

## Public Hearings

Due to the COVID-19 pandemic, and the current restrictions in British Columbia, members of the public are not permitted to attend Council and Committee meetings or Public Hearings in person. As a result, Council meetings and Public Hearings are now being held electronically using Zoom.

Any person who considers themselves affected by a proposed bylaw and wishes to register an opinion may do so by written submission or by attendance at a virtual hearing.

### Written Submission:

Forward written submissions for Council consideration to CAO (please note that it is for Public Hearing and ensure your full name and address is included). You may submit your comments in the following ways:

- By dropping it off at the Village Office mail slot;
- By post (555 Schofield Highway, Trail, BC V1R 2G7); or
- By email to [warfieldcao@warfield.ca](mailto:warfieldcao@warfield.ca) with Public Hearing noted in the subject line (these will form part of the Public Hearing Minutes)
- Any submissions must be received by 4:00 PM on the Friday before the scheduled Public Hearing.

### Virtual Attendance:

To attend a Public Hearing virtually by Zoom webinar:

- Click the Zoom meeting link provided in the Public Hearing Notice to join the meeting virtually at the designated meeting time.
- Follow the prompts to download and run Zoom. If required, enter the webinar ID, then click "join the webinar."
- Register with your first and last name.
- When you connect, your microphone will be muted.
- If you require assistance in learning how to use Zoom, visit their support page at [support.zoom.us](https://support.zoom.us).

### Speaking at a Virtual Public Hearing:

Once Mayor Langman has announced that the Public Hearing is open for public input, please do the following:

- Click the "Raise Hand" icon in the webinar controls. This will notify staff that you have raised your hand and would like to speak.
- When it is your turn to speak, staff will unmute your microphone. Click accept to unmute your microphone. You will not be able to share your video.
- State your name and address, then provide your input.
- You will have up to five minutes to speak.
- After all recognized speakers have been heard, the Mayor will call for any additional speakers. If there are no unheard speakers and you wish to speak for a second time, please click the "raise hand" icon again and wait for staff to unmute your microphone again; you will have an additional 5 minutes.