as opposed to six months or longer in the courts with penalties recognized as debts owed to the local government.

4.4 The bylaw notice does not have to be delivered to the alleged offender in-person. The notice can be delivered via a "windshield" service, which allows delivery of the notice to be left on a vehicle or it can be delivered via Canada Post and the local government is able to maintain an independent ticketing process for its own enforcement purposes.

4.5 All penalties are due and payable upon receipt of the bylaw notice unless disputed. As such, the local government can proceed with the collection of all unpaid penalties, after specific steps are taken as defined by the *Local Government Bylaw Notice Enforcement Act* and the local government's BNE Bylaw.

4.6 There is flexibility in scheduling adjudication, which provides improved services to residents. Adjudications can be heard at arms-length in writing (including e-mail), in person, via telephone or via teleconference. Further, staff are not required to attend the adjudication hearings in person.

4.7 Adjudicators are experienced professionals who are appointed by the Attorney General. The adjudicator bases decisions after consider the regulatory and BNE Bylaws when determining whether or not a contravention did in fact occur on the balance of probability.

4.8 With this system, the burden of proof is substantially less than other enforcement systems. The adjudicator does not have authority to adjust the penalty amount their decision is not open to review in court except on a question of law or lack of jurisdiction. Bylaw notices that are upheld by adjudication include a $25 fee that is added to the disputant's costs to cover the local government's administration expenses. Lawyers and witnesses are not required and the fine is collected immediately after adjudication.

4.9 The adjudicator's decision is final and conclusive and bylaw adjudication has been viewed as being more credible and meaningful resulting in increased fine payments being received. Where the person fails to take the required action, Section 17 of the *Community Charter* allows the local government to "fulfill the requirement at the expense of the person" and "recover the costs incurred from that person as a debt". The adjudication process is explained in the attached BNE Public Information Backgrounder and FAQs presented for Council's information.

4.10 In addition to the Village's Bylaw Enforcement Officer (BEO), for the purposes of the BNE Bylaw, other classes of persons are designated as Bylaw Enforcement Officers (BEO), including the RCMP, building officials, fire services officers and the Village Corporate Officer. Allowing more than one designated staff-

person to act as a BEO, staff with specialized knowledge of the regulatory bylaw in question are then authorized to apply that knowledge in the investigation and laying of a notice.

5.0 FINANCIAL CONSIDERATIONS

5.1 Costs to implement the system are minor.

Start-up: Funding for this project is included in the Village of Warfield 2023-2027 Five Year Financial Plan. To implement the Bylaw Notice Enforcement and Dispute Adjudication system, initial costs are largely in the form of staff time and legal fees. Staff will review pricing for tracking software, however in the initial stages, the Corporate Officer and the Bylaw Enforcement Officer will track bylaw notices on an Excel spreadsheet.

Future costs will include replenishing the bylaw notice books ("tickets") and may include the use of a collection agency to collect on any debt that is not paid, but only on a case-by-case basis. When required, this matter will be reviewed further with the Chief Administrative Officer and the Bylaw Enforcement Officer.

Cost of Adjudication: Should a bylaw notice be disputed and move to adjudication; the Village will incur costs to pay the provincial adjudicator's remuneration and expenses. The current rates for an adjudicator, as set out in B.C. Reg. 175/2004 (as amended March 30, 2022) are:

- ✓ $19.44 for each hearing in person
- ✓ $12.50 for each hearing in writing
- ✓ $16.66 for each hearing by telephone.

These fees cover an adjudicator hearing disputes in a 24-hour period that together constitute less than a half day sitting and for a 24-hour period that constitute more than a half day sitting plus the applicable amounts for each hearing after the half day. If an adjudication is cancelled with less than 48 hours' notice, the adjudicator must be paid $175. Further, if an adjudicator must travel more than 32 km from the adjudicator's usual place of employment for a hearing in person, the adjudicator must be paid travel costs and expenses.

6.0 OPTIONS

6.1 Receive the report and take no further action.

6.2 Proceed with the first three readings of Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023 and approve the Village's Bylaw Notice Enforcement Screening Officer Policy.

6.3 Receive the report and refer proposed Bylaw No. 930, 2023 and/or Policy back to staff if changes or amendments are required.

7.0 POLICY AND LEGAL CONSIDERATIONS

7.1 Proposed Bylaw No. 930 including Schedule A (contraventions and penalties) have been thoroughly reviewed and vetted by the Village's lawyer.

7.2 The proposed Bylaw Notice Enforcement Screening Officer Policy is a standard; best practices model used by most BC local governments and complies with the *Act* and the Local Government BNE Regulation. Should Council move forward with adoption of proposed Bylaw No. 930, it is important to have such a policy in place so that Screening Officers have guidelines in making decisions whether to uphold or cancel a bylaw notice (where adjudication has not been requested).

7.2 Legislation

- *Community Charter* Part 8: Division 2 (S. 263, 263.1-*Offence Act*), Division 3 (S. 264-273-ticketing), Div. 4 (S. 274-Enforcement by Civil Proceedings).
- *Local Government Bylaw Notice Enforcement Act.*
- B.C. Reg. 175/2004 (as amended March 30, 2022).

RESPECTFULLY SUBMITTED **APPROVED BY**

TL

Theresa Lenardon, Interim Corporate Officer
Village of Warfield

David Perehudoff, CPA, CGA
Acting CAO/Chief CFO, Village of Warfield

CAO Comments:

Moving forward with the Bylaw and Policy is the culmination of a considerable amount of work. The BNE will provide the BEO and other named officials with the necessary "tool" to enhance the enforcement of regulatory bylaws. Council should proceed as recommended.

Village of Warfield

VILLAGE OF WARFIELD

BYLAW NOTICE ENFORCEMENT (BNE) AND DISPUTE ADJUDICATION SYSTEM

By bylaw, local governments have the authority to regulate, prohibit and impose rules and requirements in relation to various matters. To enforce the rules and requirements, local governments may engage in a range of bylaw enforcement activities. Most bylaw investigations are initiated as a result of a complaint. The *Community Charter* provides that contravention of a local government bylaw that regulates, requires or prohibits is an offence. Initiating formal court proceedings can be costly, time-consuming and a burden on local government staff.

Under the *Local Government Bylaw Notice Enforcement Act* (the *Act*) **(link)** and the *Bylaw Notice Enforcement Regulation* (B.C. Reg. 175/2004), **(link**) local governments may establish a bylaw notice enforcement and dispute adjudication system. This system provides an efficient, cost effective and fair administrative process for managing common local government bylaw contraventions outside of the Provincial Court System.

In September 2022, Village of Warfield Council directed staff to proceed with the establishment of such a system as a tool for the enforcement of appropriate Village regulatory bylaws. The *Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023* **(link)** was adopted by Village Council on March 13, 2023. The bylaw Schedule A identifies the Village's regulatory bylaws, the various contraventions and sets out penalties for the noncompliance of each contravention.

Advantages of the Bylaw Notice Enforcement (BNE) System

- Assists with ensuring and improving bylaw compliance.
- Provides statutory authority for the Village to issue bylaw notices (e.g., "tickets") with penalties up to $500.
- Resolves bylaw notice disputes locally and in a timely manner.
- Eliminates the requirement for personal service of a bylaw notice.
- Simplifies and accelerates the dispute process by removing common bylaw contraventions (e.g., parking, unsightly premises, watering contraventions) from provincial court.
- Reduces costs and time, (e.g., court delays, lawyers, staff resources and time), for all parties usually involved with appearing in court.
- Involves dedicated staff resources (Screening Officers) to act as resources and who assist residents understand the Village's regulatory bylaws and their obligations for compliance as well as options for dealing with a Bylaw Notice.

- If a Bylaw Notice is disputed, the BNE Bylaw provides dispute resolution through an independent Provincially appointed adjudicator.
- Adjudications can be heard at arms-length (e.g., in writing, e-mail, in-person, telephone or teleconference).

The Bylaw Notice Enforcement (BNE) and Dispute Adjudication System Process

1. *Pay the Bylaw Notice:* The BNE & Dispute Adjudication system provides incentives for people to pay their penalty on time. Schedule A to the *Village of Warfield Bylaw Notice Enforcement Bylaw, No. 930, 2023* provides a list of the Village's regulatory bylaws covered by the system and the associated penalties, discounts and surcharges.
    - If the Bylaw Notice is paid within 14 calendar days after the day on which the person received or is presumed to have received the Bylaw Notice, an early payment discount will be subtracted from the applicable penalty.
    - There is opportunity to pay the applicable penalty more than 14 calendar days after receiving the Bylaw Notice, but payment after 28 calendar days will include a late payment surcharge.

2. *Dispute the Bylaw Notice*: After receiving a Bylaw Notice, there is an option to dispute it and request adjudication.
    - If a Bylaw Notice contravention dispute is not filed within 14 calendar days of the date it was received or is presumed to have been received, there is no opportunity to dispute it later.
    - Dispute adjudication may be requested by completing the applicable portion on the backside of the Bylaw Notice indicating a request for dispute adjudication and delivering it, either in person during regular office hours or by mail to the Village of Warfield offices at 555 Schofield Highway, Trial, BC V1R 2G7.
    - Bylaw Notice Enforcement Bylaw No. 930, 2023 designates certain staff positions as Screening Officers. If disputed, the Bylaw Notice will be assigned to a staff Screening Officer who will contact the person who was issued the Notice.
    - The Screening Officer will either confirm or cancel the Bylaw Notice based on the *Village of Warfield Screening Officer Policy* **(link)**.
    - If the Screening Officer determines that the Bylaw Notice will be upheld, the disputant will be offered the choice of:
        i. Paying the full amount of the penalty without the discount.
        ii. Requesting a bylaw dispute adjudication hearing.

3. *Adjudication Hearing*: Adjudications can be held in writing, e-mail, in person, via telephone or via teleconference by professional adjudicators who are appointed by the Province of BC Attorney General. The adjudicator bases decisions on the local government's Bylaw Notice Enforcement Bylaw and the regulatory bylaw from which the contravention applies.
    - Bylaw Notice dispute adjudication hearings are open to the public.

- If an adjudication has been requested, a dispute coordinator will contact the disputant to arrange the date, time and location of the hearing.
- The disputant will be required to pay a $25 adjudication administration fee.
- At the hearing, the independent adjudicator will determine if the bylaw offence occurred or not.
- If the adjudicator finds that the allegation in the Bylaw Notice did not occur, the $25 adjudication administration fee will be reimbursed and the Bylaw Notice cancelled.
- If the adjudicator determines the offence did in fact occur the $25 adjudication administration fee will not be reimbursed and payment of the full penalty amount with the surcharge will be due and owing. At this point, the Bylaw Notice can only be cancelled upon full-payment of the applicable penalty.
- If a disputant fails to appear or present their case, the adjudicator must order that the penalty is immediately due and payable to the Village of Warfield.
- The decision of the adjudicator is final.
- The adjudicator cannot reduce the penalty amount.
- A paid Bylaw Notice cannot be taken to adjudication.

4. *Disregard Bylaw Notice (no payment or dispute):* If the Bylaw Notice and payment of a penalty are not acknowledged at all or a person does not take an action under dispute adjudication or the original Bylaw Notice, the debt may be sent to a collection agency and could be registered as a judgement in provincial court.

For more information, please contact the Village of Warfield at 250-368-8202.

Village of Warfield

VILLAGE OF WARFIELD

FAQs

BYLAW NOTICE ENFORCEMENT AND DISPUTE ADJUDICATION

What is a Bylaw Notice?

A Bylaw Notice is essentially a "ticket", comparable to a parking ticket, for contravention of a local government regulatory bylaw. The Bylaw Notice can be served by delivery to a person directly, by Canada Post, or in the case of a parking contravention, on the vehicle itself.

Are Bylaw Notices issued for all types bylaw contraventions?

No. Bylaw Notices may only be issued in respect of the regulatory bylaws included in "Schedule A" of the Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023. Typically, the goal of bylaw enforcement is to achieve voluntary compliance with the bylaw requirements of the Village of Warfield. Ranging from warnings to court injunctions, Bylaw Notices are one of several various enforcement tools that the Village may use.

If I receive a Bylaw Notice and pay the penalty, do I still have to comply with the bylaw?

Yes. Payment of a Bylaw Notice does not grant a person permission to continue to violate a bylaw. Multiple Bylaw Notices could be issued as each day that a bylaw is being contravened is legally, a separate contravention and subject to a separate penalty.

If I disagree with a Bylaw Notice, how do I dispute it?

The backside of the Bylaw Notice includes a section entitled *Notice of Dispute & Request for Adjudication*. This section must be completed and submitted to the Village of Warfield in person or by mail within 14 days from the date of receipt or from the date the Bylaw Notice is presumed to have been received. Subject to provisions of the *Local Government Bylaw Notice Enforcement Act*, if the 14-day deadline to dispute the Bylaw Notice is not met, it can no longer be disputed.

What does a Screening Officer do?

Once a Bylaw Notice has been issued, a Screening Officer will review it with the alleged offender. The Screening Officer will answer any questions and will explain options. The Screening Officer may cancel the Bylaw Notice as per the Village of Warfield Screening Officer Policy, or uphold the ticket. If the Notice is upheld, the penalty may be paid at this stage, or should adjudication be requested, a $25 adjudication administration fee must be paid and

dispute adjudication will be arranged. The $25 adjudication administration fee will be reimbursed, should an adjudicator find in favour of the alleged offender.

What happens if a Bylaw Notice proceeds to adjudication?

If a Bylaw Notice proceeds to adjudication, an independent adjudicator will govern the matter based on the alleged bylaw contravention and the evidence of the parties. Evidence can be presented orally, in writing or electronically and the adjudicator may accept any evidence he or she considers to be credible, trustworthy and relevant. The standard of proof is on a balance of probabilities. It is important to note that the adjudicator will only determine whether the contravention alleged in a Bylaw Notice occurred as alleged.

The adjudicator cannot consider challenges to the bylaw itself, constitutional issues or claims to rights under the *Charter of Rights and Freedoms* or to aboriginal or treaty rights. These types of challenges must be presented to the Supreme Court of B.C.

A person may choose to submit their dispute in person or through an authorized agent, over the phone, or in writing. Adjudications must be open to the public, unless they are based solely on written materials, in which case the written materials must be made available to the public by the local government in a reasonable manner.

What happens if I don't pay the penalty?

If the Bylaw Notice penalty is not paid within 14-calendar days of receipt, the discount will be forfeited and after 28 days, a surcharge will be applied to the applicable penalty. The submission of a Bylaw Notice dispute does not postpone the penalty schedule set out in the Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023. If the adjudicator finds in favour of the local government and agrees with the Bylaw Notice on the alleged contravention, the penalty and any surcharges will be due and owing. If the Bylaw Notice and payment of a penalty are not acknowledged at all, the debt may be sent to a collection agency and could be registered as a judgement in Provincial Court.

THE CORPORATION OF THE VILLAGE OF WARFIELD

BYLAW No. 930

A Bylaw Respecting the Enforcement of Bylaw Notices

WHEREAS the *Local Government Bylaw Notice Enforcement Act* (the "Act") provides that a local government may deal with the contravention of a bylaw by Bylaw Notice and subsequent to the Lieutenant Governor in Council enacting a regulation under the *Act* ordering an amendment to the *Act* by adding the Village of Warfield, Council may deal with contraventions of a bylaw by Bylaw Notice.

NOW THEREFORE, the Council of the Village of Warfield, in open meeting assembled enacts as follows:

1. CITATION

1.1 This bylaw may be cited as "The Village of Warfield Bylaw Notice Enforcement Bylaw No. 930 2023.

2. DEFINITIONS

2.1 In this Bylaw:

"*Act*" means the *Local Government Bylaw Notice Enforcement Act* as may be amended or replaced;

"Adjudication Fee" means the sum of $25.00 payable by each party for each adjudication scheduled to be conducted by the Registry;

"**bylaw contravention**" means a contravention of a section of a bylaw as identified in the first two columns of Schedule "A"

"Council" means the Council of the Village of Warfield;

"Penalty" means the amount that the recipient is liable to pay in respect of a contravention of the related bylaw as identified in the column titled "Penalty" of Schedule "A";

"Penalty with Discount" means an amount that reflects a discount deducted from the penalty as described in Section 6 of the Act and identified in the column titled "Penalty with Discount" of Schedule "A";

"Penalty with Surcharge" means the amount due when a surcharge is added to the penalty as described in Section 6 of the Act and identified in the column titled "Penalty with Surcharge" of Schedule "A";

"Registry" means the Village of Warfield Bylaw Notice Adjudication Registry;

"Village" means the Village of Warfield.

3. TERMS

3.1 Terms in this bylaw have the same meaning as the terms defined in the *Act*.

4. BYLAW CONTRAVENTIONS

4.1 The bylaw contraventions designated in Schedule "A" attached and forming part of this bylaw may be dealt with by bylaw notice.

5. PENALTIES FOR CONTRAVENTIONS

5.1 The penalty for a contravention is as follows:

5.1.1 subject to subsections 5.1.2 and 5.1.3, the penalty amount is set out in the column titled "Penalty" of Schedule "A" for each particular bylaw contravention;

5.1.2 if payment is received by the Village within fourteen (14) days after the date of the person receiving or being presumed to have received the bylaw notice, the discounted penalty is listed in the column titled "Penalty with Discount" of Schedule "A";

5.1.3 if payment is received more than twenty-eight (28) days after the person receiving or being presumed to have received the bylaw notice or where the penalty remains unpaid, the penalty is listed in the column titled "Penalty with Surcharge" of Schedule "A".

6. PAYMENT OR DISPUTE ADJUDICATION OF NOTICE

6.1 A person who receives a bylaw notice must, within fourteen (14) days after the date on which the person received or is presumed to have received the bylaw notice:

6.1.1 pay the penalty as indicated on the bylaw notice, or

6.1.2 request dispute adjudication by completing the applicable portion of the bylaw notice indicating they are requesting dispute adjudication and delivering it, either in person during regular office hours, or by mail to the "Village of Warfield" at 555 Schofield Highway, Trail, BC, V1R 2G7.

6.2 A person may pay the applicable penalty more than fourteen (14) days after receiving the bylaw notice, subject to the applicable surcharge for late payment in accordance with subsection 5.1.3, but no person may dispute the bylaw notice contravention more than fourteen (14) days of the date it was received or is presumed to have been received.

6.3 Where a person not served personally with a bylaw notice has received a notice under Section 24 of the *Act*, and has advised the Village pursuant to Section 25 of the *Act* that the bylaw notice was not received, the time limits for responding to a bylaw notice do not begin to run until a copy of the bylaw notice is re-delivered to that person in accordance with the *Act*.

7. BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY

7.1 The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.

7.2 The civic address of the Registry is 555 Schofield Highway, Trail, BC, V1R 2G7.

7.3 The Chief Administrative Officer is authorized to approve such Registry operations, policies and procedures as may be required for the administration of Registry operations.

7.4 Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice must pay the Village an adjudication fee of Twenty-five Dollars ($25) for the purpose of the Village recovering the cost of the adjudication system.

8. SCREENING OFFICERS

8.1 The position of screening officer is established.

8.2 The following are designated classes of persons that may be appointed as screening officers and Council may appoint screening officers from these classes of persons by name, or by class:

a) a bylaw enforcement officer under s. 10.1 of this bylaw;
b) the Chief Administrative Officer of the Village;
c) the Corporate Officer of the Village; and
d) a building official under the Village of Warfield Building Bylaw No. 629 as may be amended or replaced.

8.3 The screening officer reviewing the bylaw notice must be a different person from the bylaw enforcement officer who issued the bylaw notice.

9. POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

9.1 The powers, duties and functions of screening officers are as set out in the *Act* and include the following:

9.1.1 when requested, by the person against whom a contravention is alleged in a bylaw notice, and in accordance with any applicable Village policies or guidelines, to provide information respecting the provision of the bylaw alleged to be contravened, the facts on which the contravention allegation is based, the applicable penalty, the process to dispute the bylaw notice under the bylaw notice adjudication system established by this bylaw and the *Act*, and the fee or fees payable in relation to the bylaw notice adjudication system;

9.1.2 to review a bylaw notice prior to the scheduling of any dispute adjudication in respect of the bylaw notice;

9.1.3 to cancel bylaw notices in accordance with the *Act* and any applicable Village policies and guidelines; and

9.1.4 to confirm a bylaw notice and refer the bylaw notice to an adjudicator unless the request for dispute adjudication is withdrawn.

10. BYLAW ENFORCEMENT OFFICERS

10.1 Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this bylaw and the *Act*:

a) members of the Royal Canadian Mounted Police (RCMP);
b) any person who has been appointed or designated by Council as a bylaw enforcement officer pursuant to either the *Police Act* or the *Community Charter*;
c) any building official under the Village of Warfield Building Bylaw No. 629, as may be amended or replaced;
d) any fire service officer under the Village of Warfield Fire Prevention Bylaw No. 905, 2022 as may be amended or replaced; and
e) the Corporate Officer of the Village.

11. FORM OF BYLAW NOTICE

11.1 The Village may from time to time provide for the form or forms of the bylaw notice if the form of the bylaw notice complies with the *Act*.

12. SEVERABILITY

12.1 If any portion of this bylaw is for any reason held invalid by a Court of competent jurisdiction, that invalid portion must be severed, and the remainder of this bylaw, is deemed to have been adopted without the invalid portion.

13. SCHEDULES

13.1 The following Schedule is attached to and forms part of this Bylaw:

Schedule "A"-Designated Bylaw Contraventions and Penalties.

14. CONTINUING CONTRAVENTIONS

14.1 For a bylaw contravention designated in Schedule "A" which is a continuing contravention, each day a contravention continues is a separate contravention.

14.2 This Bylaw shall come into full force and effect on the final adoption thereof.

Read a First and Second time this th day of , 2023.

Read a Third time this day of , 2023.

Reconsidered and Adopted this th day of 2023.

_____ _____

Mayor Corporate Officer

CERTIFIED TRUE COPY of Bylaw No. 930 cited as "Village of Warfield Bylaw Notice Enforcement Bylaw No. 930, 2023" this of, 2023.

_____

Corporate Officer

The Corporation of the Village of Warfield
Bylaw Notice Enforcement (BNE) Bylaw No. 930, 2023
Schedule A
Designated Bylaw Contraventions and Penalties

Bylaw Contraventions of Animal Control Bylaw No. 703, 2007	Section	Penalty	Penalty with Discount *If paid within 14 days*	Penalty with Surcharge *After 28 days*
Prevent or obstruct Bylaw Enforcement Officer or Pound Keeper from fulfillment of duties	3.3	$400.00	$300.00	$500.00
Failure to care for animals	3.5	$200.00	$100.00	$300.00
Failure to provide appropriate outside shelter	3.6	$200.00	$100.00	$300.00
Failure to keep animal pen and run clean and sanitized	3.7	$200.00	$100.00	$300.00
Accumulation of animal excrement	3.8	$200.00	$100.00	$300.00
Failure to provide adequate ventilation in enclosed spaces	3.9	$400.00	$300.00	$500.00
Allow animals on private property without consent	3.10	$200.00	$100.00	$300.00
Failure to isolate and provide treatment for animal with disease	3.11	$200.00	$100.00	$300.00
Use of leg-hold or killing trap to snare	3.12	$400.00	$300.00	$500.00
Failure to confine dangerous dog	4.0	$400.00	$300.00	$500.00
Dangerous dog in public place without leash and muzzle	4.1	$400.00	$300.00	$500.00
Dangerous dog on private lands without consent or without confinement or lease/muzzle	4.2	$400.00	$300.00	$500.00
Failure to display required dangerous dog sign	4.3	$400.00	$300.00	$500.00
Failure to advise dangerous dog at large	4.4	$400.00	$300.00	$500.00
Failure to advise of dangerous dog attack	4.5	$400.00	$300.00	$500.00
Dog attack	5.1	$400.00	$300.00	$500.00
Failure to prevent dog from harassment or molesting a person or animal	5.2	$400.00	$300.00	$500.00
Dog at large	5.3	$100.00	$ 50.00	$150.00
Dog in public without appropriate leash	5.4	$100.00	$ 50.00	$150.00
Failure to remove and dispose of dog excrement from public lands	5.5	$100.00	$ 50.00	$150.00
Failure to confine dog in heat	5.6	$100.00	$ 50.00	$150.00
Three (3) or more dogs on lands	5.7	$100.00	$ 50.00	$150.00
Noisy dog	5.8	$100.00	$ 50.00	$150.00

Failure to display dog tag	6.2	$100.00	$ 50.00	$150.00
Breach of regulations and restrictions of other animals	8.0	$200.00	$100.00	$300.00
Bylaw Contraventions of Business Licence Bylaw No. 920, 2022	**Section**	**Penalty**	**Penalty with Discount** ***If paid within 14 days***	**Penalty with Surcharge** ***After 28 days***
Not in possession of valid Business Licence	3(a)	$200.00	$100.00	$300.00
Failure to display Business Licence	3(c)	$100.00	$ 50.00	$150.00
Failure to allow inspection	3(e)	$200.00	$100.00	$300.00
Obstruct, hinder or interfere with authorized employees or agents while carrying out investigation	3(f)	$400.00	$300.00	$500.00
Operating business on multiple premises without separate licenses	3(n)	$100.00	$ 50.00	$150.00
Carrying on business on premises not identified on business licence	3(o)	$100.00	$ 50.00	$150.00
Failure to comply with license requirement	8(b)	$200.00	$100.00	$300.00
Carry on business after notice that license suspended or cancelled	8(b)	$400.00	$300.00	$500.00
Bylaw Contraventions of Fire Prevention Bylaw No. 905, 2022	**Section**	**Penalty**	**Penalty with Discount** ***If paid within 14 days***	**Penalty with Surcharge** ***After 28 days***
Open burning	3 (1)	$100.00	$ 50.00	$150.00
Failure to extinguish fire upon request	3 (2)	$200.00	$100.00	$300.00
Campfire without valid displayed permit	4 (1)	$100.00	$ 50.00	$150.00
Failure to comply with residential campfire requirements	4(3)	$100.00	$ 50.00	$150.00
Failure to comply with provincial or regional restrictions	4(4)	$200.00	$100.00	$300.00
Failure to follow terms and conditions of Permit	4(5) and Schedule C	$200.00	$100.00	$300.00
Obstruct inspection	6(3)	$400.00	$300.00	$500.00
Failure to comply with *BC Fire Code* for emergency vehicle access	6 (4)	$300.00	$200.00	$400.00
Bylaw Contraventions of Fireworks Bylaw No. 919, 2022	**Section**	**Penalty**	**Penalty with Discount** ***If paid within 14 days***	**Penalty with Surcharge** ***After 28 days***
Buy, sell, store or use of firecrackers or roman candles	3(1)	$200.00	$100.00	$300.00
Offer for sale, sell, give or trade fireworks	3(2)	$100.00	$ 50.00	$150.00
Discharging fireworks without valid permit	3(3)	$200.00	$100.00	$300.00
Failure to follow terms and conditions of fireworks permit	3(4)	$200.00	$100.00	$300.00

Use fireworks in manner which increases risk of injury to persons and property	3(5)(a)	$400.00	$300.00	$00.00
Use fireworks in prohibited location	3(5)(b)	$100.00	$ 50.00	$150.00
Pointing fireworks at persons, animals or other prohibited things	3(5)(c)	$400.00	$300.00	$500.00
Using fireworks when person under 18 years of age	3 (6)(a)	$100.00	$ 50.00	$150.00
Adult allowing persons under 18 years of age to use fireworks	3 (6)(b)	$100.00	$ 50.00	$150.00
Obstruct inspection	7(3)	$400.00	$300.00	$500.00
Failure to comply with *BC Fire Code* for emergency vehicle access	7 (4)	$100.00	$50.00	$150.00
Failure to surrender Fireworks	8(3)	$200.00	$100.00	$300.00
Bylaw Contraventions of Noise Control Bylaw No. 866, 2019	**Section**	**Penalty**	**Penalty with Discount** ***If paid within 14 days***	**Penalty with Surcharge** ***After 28 days***
Person who makes noise which disturbs	3	$200.00	$100.00	$300.00
Person operating apparatus for production or amplification of sound which disturbs	4	$200.00	$100.00	$300.00
Owner, occupier or tenant operating apparatus for production or amplification of sound which disturbs	5	$200.00	$100.00	$300.00
Animal noise which disturbs	6	$100.00	$ 50.00	$150.00
Operation of motorized vehicle which disturbs	7	$200.00	$100.00	$300.00
Noise from construction or excavation after hours	8	$200.00	$100.00	$300.00
Operation of equipment, machinery or engine after hours	9	$200.00	$100.00	$300.00
Obstruct authorized officers, employees or agents from entry onto premise or into building	10	$400.00	$300.00	$500.00
Bylaw Contraventions of Traffic Bylaw No. 545, 1995	**Section**	**Penalty**	**Penalty with Discount** ***If paid within 14 days***	**Penalty with Surcharge** ***After 28 days***
Failure to obey traffic control device	3.02(1)	$100.00	$ 50.00	$150.00
Drive or walk on newly painted line, or interfere, alter or remove traffic control device	3.02(2)	$200.00	$100.00	$300.00
Pedestrian failure to obey traffic control device	3.02(3)	$100.00	$ 50.00	$150.00
Failure to obey lawful orders and commands	3.03	$200.00	$100.00	$300.00
Disobey speed limits	3.04(1) and (2)	$100.00	$ 50.00	$150.00

Park on or drive over sidewalk, curb or boulevard	3.05(1)	$200.00	$100.00	$300.00
Block intersection or crosswalk	3.06	$200.00	$100.00	$300.00
Drive with spiked/cleats etc. wheels, tires or tracks without permission	3.07	$100.00	$50.00	$150.00
Oversized load	3.08	$100.00	$ 50.00	$150.00
Oversized vehicle	3.09	$100.00	$ 50.00	$150.00
Ride cycle or skateboard on sidewalk	3.10(1)	$100.00	$ 50.00	$150.00
Cycle or skateboard obstructing pedestrian or vehicle traffic	3.10(2)	$200.00	$100.00	$300.00
Removal of Offence Notice	3.12(1)	$100.00	$ 50.00	$150.00
Removal of chalk or other identification	3.12(2)	$200.00	$100.00	$300.00
Failure to obey U-turn restrictions	3.13	$100.00	$ 50.00	$150.00
Pedestrian crossing outside crosswalk	4.01(1)	$100.00	$ 50.00	$150.00
Pedestrian crossing contrary to traffic control device	4.01(2)	$100.00	$ 50.00	$150.00
Hitchhiking	4.02	$100.00	$ 50.00	$150.00
Park in excess of 24 hours	5.01	$100.00	$ 50.00	$150.00
Stop, stand, or park vehicle or trailer on any highway without valid license plate and active insurance policy	5.02(1)	$100.00	$ 50.00	$150.00
Park in lane when not loading/unloading or in excess of 30 minutes	5.02(2)	$100.00	$ 50.00	$150.00
Stop, stand or park on sidewalk or boulevard	5.02(3)(a)	$100.00	$ 50.00	$150.00
Stop, stand or park in front of or within 1 meter of a driveway, sidewalk crossing, gate or stairs in residential area	5.02(3)(b)(i)	$100.00	$ 50.00	$150.00
Stop, stand or park in front of or within 1 meter of a driveway, sidewalk crossing, gate or stairs in commercial or industrial zone	5.02(3)(b)(ii)	$100.00	$ 50.00	$150.00.00
Stop, stand or park within intersection	5.02(3) (c)	$100.00	$ 50.00	$150.00
Stop, stand or park within 5 meters of fire hydrant	5.02(3) (d)	$300.00	$200.00	$400.00
Stop, stand or park on crosswalk	5.02(3) (e)	$100.00	$ 50.00	$150.00
Stop, stand or park within 6 meters of crosswalk, intersection, or traffic control device	5.02(3) (f)	$100.00	$ 50.00	$150.00
Stop, stand or park within 15 meters of railway crossing	5.02(3) (g)	$200.00	$100.00	$300.00
Stop, stand or park vehicle for purpose of displaying for sale, advertising or selling	5.02(3)(h)	$100.00	$ 50.00	$150.00
Stop, stand or park vehicle obstructing traffic near highway excavation or obstruction	5.02(3)(i)	$200.00	$100.00	$300.00

Stop, stand or park on bridge or elevated structures	5.02(3)(j)	$200.00	$100.00	$300.00
Stop, stand or park obstructing traffic flow	5.02(3)(k)(i)	$100.00	$ 50.00	$150.00
Stop, stand or park on marked lane	5.02(3)(k)(ii)	$100.00	$ 50.00	$150.00
Disobey traffic control device restricting stopping, standing or parking	5.02(3)(l)	$200.00	$100.00	$300.00
Stop, stand or park obstructing visibility of traffic control device	5.02(3)(m)	$100.00	$ 50.00	$150.00
Stop, stand or park in a manner contrary to parking lines, markings or signs	5.02(3)(n)	$100.00	$ 50.00	$150.00
Stop, stand or park alongside curb contrary to markings restricting parking	5.02(3)(o)	$100.00	$ 50.00	$150.00
Stop, stand or park within 6 meters of intersection	5.02(3)(p)	$100.00	$ 50.00	$150.00
Stop, stand or park with rear of vehicle facing curb	5.02(3)(q)	$100.00	$ 50.00	$150.00
Unlawful moving of vehicle contrary to 5.02(1)	5.02(4)	$200.00	$100.00	$300.00
Not parked on right side of highway in same direction as traffic flow or parked with right wheels more than 30 cm from curb	5.04(1)	$100.00	$ 50.00	$150.00
Parked on one-way highway with left wheels further than 30 cm from curb	5.04(2)	$100.00	$ 50.00	$150.00
Doubled parked	5.05	$100.00	$ 50.00	$150.00
Park unattached trailer on highway	5.06(1)	$100.00	$ 50.00	$150.00
Park recreational vehicle in residential area longer than 24 hours	5.06(2)	$100.00	$ 50.00	$150.00
Stop vehicle too long in loading zone for loading or unloading of passengers or goods	5.07(1)	$100.00	$ 50.00	$150.00
Stop non-commercial vehicle in loading zone	5.07(2)	$100.00	$ 50.00	$150.00
Stop or park in bus stop zone	5.08	$200.00	$100.00	$300.00
Stop or park in handicapped space without decal	5.09(1)	$100.00	$ 50.00	$150.00
Parked in handicapped space with decal when driver or passenger not disabled	5.09(2)	$100.00	$ 50.00	$150.00
Park in residential area contrary to traffic control device unless authorized by valid permit	5.10	$100.00	$ 50.00	$150.00
Park excessive size in residential area for more than 4 hours	5.11	$100.00	$ 50.00	$150.00
Failure to obey limited time parking zone(s)	5.12	$100.00	$ 50.00	$300.00
Failure to remove snow or ice from sidewalk	6.01(1)	$100.00	$ 50.00	$150.00

Failure to remove snow or ice from roof, gutter, cornice of building likely to fall onto street or sidewalk	6.01(2)	$100.00	$ 50.00	$150.00
Failure to remove rubbish, dirt, debris or other material from sidewalk	6.01(3)	$100.00	$ 50.00	$150.00
Deposit, pile or spread snow or ice cleaned from surfaces or properties onto public spaces not designated by Works Foreman	6.01(5)(a)	$100.00	$ 50.00	$150.00
Alter or stop flow of water through drain, sewer ditch or culvert on any highway	6.02(1)	$200.00	$100.00	$300.00
Permit rainwater down spouts and eave troughs to discharge onto highway or sidewalk	6.02(2)	$200.00	$100.00	$300.00
Failure to prevent vehicle(s) load material from leaking or escaping onto highway	6.03(1)	$200.00	$100.00	$300.00
Failure to remove vehicle load material from spillage area or to safeguard traffic	6.03(2)	$200.00	$100.00	$300.00
Littering on highway	6.03(3)	$200.00	$100.00	$300.00
Excavate, construct on or occupy highway without permit	6.04(1)	$200.00	$100.00	$300.00
Failure to provide signage or warning devices around authorized construction zones	6.04(2)	$200.00	$100.00	$300.00
Firewood, blocks, stone, debris or other material upon highway	6.05(1)	$200.00	$100.00	$300.00
Use of sleds, toboggans, skis, skateboards on highway, sidewalk or boulevard unless closed to vehicular traffic for such purposes	6.05(2)(a)	$200.00	$100.00	$300.00
Obstruct, impede or interfere with procession or authorized parade	6.05(3)	$400.00	$300.00	$500.00
Parade on highway without written application and approval from Council	6.05(4)(a)	$200.00	$100.00	$300.00
Placing for sale or display merchandise, vehicles, wares or any other thing on street or sidewalk without permission	6.05(5)	$100.00	$ 50.00	$150.00
Group or persons assembled on sidewalk or highway obstructing passage of pedestrians or vehicles	6.05(6)	$100.00	$ 50.00	$150.00
Use of sidewalk or highway for soliciting aid or the purchase of goods or services	6.05(7)	$100.00	$ 50.00	$150.00
Operation of noise-making device upon vehicle without a permit	6.06(1)	$100.00	$ 50.00	$150.00
Posting notices or any advertising on hydrants, street signs or utility and traffic signal standards located upon highway	6.06(2)	$200.00	$100.00	$300.00
Placing stands, boards or banners to advertise without permission	6.06(3)	$100.00	$ 50.00	$150.00

Unauthorized structure encroaching on or over highway or public lands	6.07(1)	$200.00	$100.00	$300.00
Failure to obey size requirements for authorized structures encroaching on highway	6.07(2)	$100.00	$ 50.00	$150.00
Placing, removing or altering sign or structure on street without a permit	6.07(3)	$200.00	$100.00	$300.00
Failure to prevent damage to pavement, sidewalk, boulevard, curbing or gutter or failure to not obstruct surface water drainage	6.07(4)	$200.00	$100.00	$300.00
Altering existing access or constructing new access to a property without permission	6.08(1)	$200.00	$100.00	$300.00
Construction and installation of utilities in the Village of Warfield without permission	6.09(1)	$400.00	$300.00	$500.00
Utility company failure to comply with Village bylaws and provincial and federal laws for construction	6.09(2)	$400.00	$300.00	$500.00
Failure to build and maintain sufficient barricade with night-lighting around permitted utility excavation, construction or installation	6.09(3)	$200.00	$100.00	$300.00
Following too close to emergency vehicle	6.10	$200.00	$100.00	$300.00
Failure to trim vegetation on sidewalk or highway	6.11(1)	$200.00	$100.00	$300.00
Remove, injure, destroy or trim trees, flowers or any other foliage on highway	6.11(2)	$200.00	$100.00	$300.00
Disobey traffic control device instructions exhibited by school patrol at designated school crosswalks.	6.12(4)	$400.00	$300.00	$500.00
Bylaw Contraventions of Untidy and Unsightly Properties Bylaw No. 686, 2006	**Section**	**Penalty**	**Penalty with Discount** ***If paid within 14 days.***	**Penalty with Surcharge** ***After 28 days***
Untidy or unsightly property	4.1	$400.00	$300.00	$500.00
Insect infestation	4.2	$400.00	$300.00	$500.00
Accumulation of rubbish, discarded materials, and offensive or unwholesome matter	4.3	$400.00	$300.00	$500.00
Graffiti on private property	4.4	$400.00	$300.00	$500.00
Accumulation of uncontained garbage	4.5	$400.00	$300.00	$500.00
Overgrown brush, noxious weeds, or grasses on private property	4.6	$400.00	$300.00	$500.00
Outside storage or accumulation of unlicensed or inoperable vehicles	4.7	$400.00	$300.00	$500.00
Obstruct or prevent authorized employees or agents to enter property	6.2	$400.00	$300.00	$500.00

Bylaw Contraventions of Water Sprinkling Regulations Bylaw No. 759, 2010	**Section**	**Penalty**	**Penalty with Discount** *If paid within 14 days*	**Penalty with Surcharge** *After 28 days*
Violation of restrictions for use of hose outside of permitted days	2(4)	$100.00	$ 50.00	$150.00
Use of water contrary to bylaw	3(1)	$200.00	$100.00	$300.00
Bylaw Contraventions of Wildlife Attractant Control Bylaw No. 779, 2012	**Section**	**Penalty**	**Penalty with Discount** *If paid within 14 days*	**Penalty with Surcharge** *After 28 days*
Refuse accessible to wildlife	3	$200.00	$100.00	$300.00
Failure to store refuse in wildlife resistant container or enclosure	4	$200.00	$100.00	$300.00
Failure to maintain or repair wildlife resistant container or enclosure	5	$200.00	$100.00	$300.00
Failure to keep wildlife resistant container or enclosure closed and secure	5	$200.00	$100.00	$300.00
Failure to remove fallen fruit from ground	10	$200.00	$100.00	$300.00
Birdfeeder accessible to wildlife	12	$200.00	$100.00	$300.00
Outdoor fridge or freezer accessible to wildlife	13	$200.00	$100.00	$300.00
Antifreeze and paint accessible to wildlife	14	$200.00	$100.00	$300.00

Village of Warfield

Corporate Policy Manual

Policy Title:	Screening Officer Policy	Policy #:	BE-2023-01

Council Approval:	February 13, 2023

PURPOSE:

The purpose of this policy is to establish the circumstances under which a Screening Officer may cancel a Bylaw Notice (ticket).

The Village of Warfield has adopted Bylaw Notice Enforcement Bylaw No. 930, 2023 (*Bylaw Notice Enforcement Bylaw*), as amended from time to time, designating certain bylaw contraventions that may be dealt with by Bylaw Notice. The Village of Warfield *Bylaw Notice Enforcement Bylaw* established the position of Screening Officer who must review all disputed Bylaw Notices prior to scheduling a dispute adjudication for resolution of a Bylaw Notice.

On a ground of cancellation authorized by the Village of Warfield under section 10(2)(a)(iii) of the *Local Government Bylaw Notice Enforcement Act*, a Screening Officer has the power to cancel a Bylaw Notice.

POLICY GOAL:

To establish clear guidelines for the public and Village Staff regarding the grounds on which a Screening Officer may cancel a Bylaw Notice in certain circumstances.

DEFINITIONS

Terms within this policy have the same meaning as the terms defined in the *Local Government Bylaw Notice Enforcement Act.*

"Bylaw Enforcement Officer" means those persons listed in section 10 of the Village of Warfield's *Bylaw Notice Enforcement Bylaw*.

"Screening Officer' means those persons listed in section 8 of the Village of Warfield's *Bylaw Notice Enforcement Bylaw.*

"The Village" means the Village of Warfield.

POLICY

The Screening Officer is authorized to cancel a Bylaw Notice when satisfied that one or more of the following reasons exist:

1. Identity of the recipient of the Bylaw Notice cannot be proven for reasons including, but not limited to:
   a) The Bylaw Notice was issued to the wrong person;
   b) The vehicle involved in the contravention had been stolen.
2. There is an exemption or exception specified in the Bylaw or a related enactment applies.
3. There is a poor likelihood of success at adjudication for the Village including, but not limited to:
   a) There is insufficient evidence to show a bylaw contravention to which the Bylaw Notice relates;
   b) The Bylaw Enforcement Officer relied on incorrect information in issuing the Bylaw Notice;
   c) The Bylaw Notice was not completed properly;
   d) The bylaw provision to which the bylaw contravention and Bylaw Notice relates is unenforceable or poorly worded.

4. The contravention was necessary for the preservation of health and safety. For example:
   a) The contravention was the result of a medical emergency.
5. It is not in the public interest to proceed to adjudication including, but not limited to the following reasons:
   a) The person who received the Notice was permitted or entitled to take the action, but the issuing officer was not aware of this entitlement or permit;
   b) The Bylaw has changed since the Notice was issued and now authorizes the contravention;
   c) The mental health of the recipient of the Bylaw Notice;
   d) The length and expense of a bylaw adjudication when considering the benefit to be gained by it;
   e) The recipient of the Bylaw Notice is charged with a criminal offence based on the same facts that the bylaw contravention and the Bylaw Notice relates and criminal proceedings are pending or ongoing.
   f) The Bylaw Notice was issued to a vehicle registered in a province, or state, other than British Columbia for a parking contravention that did not present a safety hazard.
6. The person exercised due diligence in their efforts to comply with the bylaw such as (but not limited to):
   a) As a result of mechanical problems, the person could not comply with the bylaw;
   b) The sign indicating the bylaw requirement was not visible.

Principles

The Village of Warfield is responsible to enforce its regulatory bylaws which are in place to ensure the safety and well-being of all residents and property owners. The Village encourages citizens to comply with the bylaws that govern their animals, property and vehicles as well as bylaws that govern wildlife and the overall enjoyment of all residents and visitors. The Village aims to achieve compliance through awareness and with the provision of public information in order to preserve the quality of life to which each person is entitled.

Should bylaw enforcement become necessary, the Village of Warfield has adopted the Bylaw Notice Enforcement and Dispute Adjudication system. The goal of this system is to create a simple, efficient, fair and cost-effective method for dealing with bylaw contraventions and to promote voluntary compliance. This system allows the Village to process bylaw contravention disputes at the local level rather than through the Provincial Court system and to manage bylaw complaints in a timely manner using less staff time and resources.

The Village Bylaw Enforcement Service is committed to serving and protecting a desired quality of life for Village residents and visitors. When working with the system, the Village Bylaw Enforcement Officer(s), Screening Officer(s) and office staff must demonstrate integrity, the delivery of a suitable level of service, citizen safety, accountability, impartiality and respectfulness.

Village of Warfield

VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Regional Age Friendly Program
Council Member Responsible:	Carolyn Amantea
Reporting Period:	Jan. 10 – Feb. 10, 2023

Summary of Actions During Reporting Period:

- I met with the joint Oversight Committee comprised of Age Friendly Coordinator Heather Anderson, Kristie Calder (City of Rossland Recreation) and Trisha Davison (City of Trail Recreation) last week. They expressed concerns that a VoW staff wasn't present. We had a discussion around the fact that we don't have a recreation programmer and that the Mayor and CAO/CFO had asked me to attend. Generally, Ms. Calder & Ms. Davison prepare a report for their councils and now feel that they should ask whether a delegate from each should be invited to the table. This appears to be around the optics of equity. In the end, they were more than happy to have me participate and return a report to our administration and council
- In summary of Heather's year-end report;
  - i) There was fairly equal participation from residents of Rossland (33%), Warfield (29%) and Trail (38%). There is a core of about 65 individual who regularly participate in events.
  - ii) Partnerships with the Better at Home program and Trail & District Public Library have been tremendously helpful in terms of programming
  - iii) Volunteerism continues to be an issue – they are always in need of more people to help at teas and luncheons in particular.
  - iv) Luncheons, although very popular, are quite expensive. Teas seem to be a better type of event for Warfield, as they can use the hall. Heather may consider a small suggested donation ($2) for teas which should help to offset the cost of food. Teas are also good opportunities to host guest speakers.
  - v) The regional newsletter does go to each residential address and is quite a substantial part of the budget. We discussed an insert to the Schofield Scoop rather than a separate mailout.
  - vi) There was discussion about whether or not Fruitvale / Montrose should be included to expand the program; however, there is not enough funding, or time to do so at this point. This may be revisited in future.
  - vii) We had a good discussion about the CBT's YAN model and how it could be advantageous to consider this for Age-Friendly. I will take this suggestion to the CBT Social Advisory Committee

this month and we could all consider providing input during the upcoming CBT Community Consultation sessions.

Respectfully Submitted:	Carolyn Amantea
Date:	February 6, 2023

Village of Warfield

VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Trail Health & Environment Committee
Council Member Responsible:	Carolyn Amantea
Reporting Period:	Jan. 10, 2023 – Feb. 10, 2023

Summary of Actions During Reporting Period:

- I attended the first meeting of the newly formed THEP Soil Management Communications working group.

- Priorities are:
  1) Increasing community understanding of the prioritization framework
  2) Improving communications around difficult to access properties and soil management
  3) Improving communications on soil disposal

- This group will, for now, meet monthly with the next meeting being Feb. 13th

Respectfully Submitted:	Carolyn Amantea
Date:	February 6, 2023

Village of Warfield

VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Warfield Food Advisory Committee
Council Member Responsible:	Carolyn Amantea
Reporting Period:	Jan. 10 – Feb. 10, 2023

Summary of Actions During Reporting Period:

- A committee meeting will be held later this month.
- It seems that there may be a couple of new members to the group
- Deb has drafted the advertising for the kids' garden contest and sent it to the group for approval
- I provided information about some free training on developing & maintaining seed libraries that Deb plans to attend

Respectfully Submitted:	Carolyn Amantea
Date:	February 6, 2023

Village of Warfield

VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Warfield Youth Action Network
Council Member Responsible:	Carolyn Amantea
Reporting Period:	Jan. 10 – Feb. 10, 2023

Summary of Actions During Reporting Period:

- Our YAN coordinator met with Regional YAN Coordinator, Mike Kent, Geoff from the Trail YAN and Sam from the Rossland YAN.
- We had our first oversight committee meeting.
- Shauna held a reopening party and started offering regular drop-in times at the center on Mondays and Thursdays from 3 to 5 pm.
- On Mondays, a meal is provided and they play games, or watch some anime, and the youth also often gravitate towards spending some of the time making arts and crafts.
- On Thursdays, she provides snacks and has been picking an art medium and buying supplies.
- Drop-in has been attended by anywhere from three to six youths so far.
- Through meetings and in communication with the youth who have come to the center Shauna has identified some areas of interest and started planning some fun activities for February!
- With David and Christine's support, the oversight committee confirmed the very healthy budget remaining which will allow for the purchase of a computer workstation and some portable signage (perhaps placed at the school bus drop-off by the credit union to attract youth)

Respectfully Submitted:	Carolyn Amantea
Date:	February 6, 2023

Village of Warfield

VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Restorative Justice, Special Events, Fire Department
Council Member Responsible:	JIM HILL
Reporting Period:	February 2023

Summary of Actions During Reporting Period:

Restorative Justice
We meet quarterly and are presently in the process of going under the umbrella of a company called J. E. Williams. This company uses collective resources through out the East and West Kootenays and will help prioritize Trail RCMP duties

Special Events
The 2023 budget plan has been forwarded and is seeking approval from Warfield council 2023 budget.
After meeting with the Special event core group we have shaved off $3500.00 from our previous budget.
We have also requested funding from the Teck Sponsorship program for 3 of our key events.

Fire Department
I am waiting to meet with Fire Captain Ron Gattafoni. Will pursue a date after budget talks.

Respectfully Submitted:	Jim Hill
Date:	February 8, 2023

Village of Warfield

VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Infrastructure Advisory
Council Member Responsible:	Raymond Masleck, Chair
Reporting Period:	Jan. 11, 2023 Meeting

PRESENT: Jim Hill, Raymond Masleck, David Perehudoff, Warren Proulx

Meeting called of staff and elected official members to discuss how the committee should function going forward. The consensus was:

- committee will respond to referrals from staff rather than meeting on a regular schedule
- focus will be on reviewing and commenting on technical reports, tender docs, tenders, etc.
- reporting to council will be via meeting minutes and follow-up reports from staff to council
- additional expertise such as mechanical or electrical engineers would be useful
- explain to volunteers that the realization of projects they review is dependent on the availability of grants. The goal is to have prioritized, shelf-ready projects as grant opportunities arise.
- chair will confirm interest of past volunteers

Since the meeting, former member Brian Austin has accepted an invitation to return to the committee, and Howard McMeekin said he will remain. Grant Lenarduzzi has decided to step down. I thanked him on behalf of council for his years of service.

Respectfully Submitted:	Raymond Masleck
Date:	Feb. 8, 2023

Village of Warfield

VILLAGE OF WARFIELD
Council Committee Report

Committee Name:	RDKB East End Services
Councillor Responsible	Raymond Masleck
Reporting Period:	January 2023

Jan. 10 - East End Curbside Collection Working Group
Big year ahead for the McKelvey Creek Landfill, with a major upgrade planned to prepare for the start of the green waste recycling program and to meet the ongoing requirements of operating and maintaining the site. Crucial issue for the RDKB is how the contractor will minimize disruption to the operation while work is underway. With that said, there may be short periods when public access to the site is curtailed to maximize the cost effectiveness of the work. Planning for an information campaign is underway to let users know the what, when and why of what will be going on.
The project has senior government grant support and will be paid for by the entire RDKB service area as landfills, by statute, are a mandatory, district-wide program, unlike the voluntary functions the village participates in, such as Fire/ Rescue.

Jan. 24 - East End Services Committee
Budgets for Trail area services were passed with astonishing speed during a three-hour meeting that included more than an hour of delegations. Several directors had little or nothing to say when presented with staff reports calling for tax requisition hikes of up to 28 per cent on major services such as transit, which has been using reserves to hold off increases since 2012. Huge budgets such as Fire, which is approaching $5M and will be up 8.6 per cent in 2023, were presented with only a few lines of numbers. Impacts on residential ratepayers will be offset by the Teck tax component and a $325,000 savings on Rec & Culture after the gift of the GTCC to Selkirk. Given the tight timelines due perhaps to fall elections, I felt helpless to do much, but I intend to advocate for a more timely and vigorous budget review next year. The Fire budget is particularly concerning as it looks to pressure EES finances the way health care is devouring provincial budgets.

Village of Warfield

VILLAGE OF WARFIELD

Council Committee Report

Committee Name:	Columbia River Treaty Social Economic Advisory Committee. Liquid Waste Management Plan Steering Committee. WK-B Regional Hospital District Board RDKB Board
Council Member Responsible:	Frank Marino
Reporting Period:	January 2023

Summary of Actions During Reporting Period: (I have included a brief summary of each committee in one document.)

CRT SE Advisory Committee: As part of the RDKB, I was asked to join this committee, which advises the Federal and Provincial negotiators on Social-Economic impacts of the Columbia River Treaty to bring to the negotiations. An example of Social-Economic impacts are the reservoir levels on the Columbia on the Canadian side, and how they affect businesses and tourism over the year. We were updated on the negotiations which continue and are progressing positively, but slowly.

LWMP Steering Committee: I was appointed as Chair of this committee of the RDKB. Staff have worked on the development plans for the sewer treatment plant for some time now. Documents are being prepared for an Negotiated RFP to go out in February. This will give us a good idea of the costs associated with the redevelopment of the plant.

WK-B Regional Hospital District Board: At my first meeting of the WKBHDB I was voted in as the Chair of the committee, which has representatives of elected officials from the West Kootenay-Boundary area. Interior Health representatives presented requests for Capital Projects and equipment purchases for the coming fiscal year. The request was for just over $7 million. The biggest portion of that request was to equip the new Nelson Health Campus that is now under construction, which includes a 75 bed Residential care facility, and also housing the Public Health and Home Health programs in the Nelson area. Our next meeting is in March to finalize the budget and determine the tax requests.

RDKB Board: We have started discussions on the budgets for fiscal 2023/2024. Work will continue on this in February as the final financial figures are determined for the past year.

Respectfully Submitted:	Frank Marino

Date:	February 9, 2023