

## ZONING BYLAW PROCESS (AND TIMELINE)

The Integrated Official Community Plan (IOCP) was completed and adopted in late 2017. This had significant public input on the direction of land use for the future of Warfield.

The IOCP is the vision for the future of Warfield; a Zoning Bylaw contains the aggregate policies and regulations that bring that vision to actuality. The existing Zoning Bylaw 440 was created in 1984 and in need of updating to reflect current land use best practices and provincial statutes. Council made the revision of the Zoning Bylaw one of its strategic priorities in the **2018 and the 2020 Strategic Plans**.

The re-write of the Zoning Bylaw 440 was undertaken in **spring of 2020** with the development of a Request for Proposals which was broadly distributed in **July 2020** and responded to by planning consultant firms in **August 2020**. A contract was entered into with the successful proponent in **October 2020** and the initial project meeting held in early **November 2020**.

The project modules were as follows:

- During **November 2020**, the Consultants completed a literature review of zoning in Warfield
- A door to door delivery newsletter advising of an online and paper public survey was distributed to all households receiving public notices through Canada Post as well as notification on the Village social media outlets. The survey was available from **November 30 to December 20**.
- **December 3** a Council/staff input session was held.
- **December 9** Stakeholder meetings were arranged with Warfield staff, RDKB building department, regional planner, School District 20, ,
- **December 15, 16** Focus group meetings were arranged with businesses, indigenous organizations Chamber of Commerce, Teck Resources, developers and builders.
- Online Ask Me Anything zoom meeting was held for public input and questions on **December 17**

The results of the first round of Public Engagement were presented to Council **February 8, 2021**.

A further meeting between Council and Consultants was held **February 19, 2021** to discuss recommendations and public engagement results.

**March 8** Council reviewed the draft Zoning Bylaw 896 prior to it being forwarded to the next scheduled Council meeting for first and second reading, public notification and public hearing.

At that time a second round of Public Engagement was provided consisting of the following:

- Newsletter mailing advising of second opportunity to participate in an online or paper survey distributed on **March 12** and posted on Village social media sites.
- The survey was available and responded to from **March 15 to April 3**
- **March 23**, a virtual public forum and discussion was held via Zoom to receive additional public response to the proposed Zoning Bylaw.
- **April 12** Council gave Zoning Bylaw 896 first and second reading and forwarded it to public hearing advertising and a public hearing was scheduled for May 12.
- On April 2 two private residents sent a letter to the editor of the Trail Times alleging that insufficient notice for public engagement had taken place and requesting postponement of the

consideration of the bylaw until in-person meetings could be held. It was followed up with a mail distributed brochure with similar allegations. Unfortunately, the letter and brochure contained misinformation about the zoning bylaw process.

- Staff and Mayor endeavoured to provide a method to allow an in-person public hearing, and scheduled a public hearing, however, due to Province of BC Ministerial Order No. M192 “Local Government Meetings and Bylaw Process (COVID-19) Order No.3”, such in-person public hearings are prohibited at present. The public hearing was rescheduled to electronic format (Zoom) in compliance with current restrictions.
- The required Public Hearing notice was advertised on **May 6** and will also be advertised **May 13** and will be held on **May 17, 2021**. All persons who believe their interest in property is affected are encouraged to attend and speak to their interest at that time. Written or emailed submissions are also encouraged but please ensure your name and address is attached to the submission.
- For more information on the Zoning Bylaw, Public Hearing and attendance at Public Hearings, the Village website has numerous information links on the Home page of <https://warfield.ca/> (scroll down ¼ page to Zoning Bylaw and Development Permit Area Guidelines Review)
  - <https://warfield.ca/wp-content/uploads/Zoning-Bylaw-PH-Ad-May-17-2021.pdf>
  - <https://warfield.ca/wp-content/uploads/Public-Hearing.pdf>
  - <https://warfield.ca/wp-content/uploads/Zoning-Bylaw-Survey-2-Results.pdf>
  - <https://warfield.ca/wp-content/uploads/First-Reading-of-Zoning-Bylaw-April-2021.pdf>

If you have questions, please feel free to contact [WarfieldCAO@warfield.ca](mailto:WarfieldCAO@warfield.ca) by email or the Village Office staff at 250-368-8202 who will arrange for your call to be responded to.